



**Snohomish Health District  
Board of Health Minutes  
July 14, 2020**

The meeting was held via Zoom conference call/video.

**Members Present**

Scott Bader, Councilmember, Everett  
Elisabeth Crawford, Councilmember, Mukilteo  
Megan Dunn, County Councilmember  
Adrienne Fraley-Monillas, Councilmember, Edmonds  
Christine Frizzell, Councilmember, Lynnwood  
John Joplin, Councilmember, Brier  
Anji Jorstad, Councilmember, Lake Stevens  
Sam Low, County Councilmember  
Kyoko Matsumoto Wright, Mayor, Mountlake Terrace – BOH Vice Chair  
Jared Mead, County Councilmember  
Nate Nehring, County Councilmember  
Dan Rankin, Mayor, Darrington  
Linda Redmon, Councilmember, Snohomish  
Stephanie Wright, County Councilmember – BOH Chair  
Jeff Vaughan, Councilmember, Marysville

**Members Absent**

None

**Call to Order**

The regular meeting of the Board of Health was called to order at 3:01 p.m. via Zoom conference call by Chair Stephanie Wright.

**Roll Call**

Roll call was taken by Ms. Linda Carl who reported there was a quorum present.

**Arrivals/Departures**

Jared Mead arrived at 3:05.

**Approval of Agenda Contents and Order**

It was moved by Ms. Adrienne Fraley-Monillas and seconded by Ms. Anji Jorstad to approve the agenda contents and order. The motion passed with 14 yes votes, 0 no votes, 1 absent.

**Approval of Minutes**

It was moved by Ms. Linda Redmon and seconded by Ms. Christine Frizzell to approve the minutes of the regular meeting of June 9, 2020. The motion passed with 14 yes votes, 0 no votes, 1 absent.

**Public Comment**

Public comment was accepted in writing prior to the meeting. Chair Wright reported no written comments were received.



## Written Reports

Chair Wright noted that the written reports can be found in the Board packet.

## Consent

It was moved by Mr. Dan Rankin and seconded by Ms. Fraley-Monillas to approve the following items on consent:

- a. Approve vouchers and Res. 20-18 authorizing June 2020 Health District expenditures
- b. Authorize the Administrative Officer to enter a one-year renewal of the professional services agreements for after-hours calls and emergency call center support with the Washington Poison Center
- c. Confirm the reappointment of Jason Biermann and Patricia Love and the appointment of Shaughn Maxwell to the Public Health Advisory Council for three-year terms from July 2020 through June 2023

The motion passed with 14 yes votes, 0 no votes, 1 absent.

## Action

### **Adopt Res. 20-17 supporting equity and inclusion in public health in Snohomish County (SR 20-051)**

Ms. Nicole Thomsen noted that at last month's Board meeting, there was a request for a resolution on equity. The first four recitals in the resolution are from the Health District's strategic plan. The Program Policy Committee reviewed the draft resolution and provided input and feedback. It also was reviewed by the Administration and Executive Committees. Since that time, the terms "Black" and "African American" were looked at by the Equity Committee for consistency. Both terms remain in the resolution in order to be genuine to the data source, as well as reflective of how individuals identify. This conversation prompted staff to be aware of how terms are used within public health and in our materials.

It was moved by Ms. Elisabeth Crawford and seconded by Mr. John Joplin to adopt Res. 20-17 supporting equity and inclusion in public health in Snohomish County. The motion passed with 14 yes votes, 0 no votes, 1 absent.

### **Authorize the Administrative Officer to sign contract amendment #2 with Health Care Authority for Access to Baby and Child Dentistry services, effective July 1, 2020 – June 30, 2022 (SR 20-057)**

Ms. Nancy Furness reported that the ABCD program works with dental providers to see Medicaid-eligible children up to six years of age for dental care. The funding remains stable in this contract.

It was moved by Ms. Fraley-Monillas and seconded by Ms. Redmon to authorize the Administrative Officer to sign contract amendment #2 with Health Care Authority for Access to Baby and Child Dentistry services, effective July 1, 2020 – June 30, 2022. The motion passed with 14 yes votes, 0 no votes, 1 absent.

## Briefings

### *Update on filling one budgeted, vacant position (SR 20-052)*

As part of the approved 2020 budget, it was required that budgeted, vacant positions be brought before the Board; however, at their March meeting, the Executive Committee suspended that process while we remain under the emergency declaration. Mr. Frederick will continue to keep the Board informed when these positions are filled. The current position to be filled is an environmental health specialist in the food safety program.





*Update on Public Health Foundation Ad Hoc Committee (no staff report)*

Ms. Heather Thomas reported that a draft resolution has been prepared and will go to the Board's committees with the intent to bring it to the full Board in August for potential action. There are ongoing discussions regarding financing and budget implications related to forming the foundation.

*Draft medication management policy (SR 20-049)*

Ms. Thomsen noted that this policy sets up the framework for medications that are managed and issued through the Health District, such as the TB program. This policy addresses the procurement side of the conversation and states there will be additional practices, such as storage dispensing, HIPAA compliance, chain of command, and chain-of-custody records, which will be established in a procedure that staff are working on.

*Draft staff immunization policy and procedure (SR 20-050)*

Ms. Katie Curtis stated that this puts the standing process within the Health District into a formal policy and procedure document. It outlines what staff need to provide upon hire; it does not add new immunizations.

**Administrative Officer's Report**

Mr. Frederick reported that last Monday was the six-month anniversary of active COVID response in the county. The 2021 budget presentation to the County Executive will be on July 27. Staff will begin preparing the report for the County Council regarding \$125K that was withheld in the 2020 budget. The agreement is in place with Sea Mar to lease space in the Rucker Building for WIC services. We entered into an agreement with the property manager and listing agent for the South County building. We're beginning work on an RFP for pressure washing of the Rucker Building. The Rucker Building task force meets next week and will review responsive proposals for the building redesign.

**Health Officer's Report**

Dr. Chris Spitters reviewed a report that was provided to the Board last week. He noted that in late May/early June, our cases were at a low, but for the last three to four weeks there's been a sustained increase. The rate per hundred residents per two-week period also shows an increase. Our target is <25 cases per 100,000 residents per 14-day period; we're currently at about two to three times that. This is one of the metrics we look at regarding moving to another phase. There has been a decline in the hospitalization rate, despite the increase in cases. The rate of deaths has also remained stable. We've had 179 deaths in the county. Dr. Spitters noted that testing has increased somewhat over the past month, but the percent positive is also going up, not just the number of tests. Repeat tests on one individual is counted as one case (we count people, not test results). A bigger proportion of the more recent cases (40%) fall in the 15- to 30-year age group (previously it was around 20%). For the over-70 age group, it previously was 15% of the cases but half of the deaths. Case reports in older age groups and hospitalizations remain low, which is good news. However, we don't know if this trend will continue.

Dr. Spitters reviewed the snapshot/report card that assesses our overall performance. This provides information on our readiness to proceed forward when the opportunity arises. It covers case rates, healthcare system readiness, positivity case numbers, case and contact investigations, and number of outbreaks. He noted cases are increasing but it hasn't driven up hospitalizations and the death rate. We remain in "pause" regarding moving to another phase. Spontaneous and planned large gatherings are a concern.

**Executive Session**

Chair Wright announced that the Board of Health will convene into executive session for two purposes of pending litigation pursuant to RCW 42.30.110(1)(i). Executive session is expected to last up to 10 minutes.



Unless extended to a later time, the Board will reconvene into regular session at 4:16 p.m. and is not expected to take action. The Board reconvened at 4:16 and took no action.

**Information Items**

Chair Wright announced upcoming meetings. Ms. Carl noted that the July 16 Program Policy Committee has been canceled.

**Adjournment**

The meeting was adjourned at 4:18 p.m.

  
Stephanie Wright, Chair

  
Shawn Frederick, Administrative Officer / Secretary