



**Snohomish Health District  
Board of Health Minutes  
June 12, 2018**

The meeting was held at Snohomish Health District, 3020 Rucker Ave., first floor Auditorium.

**Members Present**

Scott Bader, Councilmember, Everett (via phone)  
Adrienne Fraley-Monillas, Councilmember, Edmonds – BOH Chair  
Kurt Hilt, Councilmember, Lake Stevens  
Sam Low, County Councilmember  
Kyoko Matsumoto Wright, Councilmember, Mountlake Terrace  
Nate Nehring, County Councilmember  
Liam Olsen, Councilmember, Bothell  
Dan Rankin, Mayor, Darrington (via phone)  
Terry Ryan, County Councilmember (via phone)  
Shirley Sutton, Councilmember, Lynnwood  
Jeff Vaughan, Councilmember, Marysville (via phone)  
Stephanie Wright, County Councilmember – BOH Vice Chair (via phone)

**Members Absent**

Christine Cook, Councilmember, Mukilteo  
Jeff Rasmussen, Councilmember, Monroe  
Brian Sullivan, County Councilmember

**Arrival/Departure**

Mr. Rankin arrived at 3:20 p.m.; Ms. Matsumoto Wright arrived at 4:05 p.m., Mr. Low departed at 3:45 p.m.

**Call to Order**

The regular meeting of the Board of Health was called to order at 3:02 p.m. by Board Chair Adrienne Fraley-Monillas in the auditorium of the Snohomish Health District Rucker Building.

**Roll Call**

Roll call was taken by Ms. Linda Carl who reported there was a quorum present.

**Approval of Agenda Contents and Order**

It was moved by Mr. Terry Ryan and seconded by Mr. Liam Olsen to approve the agenda contents and order. The motion passed unanimously.

**Approval of Minutes**

It was moved by Mr. Kurt Hilt and seconded by Mr. Ryan to approve the minutes of the regular meeting of May 8. The motion passed unanimously.

**Public Comment**

There were no volunteers to speak during public comment. Public comment was closed.



### **Special Business**

Mr. Jeff Ketchel noted that Board member Rasmussen tendered his resignation from the Board. The resolution honoring Mr. Rasmussen, plus resolutions honoring PHAC members Brant Wood and Fred Worthen, were available to the Board but were not read aloud.

### **Consent**

It was moved by Mr. Sam Low and seconded by Mr. Nate Nehring to approve the consent agenda:

- a. Approve vouchers and Res. 18-13 authorizing May 2018 expenditures for Health District and PHEPR fund
- b. Confirm the appointment of one new member and the reappointment of five existing members to the Public Health Advisory Council for three-year terms
- c. Authorize the Administrator to sign the agreement with Snohomish County regarding opioid prevention and treatment services
- d. Authorize the Administrator to sign the grant agreement with the Department of Ecology for activities related to solid waste

The motion passed unanimously.

### **Written Reports**

Chair Fraley-Monillas noted that the written reports are in the Board packet.

### **Briefings**

*Revised Division of Responsibilities and Res. 18-02 (SR 18-037)*

Mr. Jeff Ketchel asked Board members to review the division of responsibilities document over the next month and come to the July Board meeting prepared for further discussion and potential vote.

### **Executive Session**

Chair Fraley-Monillas convened the Board into executive session for the purposes of a personnel matter pursuant to RCW 42.30.110(1)(g) and the sale, acquisition, or lease of real property pursuant to RCW 42.30.110(1)(b) and (c).

Chair Fraley-Monillas stated that executive session is expected to last 60 minutes and the Board will reconvene at 4:10 p.m.

The Board reconvened into regular session at 4:10 p.m. and the following action was taken:

It was moved by Mr. Olsen and seconded by Mr. Hilt to create a subcommittee of the Board to further study the Rucker Building options. The motion passed unanimously.

### **Administrator's Report**

Mr. Ketchel was elected last week as vice chair of the Snohomish County Health Leadership Coalition. Dr. Beatty and other staff are at the WSALPHO conference this week. Mr. Ketchel attended a training on critical conversations last week. Last week the Health Care Authority notified the Health District that the Early Intervention Program (EIP) \$134,000 grant may be cut on Oct. 1.

### **Information Items**

Chair Fraley-Monillas reviewed upcoming meetings.



**Adjournment**

The meeting was adjourned at 4:15 p.m.

Adrienne Fraley-Monillas, Chair

Jefferson Ketchel, Administrator / Secretary