



Snohomish Health District
Board of Health Minutes
Special Meeting
September 27, 2017

Meeting was held at Snohomish Health District, 3020 Rucker Ave., third floor conference room.

Members Present

Mark Bond, Councilmember, Mill Creek
Christine Cook, Councilmember, Mukilteo
Adrienne Fraley-Monillas, Councilmember, Edmonds – BOH Chair
Benjamin Goodwin, Councilmember, Lynnwood
Sam Low, County Councilmember
Kyoko Matsumoto Wright, Councilmember, Mountlake Terrace [via phone]
Nate Nehring, County Councilmember
Dan Rankin, Mayor, Darrington
Terry Ryan, County Councilmember
Donna Wright, Councilmember, Marysville
Stephanie Wright, County Councilmember – BOH Vice Chair [via phone]

Members Absent

Kurt Hilt, Councilmember, Lake Stevens
Scott Murphy, Councilmember, Everett
Jeff Rasmussen, Councilmember, Monroe
Brian Sullivan, County Councilmember

Arrival/Departure

Mr. Bond left the meeting at 4:45 p.m.

Call to Order

The special meeting of the Board of Health was called to order at 3:30 p.m. by Board Chair Adrienne Fraley-Monillas in conference room 309 of the Snohomish Health District Rucker Building.

Roll Call

Roll call was taken by Linda Carl who reported there was a quorum present.

Approval of Agenda Contents and Order

It was moved by Mr. Terry Ryan and seconded by Mr. Benjamin Goodwin to approve the agenda as presented.
The motion passed unanimously.

Public Comment

There were no volunteers to speak during public comment. Public comment was closed.

Briefings

Information Technology Status:

Mr. Shawn Frederick stated that as we adopt the chief health strategist model, we want to modernize our information systems. This will allow us have better data for decision-making, improve customer-service experience, and create business efficiencies. Some improvements have already been put in place. Our



hardware and some software systems are outdated and prone to risk. The contract to move to a new financial system program was approved at the last Board meeting; the go-live date is June 2018, with installation beginning in about a month. EnvisionConnect was upgraded in August for EH with improved functionality and improved efficiencies. Point of sale (cash processes) went live on Sept. 8, which is integral to moving to online services in the future (such as permits and birth/death certificates). We're also investigating ways to improve our current electronic health records. We recently hired a business management analyst who will review all of our information systems. The County is currently wiring the new phone system and phones will be installed on Friday. IT services will migrate to the County in the next few weeks. A high priority as we move forward is interfacing our EnvisionConnect with County PDS to improve operability and the customer experience.

Executive Session

Chair Fraley-Monillas convened the Board into executive session for 30 minutes for the purpose of:

- Potential litigation pursuant to RCW 42.30.110(1)(i) (i & ii)
- Sale, acquisition, or lease of real property pursuant to RCW 42.30.110(1)(b) and (c)

Chair Fraley-Monillas stated the Board will reconvene at 4:20 p.m. The Board announced its intent to extend executive session for an additional 15 minutes, 10 minutes, and 12 minutes. They reconvened into regular session at 5:02 p.m. and took the following action:

It was moved by Mr. Ryan and seconded by Mr. Nate Nehring to authorize the execution of the purchase and sale agreement offer from the City of Everett subject to the deletion of section 9.4, subject to insertion of an effective date of full execution, and subject to adding remedies similar to those the City of Everett provided for itself. The motion passed unanimously.

It was moved by Mr. Ryan and seconded by Mr. Benjamin Goodwin to authorize an offer on the Mukilteo building with a not-to-exceed amount as discussed in executive session subject to the closing of the sale of the Rucker Building, and including 150-day feasibility contingency and other normal conditions typically contained in a purchase and sale offer.

Discussion: Ms. Stephanie Wright stated that this location doesn't serve our clients and our rural citizens as well as our current location, and therefore she has concerns with this location.

The motion passed 7 to 1:

Ayes: Cook, Fraley-Monillas, Goodwin, Low, Nehring, Ryan, D. Wright

Nays: Rankin

Information Items

Chair Fraley-Monillas reviewed the list of upcoming meetings.

Adjournment

The meeting was adjourned at 5:07 p.m.

Adrienne Fraley-Monillas, Chair

Jefferson Ketchel, Interim Administrator,
Secretary