



**Snohomish Health District
Board of Health Minutes
September 11, 2018**

The meeting was held at Snohomish Health District, 3020 Rucker Ave., first floor Auditorium.

Members Present

Scott Bader, Councilmember, Everett
Adrienne Fraley-Monillas, Councilmember, Edmonds – BOH Chair
Kurt Hilt, Councilmember, Lake Stevens
Sam Low, County Councilmember
Kyoko Matsumoto Wright, Councilmember, Mountlake Terrace (via phone)
Nate Nehring, County Councilmember
Liam Olsen, Councilmember, Bothell (via phone)
Terry Ryan, County Councilmember (via phone)
Brian Sullivan, County Councilmember
Shirley Sutton, Councilmember, Lynnwood
Stephanie Wright, County Councilmember – BOH Vice Chair (via phone)

Members Absent

Christine Cook, Councilmember, Mukilteo
Dan Rankin, Mayor, Darrington
Jeff Vaughan, Councilmember, Marysville

Arrival/Departure

Scott Bader arrived at 3:05 p.m., Terry Ryan arrived at 3:23 p.m., Brian Sullivan arrived at 3:25 p.m.; Kurt Hilt left at 4 p.m.

Call to Order

The regular meeting of the Board of Health was called to order at 3:03 p.m. by Board Chair Adrienne Fraley-Monillas in the auditorium of the Snohomish Health District Rucker Building.

Roll Call

Roll call was taken by Ms. Linda Carl who reported there was a quorum present.

Moment of silence

Chair Fraley-Monillas recognized today's events 17 years ago and asked for a moment of silence for those who lost their lives on Sept. 11, 2001.

Approval of Agenda Contents and Order

It was moved by Mr. Sam Low and seconded by Mr. Kurt Hilt to approve the agenda contents and order. The motion passed unanimously.

Approval of Minutes

It was moved by Mr. Low and seconded by Mr. Hilt to approve the minutes of the regular meeting of August 14. The motion passed unanimously.

Public Comment

There were no volunteers to speak during public comment. Public comment was closed.



Division Report

Lisa Bartholomew, MPH, RD, CD, Registered Dietician, WIC/Prevention Services Division gave a brief division update. She provided information on the Health District's promotion of breastfeeding-friendly spaces.

Written Reports

Reports are provided in the Board packet.

Action

It was moved by Mr. Hilt and seconded by Mr. Bader to approve vouchers and Res. 18-19 authorizing August 2018 expenditures for Health District and PHEPR fund. The motion passed unanimously.

It was moved by Mr. Low and seconded by Mr. Bader to authorize the Administrator to exercise a two-year extension option with Weed Graafstra, legal counsel, for the period of Sept. 14, 2018, through Sept. 13, 2020. The motion passed unanimously.

Briefings

Revised Division of Responsibilities task force update

Ms. Stephanie Wright had no update at this time.

2019 legislative session update

Ms. Heather Thomas stated that Wednesday, February 7, is legislative education day and invited Board members to join staff in Olympia that day. The Secretary of Health released their priorities, which are in line with the public health roundtable, and which are centered on foundational public health services (FPHS). Tobacco 21, suicide prevention, and opioid money are key policy issues. SHD is coordinating with Economic Alliance to ensure our legislative "asks" are in line with EASC and the County. Staff will also meet with state legislators in November and December regarding their priority policy issues and to talk about public health funding.

2019 budget briefing

Mr. Jeff Ketchel gave a budget brief, including an update on shortfalls/additions, vacant positions, high-priority issues for 2019, and FPHS 2019-21 legislative ask. The 2019 budget will include line-item detail plus a list of additions/reductions from the prior year. The Board established a budget ad hoc committee, with Board members Hilt, Nehring, Sutton, and S. Wright volunteering to be on the committee. Board member Rankin was volunteered as potentially also being on this committee.

Executive Session

Chair Fraley-Monillas convened the Board into executive session for the purposes of a personnel matter pursuant to RCW 42.30.110(1)(g). Chair Fraley-Monillas stated that executive session is expected to last 10 minutes. The Board had one four-minute extension and reconvened at 4:02 p.m. No action was taken.

Administrator's Report

Mr. Ketchel stated that the Health District has 18,000 opioid-prevention resource guides available to the community. A consultant for the strategic-planning process has been selected.

Health Officer's Report

Dr. Mark Beatty recently met with the executive committee of the Snohomish County Medical Society. Traditionally the health officer sits on this committee; Dr. Beatty will likely be elected to that committee. He's



working with Delta Dental on a four-hour continuing medical education program for dentists compliant with the pending requirements for training on this topic being considered by DOH. The training event will be on Nov. 2 at the Tulalip Casino. Delta Dental is interested to use this pilot training statewide. After reviewing the caseload at Dawson Place, Dr. Beatty wants to ensure there's a consistent policy on mandatory reporting. He mentioned his intent at the health officer's statewide meeting and was asked by DOH to create a standard policy for Snohomish County that could potentially be adopted by all counties in the state.

Information Items

Chair Fraley-Monillas thanked Ms. Thomas for setting up and staffing opioid-prevention night at the AquaSox game. Chair Fraley-Monillas then reviewed upcoming meetings.

Adjournment

The meeting was adjourned at 4:10 p.m.

Adrienne Fraley-Monillas, Chair

Jefferson Ketchel, Administrator / Secretary