



**Snohomish Health District  
Board of Health Minutes  
October 9, 2018**

The meeting was held at Snohomish Health District, 3020 Rucker Ave., first floor Auditorium.

**Members Present**

Scott Bader, Councilmember, Everett  
Christine Cook, Councilmember, Mukilteo  
Adrienne Fraley-Monillas, Councilmember, Edmonds – BOH Chair  
Kurt Hilt, Councilmember, Lake Stevens  
Sam Low, County Councilmember  
Kyoko Matsumoto Wright, Councilmember, Mountlake Terrace  
Liam Olsen, Councilmember, Bothell (via phone)  
Dan Rankin, Mayor, Darrington  
Terry Ryan, County Councilmember  
Brian Sullivan, County Councilmember  
Jeff Vaughan, Councilmember, Marysville  
Stephanie Wright, County Councilmember – BOH Vice Chair

**Members Absent**

Nate Nehring, County Councilmember  
Shirley Sutton, Councilmember, Lynnwood

**Arrival/Departure**

Terry Ryan, Brian Sullivan, Jeff Vaughan, and Stephanie Wright arrived at 3:10 p.m., just after roll call. Brian Sullivan departed at 4:55 p.m.

**Call to Order**

The regular meeting of the Board of Health was called to order at 3:07 p.m. by Board Chair Adrienne Fraley-Monillas in the auditorium of the Snohomish Health District Rucker Building.

**Roll Call**

Roll call was taken by Ms. Linda Carl who reported there was a quorum present.

**Special Business**

Ms. Linda Redmon was sworn in as a Board member by legal counsel Grant Weed.

**Approval of Agenda Contents and Order**

It was moved by Mr. Dan Rankin and seconded by Mr. Sam Low to approve the agenda contents and order. The motion passed unanimously.

**Approval of Minutes**

It was moved by Ms. Stephanie Wright and seconded by Mr. Scott Bader to approve the minutes of the regular meeting of Sept. 11. The motion passed unanimously with two abstentions (Mr. Rankin and Ms. Chris Cook).

**Public Comment**

There were no volunteers to speak during public comment. Public comment was closed.



### **Division Report**

Aran Enger, REHS, Environmental Health Specialist, Safe Environments gave a brief division update. He provided information on group camps, potential hazards, and the Health District's responsibilities for assessment.

### **Written Reports**

Reports are provided in the Board packet.

### **Consent**

It was moved by Mr. Terry Ryan and seconded by Mr. Kurt Hilt to approve the following items on consent:

- a. Approve vouchers and Res. 18-21 authorizing Sept. 2018 expenditures for Health District and PHEPR fund
- c. Confirm the appointment of Lt. Robert Goetz, Snohomish Regional Drug Task Force, to fill an unexpired term from July 2018 through June 2021 on the Public Health Advisory Council

The motion passed unanimously.

Res. 18-22 was presented to Lt. Mark Richardson for his service on the Public Health Advisory Council.

It was moved by Mr. Sam Low and seconded by Mr. Hilt to approve the following item on consent:

- b. Approve Res. 18-22 thanking Lt. Mark Richardson, Snohomish Regional Drug Task Force, for his eight years of service on the Public Health Advisory Council

The motion passed unanimously.

### **Briefings**

#### *Rucker Building task force update*

Chair Fraley-Monillas announced that the next task force meeting will be on Oct. 19.

#### *Division of Responsibilities update*

Ms. Stephanie Wright stated that the task force will meet again and is getting close to conclusion.

#### *2019 budget update*

The Budget Ad Hoc Committee met for the first time last week and provided clear instruction to staff regarding what they want included in the budget. The next meeting of the committee is Oct. 16.

#### *Multi-Agency Coordination Group presentation*

Jason Biermann, Director of Snohomish County Emergency Management, provided a presentation on the MAC Group and its continuing coordinated response to the opioid epidemic in the county.

### **Action**

It was moved by Mr. Low and seconded by Ms. Wright to authorize the Administrator to sign the refugee health screening services contract with DSHS for the period of Oct. 1, 2018, through Sept. 30, 2019. The motion passed unanimously.





It was moved by Ms. Wright and seconded by Mr. Ryan to authorize the Administrator to increase the maximum contract amount with Dr. Christopher Spitters, TB Control Officer, to \$90,000 through December 31, 2018. The motion passed unanimously.

It was moved by Ms. Wright and seconded by Mr. Ryan to adopt Res. 18-20 urging the Washington State Legislature to support funding for foundational public health services. The motion passed unanimously.

It was moved by Mr. Ryan and seconded by Ms. Matsumoto-Wright to authorize the Administrator to sign the agreement with Potala Village, LLC, establishing a common boundary line. The motion passed unanimously.

Action Item 11e: Because the final interlocal agreement was not available at the Board meeting for review, staff requested that the Board allow the Executive Committee to authorize the Administrator to sign it.

It was moved by Mr. Ryan and seconded by Ms. Wright to authorize the Executive Committee to conduct final review and approval for the Administrator to sign the interlocal agreement to allocate Snohomish County a portion of funds received by the Health District through the Public Health Crisis Opioid Prevention in States (OPIS) surge grant. The motion passed unanimously.

Staff notified the Board of an additional grant opportunity from Health Care Authority, which is due Friday. The grant is limited in scope and will help fund curriculum in the Sultan School District. The grant is up to \$60,000 per year for two years, and includes Sultan and additional communities. No match is required and work can be accomplished with existing staff.

It was moved by Ms. Wright and seconded by Mr. Hilt to authorize staff to apply for the Health Care Authority grant, which starts Nov. 1. The motion passed unanimously.

### **Executive Session**

Chair Fraley-Monillas convened the Board into executive session for the purposes of:

- Pending litigation (RCW 42.30.110(1)(i))
- Personnel matter pursuant to RCW 42.30.110(1)(g)

Chair Fraley-Monillas stated that executive session is expected to last 10 minutes and will reconvene at 4:30 p.m. The Board had two five-minute extensions and reconvened at 4:40 p.m. No action was taken.

### **Administrator's Report**

Mr. Ketchel stated that the leadership team met with the strategic planning consultants, and the Board can expect a letter from them requesting feedback and input for a steering committee for the process. They will attend the Oct. 24 Executive Committee meeting to discuss this further. Kresge has approved the Health District's \$125,000 grant application. A large portion of the cost for the strategic planning consultants will come from this grant. Mr. Ketchel is scheduled for Council presentations this fall/winter and will send the list of scheduled cities to the Board. The opioid pocket resource guide is now available.

Mr. Ketchel is a member of the Snohomish County Health Leadership Coalition and distributed the SCHLC's strategic plan. Board members Low and Nehring met with some members of the coalition to discuss ways to coordinate efforts. This item will go to the Program Policy Committee for further discussion and to examine budget impact.



**Health Officer's Report**

Dr. Mark Beatty noted that the flu season has started and reminded everyone to get vaccinated. The inhaled live vaccine is available. A handout with further information was provided.

**Information Items**

Chair Fraley-Monillas reviewed upcoming meetings. The Program Policy Committee meeting on October 12 will be rescheduled; the new date is yet to be determined.

The Board agreed to move the regular Board meeting of Nov. 13 to a special meeting on Tuesday, Nov. 6, due to a conflict with the WSAC conference.

**Adjournment**

The meeting was adjourned at 5 p.m.

Adrienne Fraley-Monillas, Chair

Jefferson Ketchel, Administrator / Secretary