



**Snohomish Health District
Board of Health Minutes
June 14, 2022**

The meeting was held via Zoom conference call/video.

Members Present via Zoom

Julieta Altamirano-Crosby, Councilmember, Lynnwood (Virtual)
Elisabeth Crawford, Councilmember, Mukilteo (Virtual)
Megan Dunn, County Councilmember (Virtual)
Mark James, Councilmember, Marysville (Virtual)
Anji Jorstad, Councilmember, Lake Stevens (In Person)
Heather Logan, Councilmember, Arlington (Virtual)
Sam Low, County Councilmember (Virtual)
Kyoko Matsumoto Wright, Mayor, Mountlake Terrace (Virtual)
Jared Mead, County Councilmember (Virtual)
Nate Nehring, County Councilmember (Virtual)
Neil Tibbott, Councilmember, Edmonds (Virtual)
Stephanie Wright, County Councilmember – BOH Chair (Virtual)
Ben Zarlingo, Councilmember, Everett (Virtual)

Members Absent

Joe Neigel, Councilmember, Sultan
Stephanie Vignal, Councilmember, Mill Creek

Comings and Goings

Neil Tibbott left at 4:07 p.m.
Sam Low left at 5:38 p.m.

Call to Order

The regular meeting of the Board of Health was called to order using a hybrid setting at 3:02 p.m. by Board Chair Stephanie Wright.

Roll Call

Roll call was taken by Ms. Sarah de Jong who reported there was a quorum present.

Approval of Agenda Contents and Order

It was moved by Ms. Anji Jorstad and seconded by Ms. Heather Logan to approve the agenda contents and order. The motion passed unanimously.

Special Business

Proclamation recognizing and honoring MRC volunteers for their service responding to COVID-19
Mr. Shawn Frederick read aloud the proclamation.

It was moved by Mr. Ben Zarlingo and seconded by Ms. Julieta Altamirano-Crosby to approve the resolution.

Board members expressed their appreciation for the MRC volunteers.

The motion passed unanimously.

Proclamation recognizing Grant Weed for his service providing legal counsel to the Health District
Mr. Shawn Frederick read aloud the proclamation.

It was moved by Ms. Logan and seconded by Ms. Kyoko Matsumoto-Wright to approve the proclamation that Shawn Frederick just read.

Board members expressed their appreciation for Mr. Grant Weed.

The motion passed unanimously.

Proclamation recognizing Dr. Christopher Spitters for his service as Health Officer of the Snohomish Health District

Mr. Frederick read aloud the proclamation.

It was moved by Ms. Altamirano-Crosby and seconded by Ms. Elisabeth Crawford to approve the proclamation recognizing Dr. Christopher Spitters.

Board members expressed their appreciation for Dr. Christopher Spitters.

The motion passed unanimously.

Approval of Minutes

It was moved by Mr. Zarlingo and seconded by Ms. Masumoto-Wright to approve the minutes of the regular meeting of May 10, 2022, the special meeting of May 26, 2022, and the special meeting of May 31, 2022. The motion passed unanimously.

Public Comment

There were no volunteers to speak during public comment. Public comment was closed.

Consent

It was moved by Ms. Jorstad and seconded by Mr. Neil Tibbott to approve the following items on consent:

- a. Approve vouchers and Res. 22-15 authorizing Health District expenditures from April 16, 2022, to May 15, 2022
- b. Authorize the Administrative Officer to sign the amendment to the master services agreement with the North Sound Accountable Community of Health for participation in the collaborative action network
- c. Authorize the Administrative Officer to sign the agreement with Ideal Option to provide sexually-transmitted disease testing and treatment to Health District clients
- d. Approve policy POL 100.001 concerning policies and procedures
- e. Authorize the Administrative Officer to purchase vehicles within the allocated limits of the 2022 Adopted Budget

The motion passed unanimously.

Action

Assignment agreement with Maxim Healthcare Services to provide temporary nursing support for the tuberculosis program (SR 22-049; K. Curtis)

Ms. Katie Curtis shared that there are at least two nursing vacancies in the Prevention Services division and the District has a very hard time recruiting for nurses because of private sector pay and bonuses. In the District's tuberculosis program, there is one nurse position that will be able to start on September 1 and staff would like to bring on a temporary nurse using Maxim to use in the interim.

It was moved by Ms. Jorstad and seconded by Ms. Logan to authorize the Administrative Officer to sign the assignment agreement with Maxim Healthcare Services to provide temporary nursing support for the tuberculosis program. The motion passed unanimously.

Res. 22-17 approving the 2021 budget amendment #3 (SR 22-050; S. Centanni)

Due to COVID activity, the Health District incurred an additional \$960,000 of expenditures and revenue in the FEMA category in 2021 and staff are proising to increase the revenue and expenditures for 2021 \$5 million to not exceed the appropriations for financial year 2021.

It was moved by Mr. Zarlingo and seconded by Ms. Logan to approve Res. 22-17 approving the 2021 budget amendment #3. The motion passed unanimously.

Res. 22-14 approving the 2022 budget amendment #1 (SR 22-043; S. Centanni)

The purpose of this budget amendment was to look at the revenues and expenditures for the year, now that we have more information, as the budget was originally adopted at the end of 2021. As the District began demobilizing COVID operations back in March and with the addition of FPHS funding, some adjustments were needed.

It was moved by Ms. Jorstad and seconded by Ms. Altamirano-Crosby to approve Res. 22-14 approving the 2022 budget amendment #1. The motion passed unanimously.

Briefings

Professional services agreement insurance waiver (SR 22-055; S. Frederick)

The Health District is working to contract with a project manager to work through the process of facilitating and coordinating efforts related to the County's withdrawal from the Health District. The contractor has requested that the District waive the insurance terms in the base contract and accept the insurances that he has agreed to provide. The contractor has unique insight into the conversation related to the merger of the Health District and the County, having done a similar study in 2016.

It was moved by Mr. Zarlingo and seconded by Ms. Logan that the sense of the Board is to register approval with this proposal to waive the insurance requirement. The motion passed unanimously.

Administrative Officer's Report

The Department of Health made changes to the WAC related to previous exemptions in the permanent plumbing code which had an impact to about 90 coffee shops throughout the county. Previously, this would have required the stands to have permanent plumbing. This item was briefed at Board committee meetings and since that time, there has been a lot of feedback given to the Department of Health, who has released a document with their initial guidance. Operators of coffee stands that are not permanently plumbed may continue with the normal permitting processes as they already exist without any changes. DOH is working on putting together additional guidance to aid local health jurisdictions in updating local codes. The District will send a communication out to the businesses that would have been affected by the WAC.

The June 8 vote by the County Council to withdraw from the Health District sets in motion the much larger work in moving the process forward. There have been a lot of meetings to understand what this means and how to operationalize the process.

The District is starting the budgeting process a bit earlier than normal. Invitations to a preliminary meeting of the budget ad hoc committee have already been sent. This meeting is to receive initial direction from Board members so staff have the ability to bring forward more comprehensive budget and ultimately shorten the budget development process.

Health Officer's Report

COVID. Cases have been coming down gently over the last few weeks after peaking in mid to late May. The rate has been around 220 per 100,000 over a seven day period and represents 1,850 cases reported last week. Looking at case rates by zip code shows that waves tend to start in denser urban core locations proximate to King County and then move north and east from there. The hospital census is holding steady at

about 50-55 staffed beds for COVID out of a total of 690. The healthcare system continues to be stressed by staffing and supply chain issues. The county remains in the medium risk category and early indicators seem to indicate the beginning of a downward slope. Neither the recommendations nor the objectives for the community have changed since the last Board of Health meeting.

Monkeypox. There are now 1,700 cases worldwide out of the endemic area in Central and Western Africa. The United States has about 65 cases and Canada has had some cases, too. Washington has only had one case which was in King County in a traveler that recently came back from an infected area. The concern for this illness is twofold – one, the immediate human health impacts and would we ever cross a tipping point where it can no longer be contained, and two, if it were to get established and go from a human to an animal, then a reservoir of the infection in the wild would make it much harder if not impossible to eliminate on the continent.

Avian Influenza. This virus starts primarily with wild birds, geese, and ducks, and then spreads to backyard and commercial poultry farms. As a result of this about 40 million commercial poultry and 1,500 backyard flocks have been culled nationwide, with only one mild human case in the United States in March or April. That case was mild, recovered uneventfully, and did not transmit to others.

Executive Session

The Snohomish Health District Board of Health will recess and convene into Executive Session for the purposes of personnel matter pursuant to RCW 42.30.110(1)(g) to evaluate qualifications of an applicant for public employment, personnel matter pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee, potential litigation pursuant to RCW 42.30.110(1)(i), and to discuss with legal counsel risks of a proposed action pursuant to RCW 42.30.110(1)(i). Executive Session is expected to last up to 10 minutes. Unless extended to a later time, the Board will reconvene into regular session at 4:27 p.m. and is expected to take action. The Board of Health extended Executive Session 10 minutes, 10 minutes, 5 minutes, 1 minute, 1 minute, 1 minute, and reconvened into regular session at 5:45 p.m. and took the following actions:

It was moved by Ms. Jorstad and seconded by Ms. Logan to approve the Board Chair to sign the employment agreement as discussed in executive session. The motion passed unanimously.

It was moved by Ms. Jorstad and seconded by Ms. Logan to approve District staff to work on an ILA with the County regarding the District acquisition. The motion passed unanimously.

Written Reports

Chair Wright noted that the following reports can be found in the Board packet:

- a. Finance Manager's Report for February 2022 (SR 22-030; S. Centanni)
- b. Program Policy Committee draft minutes – Apr 21
- c. Administration Committee draft minutes – Apr 27
- d. Executive Committee draft minutes – Apr 28
- e. Public Health Advisory Council draft minutes – Apr 27

Information Items

Chair Wright announced upcoming meetings.

Adjournment

The meeting was adjourned at 5:49 p.m.



Julieta Altamirano-Crosby, PhD
Chair, Board of Health

Shawn Frederick, Administrative Officer / Secretary