



Snohomish Health District
Board of Health Minutes
Special Meeting
March 20, 2017

The special meeting was held at Snohomish Health District, 3020 Rucker Ave., first floor Auditorium.

Members Present

Adrienne Fraley-Monillas, Councilmember, Edmonds – BOH Chair
Mark Bond, Councilmember, Mill Creek
Kurt Hilt, Councilmember, Lake Stevens (via phone)
Sam Low, County Councilmember
Kyoko Matsumoto Wright, Councilmember, Mountlake Terrace
Scott Murphy, Councilmember, Everett
Nate Nehring, County Councilmember
Dan Rankin, Mayor, Darrington
Terry Ryan, County Councilmember (via phone)
Brian Sullivan, County Councilmember
Donna Wright, Councilmember, Marysville
Stephanie Wright, County Councilmember – BOH Vice Chair

Members Absent

Christine Cook, Councilmember, Mukilteo
Benjamin Goodwin, Councilmember, Lynnwood
Jeff Rasmussen, Councilmember, Monroe

Call to Order

The special meeting of the Board of Health was called to order at 1:32 p.m. by Board Chair Adrienne Fraley-Monillas in the auditorium of the Snohomish Health District Rucker Building.

Roll Call

Roll call was taken by Linda Carl who reported there was a quorum present.

Executive Session

Chair Fraley-Monillas convened executive session for 20 minutes for the purpose of discussion of the qualifications of the applicants for the Interim Administrator position pursuant to RCW 42.30.110(1)(g).

The Board reconvened at 1:53 p.m.

Public Comment

There were no volunteers to speak during public comment. Chair Fraley-Monillas closed the public comment period.



Action Items

SR 17-023 – Appoint Interim Administrator effective April 1, 2017

Both candidates were thanked for submitting their applications. Mr. Grant Weed, legal counsel, reminded the Board that the Board's rules of governance at this point don't allow for Board members voting over the phone; they must be present at the meeting to vote.

Mr. Brian Sullivan moved and Ms. Stephanie Wright seconded to appoint Mr. Jefferson Ketchel as the Interim Administrator effective April 1. The motion passed with nine voting members present (Bond, Fraley-Monillas, Low, Matsumoto Wright, Murphy, Nehring, Rankin, D. Wright, and S. Wright).

SR 17-021 – Authorize new signers on the Health District's bank and investment accounts

With Dr. Goldbaum retiring on Mar. 31 and Mr. Pete Mayer leaving employment as of April 7, new signers are needed on the bank and investment accounts. Resolution 17-10 authorizes the new Interim Administrator as the signer. One signer is sufficient at this point; however, Mr. Scott Murphy noted a second signer is ideal in the event the first signer is unavailable.

Mr. Murphy moved and Mr. Sam Low seconded to rescind Resolutions 07-04 and 12-26 to remove Dr. Goldbaum and Mr. Mayer as signers on the Health District's bank and investment accounts, and simultaneously to approve Res. 17-10 authorizing the Interim Administrator as the new authorized signer on the Health District's bank and investment accounts effective April 1. The motion passed with nine voting members present (Bond, Fraley-Monillas, Low, Matsumoto Wright, Murphy, Nehring, Rankin, D. Wright, and S. Wright).

Health Officer's Report – 10 Years in Review

Dr. Goldbaum provided a report of his 10 years at the Health District. He highlighted several successes, including the 2009 H1N1 pandemic, the current mumps outbreak, the SR 530 mudslide, the advance of public health policies (including tobacco-free parks, vaping ordinance, and local drug takeback program), the Community Health Improvement plan, and community partnerships. Dr. Goldbaum worked with our medical community and sat on many boards, including the Snohomish County Medical Society, the Project Access Board, the Washington State Medical Association. He was a founding member of the Snohomish County Health Leadership Coalition. He served as vice chair of the North Sound Accountable Communities of Health, and helped grow the Foundational Public Health Services model.

He noted that funding is tight and demands are increasing, new diseases are popping up unexpectedly (such as Ebola and Zika), old diseases recur with a twist (such as multi-drug resistant tuberculosis), and complex issues erupt (like homelessness and opioids). Technology keeps evolving, requiring constant training and specialized staff. The health care system is in flux, and there's effort to reshape public health in Washington at the regional level.

When he began with the Health District in 2007, the economy was booming. Although state and county funding was flat, federal dollars had increased. The Board authorized expanding resources, notably WIC and other community programs. We had 227 FTEs (now we have 137). He stated it's critical that public health is funded adequately to assure the upstream underlying causes of death and disability, focusing on early childhood development. Public health must reshape itself to more effectively and efficiently provide services that address



the bulk of our problems and compliment medical care. Reshaping includes cross-jurisdictional sharing of expanded emergency preparedness and continued collaboration with medical and human services to better define the respective roles. Public health must strengthen existing partnerships and build new ones, such as with law enforcement, nonprofits, and employers. We must exercise leadership to engage the community and be ambassadors in the community. Public health must take advantage of its greatest asset: its people. It requires a nimble organization that reshapes itself to meet new challenges and opportunities. He urged the Board to set the target or vision, then let the Health District leadership determine the best path to achieve it.

The Health District has served Snohomish County for 58 years and will continue its work to make Snohomish County one of the healthiest places in the world to live, work, and play. He expressed his honor and privilege to serve as Health Officer for 10 years.

Chair Fraley-Monillas then read a proclamation honoring Dr. Goldbaum for his 10 years with the Health District and almost 40 years in the public health and medical fields.

Briefings

Prior to the April 21 Board retreat, the facilitator will reach out to all Board members. The facilitator plans to assess Board opinion on governance improvements recommended in the Ruckelshaus report and to discuss a new strategic plan. She'll be at the April 11 Board meeting to further discuss retreat preparations. The Board confirmed April 21 as the date of the retreat.

Mr. Mayer introduced Health District proposed organizational structure and alignment of workgroups in light of a new administrator model and retirements/departures. Changes in the proposed model were reviewed. The leadership team will go from nine to six and will reclassify one management position (the Community Health director) to a disease-investigation specialist. It divides responsibilities more evenly among the management team. There is approximately \$40K savings in the Health Officer position; the HR manager will be reclassified to a director (5% increase in salary) and the HR specialist will be reclassified to analyst. The EH director will receive a salary adjustment while serving in Interim Administrator role. No new FTEs are proposed in the new structure. Looking ahead, there may be cuts to federal funding; the new structure is intended to allow us to better absorb the impact of those cuts.

Some Board members requested more time to review the changes; others expressed moving forward quickly. Ms. S. Wright requested additional financial information, a status update on the Gossett report, and a clarification from Skagit County on whether they plan to continue moving forward with a shared Health Officer. Mr. Weed reminded the Board that the administrator is tasked with carrying out the structure of the organization. Action by the Board is not required, but they should feel comfortable endorsing it.

Adjournment

Chair Fraley-Monillas thanked Dr. Goldbaum and Mr. Mayer for their services to the Health District. The meeting was adjourned at 3:15 p.m.

Adrienne Fraley-Monillas, Chair

Jefferson Ketchel, Interim Administrator, Secretary