



**Snohomish Health District  
Board of Health Minutes  
Special Meeting  
May 21, 2020**

The meeting was held via Zoom conference call.

**Members Present**

Scott Bader, Councilmember, Everett  
Elisabeth Crawford, Councilmember, Mukilteo  
Megan Dunn, County Councilmember  
Adrienne Fraley-Monillas, Councilmember, Edmonds  
Christine Frizzell, Councilmember, Lynnwood  
John Joplin, Councilmember, Brier  
Anji Jorstad, Councilmember, Lake Stevens  
Sam Low, County Councilmember  
Kyoko Matsumoto Wright, Mayor, Mountlake Terrace – BOH Vice Chair  
Jared Mead, County Councilmember  
Nate Nehring, County Councilmember  
Dan Rankin, Mayor, Darrington  
Linda Redmon, Councilmember, Snohomish  
Stephanie Wright, County Councilmember – BOH Chair  
Jeff Vaughan, Councilmember, Marysville

**Members Absent**

None

**Call to Order**

The special meeting of the Board of Health was called to order at 4 p.m. via Zoom conference call by Chair Stephanie Wright.

**Roll Call**

Roll call was taken by Ms. Linda Carl who reported there was a quorum present.

**Arrivals/Departures**

Sam Low joined the call at 4:05 p.m.

**Approval of Agenda Contents and Order**

It was moved by Ms. Adrienne Fraley-Monillas and seconded by Ms. Linda Redmon to approve the agenda contents and order. The motion passed unanimously.

**Consent**

It was moved by Ms. Redmon and seconded by Ms. Fraley-Monillas to approve the following item on consent:

- a. Authorize the Administrative Officer to approve the Child Care Health Outreach Program online COVID-19 class at no cost to the District.

The motion passed with 14 yes votes, 0 no votes, 1 not present (Low).





### **Executive Session**

Chair Wright announced that the Snohomish Health District Board of Health will convene into executive session for the purposes of pending litigation pursuant to RCW 42.30.110(1)(i), potential litigation pursuant to RCW 42.30.110(1)(i), and real property pursuant to RCW 42.30.110(1)(c). Executive session is expected to last up to 40 minutes. Unless extended to a later time, the Board will reconvene into regular session at 4:46 p.m. and may or may not take action.

The Board announced the following extensions: 20 minutes, 15 minutes, 15 minutes, 10 minutes, 10 minutes, 5 minutes, and 10 minutes. The Board reconvened into regular session at 6:18 p.m. The action below was taken.

### **Action**

#### **Authorize the Administrative Officer to enter into a short-term lease agreement with Sea Mar Community Health Centers (SR 20-043)**

The agreement authorizes Mr. Shawn Frederick to negotiate with Sea Mar and enter into a short-term lease from June 1 through December 31, 2020, related to WIC services.

It was moved by Ms. Fraley-Monillas and seconded by Ms. Redmon to authorize the Administrative Officer to enter into a short-term lease agreement with Sea Mar Community Health Centers. The motion passed with 15 yes votes, 0 no votes.

#### **Adopt Res. 20-13 extending the expiration date of approved onsite septic applications (SR 20-040)**

An onsite septic project goes through three unofficial phases; the timelines of the last two phases are determined by the authorizing jurisdiction. For the first phase, the applicant has up to two years for design approval and to apply for a building permit. The applicant can request an extension from the Health District for the design phase at a cost of \$353. Staff requests a 180-day extension for projects that were valid on March 4 (the signing of the emergency declaration) and would expire prior to the emergency declaration being lifted.

It was moved by Ms. Anji Jorstad and seconded by Mr. Dan Rankin to adopt Res. 20-13 extending the expiration date of approved onsite septic applications. The motion passed with 13 yes votes (Bader, Crawford, Fraley-Monillas, Frizzell, Joplin, Jorstad, Low, Matsumoto-Wright, Mead, Nehring, Redmon, Vaughan, Wright), 1 abstention (Rankin), 0 no votes, 1 not present (Dunn).

#### **Based on executive session discussion, legal counsel Grant Weed proposed a potential motion related to COVID-19 health officer orders and enforcement action.**

Board discussion ensued.

It was moved by Ms. Fraley-Monillas and seconded by Ms. Elisabeth Crawford to authorize the health officer to take enforcement action of COVID-19 health officer orders including but not limited to making referrals to the prosecuting attorney or commencement of civil actions in cases where he deems in his sound discretion there is a significant serious public health risk. The motion passed with 11 yes votes (Crawford, Dunn, Fraley-Monillas, Frizzell, Joplin, Jorstad, Matsumoto-Wright, Mead, Rankin, Redmon, Wright), and 4 no votes (Bader, Low, Nehring, Vaughan).

### **Briefings**

#### *COVID-19 update (no staff report)*

As part of the approval process to apply for a variance for moving into phase two, a specific plan must be submitted to the state. Mr. Frederick noted that there are several requirements a county must meet to apply for a variance, including a recommendation from the health officer to the Board of Health, a documented vote of the Board, letters from all the hospitals in the county certifying their bed capacity and their PPE supplies, and



documentation of a vote of the county council. It also requires information on testing-site capacity, the minimum qualifications documenting the number of cases over the previous two weeks, testing data over the previous four weeks, ability and capacity of contact tracing and case management, and ability to provide resources to those in home isolation. Dr. Spitters has been proactive in developing these documents, and legal counsel is working on a draft resolution should the Board want to submit a variance for moving into phase two. Currently the county doesn't meet the measure of qualifying for a variance, which would be less than 10 cases per 100,000 population over the last two weeks, which, for Snohomish County, is less than 82 patients, or less than 8.2 patients per day. Currently Snohomish County has the second-highest average number of cases in the state, second to King County. We appear, however, to be trending in the right direction. We continue to be proactive in moving forward as quickly as possible, when we're in the position to do so. Dr. Spitters added that the county has 308 cases over the last 14 days, and we need to be at the threshold of 82 cases over a 14-day period. Best-case scenario for reaching the threshold could be early June, but there are limited measures to help bring down the number that we aren't already doing (such as social distancing).

#### **Adjournment**

The meeting was adjourned at 6:54 p.m.

  
Stephanie Wright, Chair

  
Shawn Frederick, Administrative Officer / Secretary