



**Snohomish Health District
Board of Health Minutes
Regular Meeting
March 14, 2017**

Meeting was held at Snohomish Health District, 3020 Rucker Ave., first floor Auditorium.

Members Present

Adrienne Fraley-Monillas, Councilmember, Edmonds – BOH Chair
Mark Bond, Councilmember, Mill Creek
Benjamin Goodwin, Councilmember, Lynnwood
Sam Low, County Councilmember (via phone first part of meeting)
Kyoko Matsumoto Wright, Councilmember, Mountlake Terrace
Nate Nehring, County Councilmember
Dan Rankin, Mayor, Darrington
Donna Wright, Councilmember, Marysville
Stephanie Wright, County Councilmember – BOH Vice Chair (via phone)

Members Absent

Christine Cook, Councilmember, Mukilteo
Kurt Hilt, Councilmember, Lake Stevens
Scott Murphy, Councilmember, Everett
Jeff Rasmussen, Councilmember, Monroe
Terry Ryan, County Councilmember
Brian Sullivan, County Councilmember

Call to Order

The regular meeting of the Board of Health was called to order at 3:05 p.m. by Board Chair Adrienne Fraley-Monillas in the auditorium of the Snohomish Health District Rucker Building.

Roll Call

Roll call was taken by Linda Carl who reported there was no voting quorum present at the start of the meeting.

Standing Reports

Chair Fraley-Monillas reported on the Executive Committee meeting of Mar. 2. There was no quorum present and no action taken. Staff reported that the Kidder Mathews contract was approved and signed. Public Health Week is Apr. 3-7; there is an event for staff and the Board Tuesday the 4th in the auditorium. The Board retreat is on Apr. 21; the facilitator will be in contact with Board members prior to the retreat. Dr. Goldbaum retires Mar. 31 and Ms. Charlene Shambach retires Apr. 7. The leadership team is considering adjustments to workgroups to better address priorities. There is still uncertainty regarding the County Executive's intent to merge with the Health District.

Ms. Donna Wright reported on the Program Policy Committee's meeting of Feb. 22. Ms. Wright was elected chair of the committee. CD staff gave a presentation on the refugee and asylees program. Staff reported that

Lynnwood, Bothell, and Edmonds declared themselves “safe and welcoming” cities but not full-status sanctuary cities; Snohomish County is looking into being a sanctuary or safe and welcoming county. The committee reviewed and approved survey questions for PHAC members. There are six EH policy issues coming up this year: sharps, fee schedule, solid waste revenue, OSS management system, food trucks, and water catchment.

Ms. Kyoko Matsumoto Wright reported on the Administration Committee’s Feb. 21 meeting. There was no quorum and no action. The committee received a real estate update, a legislative briefing, and an update on the city discussions regarding the Rucker Building.

Briefings

Mr. Grant Weed, legal counsel, brought to the Board’s attention a clerical error in the numbering of resolutions. Resolutions with original numbers of 17-02 (sale of surplus vehicles) and 17-03 (authorizing appointment of new auditing officer) have been renumbered to 17-06 and 17-07 respectively. No Board action is required.

Ms. Teri Smith reported that the Medicus Firm has been hired to recruit the new Health Officer; their next update will be on Mar. 31. Ms. Smith also reported that we have a signed agreement with Kidder Mathews to market and sell the Rucker building.

Mr. Jeff Ketchel reported that in Dec. 2015 we received a complaint of illness from the Sky Valley Education Center. We began investigating and working with the school district, EPA, UW, and State Dept. of Health. Over the next several months, we received about 120 illness complaints from adults, children, and facility staff. We identified several issues, including the presence of PCBs in paint, caulk, and lighting fixtures. We created an action plan with the school district, and over the summer the school district spent about \$1.2M cleaning the school, fixing the HVAC, and containing or eliminating PCBs. In late December the school district conducted its quarterly testing and received six positive results, which appear to be false positives. The affected rooms were closed, and the EPA is reviewing results. Leadership staff met with school district officials yesterday.

Special Business

Chair Fraley-Monillas moved Res. 17-05 and 17-08 to the April Board meeting. She read a proclamation honoring Ms. Charlene Shambach, who retires on April 7.

Approval of minutes

With Mr. Sam Low’s arrival, a quorum was reached.

It was moved by Mr. Dan Rankin and seconded by Mr. Nate Nehring to approve the minutes of the Feb. 14, 2017, meeting. The motion passed unanimously.

Public Comment

There were no volunteers to speak during public comment. Chair Fraley-Monillas closed public comment.

Consent Agenda

It was moved by Ms. D. Wright and seconded by Mr. Benjamin Goodwin to approve the consent agenda items:



- a. Res. 17-09 authorizing February 2017 expenditures for Health District and PHEPR fund
- b. Confirmation of Mr. Tony Mace to the Public Health Advisory Council (SR 17-017).

The motion passed unanimously.

Health Officer's Report – 10 Years in Review

Dr. Goldbaum was not present at the meeting. Chair Fraley-Monillas moved this item to the next Board meeting.

Information Items

Chair Fraley-Monillas reviewed the informational items.

Chair's Report

Chair Fraley-Monillas reported that she, Mr. Rankin, and Health District staff went to Olympia on Mar. 1 to meeting with legislators regarding the Governor's budget and public health. HB 1432 passed out of the House by an 86-12 vote; Mr. Pete Mayer will testify to the Senate on Mar. 20.

Executive Session

Chair Fraley-Monillas convened executive session for the purpose of discussion of Health Officer and Interim Administrator employment agreements pursuant to RCW 42.30.110(1)(g) and/or RCW 42.30.140(4)(b). Executive session is expected to last 30 minutes and the Board is expected to reconvene at 4:30.

At 4:30 p.m. the Board announced they would remain in executive session an additional 10 minutes. The Board reconvened at 4:40 p.m.

Action Items

SR 17-019 – Approve the employment agreement for Dr. Gary Goldbaum to provide limited Health Officer duties for up to two months.

Ms. Matsumoto Wright moved and Mr. Mark Bond seconded to approve the employment agreement with Dr. Goldbaum for 60 days. The motion passed unanimously.

Chair Fraley-Monillas stated that the Administration Committee currently scheduled for Mar. 20 will now be a meeting of the full Board for the purpose of finalizing the appointment of the Interim Administrator.

Adjournment

The meeting was adjourned at 4:42 p.m.

Adrienne Fraley-Monillas, Chair

Jefferson Ketchel, Interim Administrator, Secretary