



**Snohomish Health District  
Board of Health Minutes  
Regular Meeting  
February 14, 2017**

Meeting was held at Snohomish Health District, 3020 Rucker Ave., first floor Auditorium.

**Members Present**

Mark Bond, Councilmember, Mill Creek  
Christine Cook, Councilmember, Mukilteo  
Benjamin Goodwin, Councilmember, Lynnwood  
Kurt Hilt, Councilmember, Lake Stevens  
Sam Low, County Councilmember  
Scott Murphy, Councilmember, Everett  
Dan Rankin, Mayor, Darrington  
Jeff Rasmussen, Councilmember, Monroe  
Kyoko Matsumoto Wright, Councilmember, Mountlake Terrace  
Stephanie Wright, County Councilmember – BOH Vice Chair

**Members Absent**

Adrienne Fraley-Monillas, Councilmember, Edmonds – BOH Chair  
Terry Ryan, County Councilmember  
Brian Sullivan, County Councilmember  
Donna Wright, Councilmember, Marysville

**Call to Order**

The regular meeting of the Board of Health was called to order at 3:07 p.m. by Board Vice Chair Stephanie Wright in the auditorium of the Snohomish Health District Rucker Building.

**Roll Call**

Roll call was taken by Linda Carl who reported there was a quorum present.

**Special Business**

Nate Nehring, new County Councilmember, was sworn in as a new Board of Health member by Grant Weed.

Ms. S. Wright postponed the second item (resolution in honor of Brian Sullivan for his service as 2016 Board chair) to next month's meeting due to Mr. Sullivan's absence.

Ms. S. Wright presented Dr. Gary Goldbaum with a plaque and thanked him for his ten years of service to the Snohomish Health District.



### **Approval of Minutes**

It was moved by Mr. Kurt Hilt and seconded by Mr. Sam Low to approve the minutes of the regular meeting held Jan. 10, 2017. The motion passed unanimously.

### **Public Comment**

Ms. Inessa Pearce, a Sultan resident and president of Skykomish Valley Environmental and Economic Alliance, addressed the Board regarding air drift and water quality issues in the Skykomish Valley.

Ms. S. Wright closed the public comment period.

### **Standing Reports**

Ms. S. Wright reported on the Jan. 13 Executive Committee meeting, including the Lynnwood office sublease opportunity (the committee recommends taking the building off the market to allow for flexibility in options), the Health Officer recruitment process and Skagit ILA, the preliminary Board of Health retreat planning and potential topics. The Committee recommends approval and Board endorsement of its scope of authority and recommends delegating the selection process for real estate legal services to Mr. Weed and Health District staff. The committee authorized the Deputy Director to enter into a listing agreement with Kidder Mathews as our commercial broker pending review of the agreement and concurrence by the Board Chair.

Ms. S. Wright then reported on the Feb. 6 Executive Committee. The meeting began with announcing that new County Councilmember Nate Nehring will join the Board of Health. The committee discussed noticing requirements for Board of Health committees. The committee received an update on the Rucker Building broker status, legal services status, and the city/County ILAs. A draft ILA went to the cities; the County has a 1996 quit claim deed on file for the building. The committee reviewed the division of responsibilities.

Mr. K. Hilt reported on the Feb. 1 Administrative Committee meeting in which he was elected chair of the committee. He reported that the committee approved the disposition of eight Health District vehicles and approved Dan LeFree, interim Business Office Manager, as the new Auditing Officer for the Health District. The committee also authorized the Deputy Director to execute an agreement with the State Department of Health to receive an Opioid Overdose Project grant for \$69,866 and approve increase of 1.0 FTE grant-funded position for the project.

### **Consent Agenda**

It was moved by Mr. S. Low and seconded by Mr. Jeff Rasmussen to approve the consent agenda items:

Res. 17-04 authorizing January 2017 expenditures for Health District and PHEPR fund

Res. 17-02 [corrected to Res. 17-06] authorizing the orderly disposal of eight surplus vehicles

Res. 17-03 [corrected to Res. 17-07] rescinding Res. 13-20 and authorizing appointment of a new Auditing Officer.

The motion passed unanimously.



### Action Items

**SR 17-012** – Approve the Purpose and Scope of Authority documents for the Administration and Public Health Program Policy Committees

Mr. Pete Mayer noted that the documents have been reviewed by their respective committees and include the purpose of the committees, their role, and membership. The documents will help guide the work of the committees.

It was moved by Mr. K. Hilt and seconded by Mr. J. Rasmussen to approve the Purpose and Scope of Authority documents for the Administration and Public Health Program Policy Committees. The motion passed unanimously.

**SR 17-009** – Authorize the Deputy Director to execute agreement with the State Department of Health to receive an Opioid Overdose Project grant.

Ms. Nancy Furness, Communicable Disease Director, reported that Snohomish County is among four top counties in our state for opioid overdose death rates, based on data from 2010 to 2014. The State Department of Health is offering funding for an overdose prevention pilot project through August 2017. Dr. Goldbaum has reached agreement with Providence Hospital to participate with us in the project. With the clients' consent, they will refer overdose patients to us for follow-up, providing training for overdose reversal and referrals to treatment and other services. Staff will also follow up with providers when appropriate to discuss prescribing and offer education, and will offer education and training in the community.

It was moved by Mr. Scott Murphy and seconded by Mr. S. Low to authorize the Deputy Director to execute agreement with the State Department of Health to receive an Opioid Overdose Project grant for the period March 1, 2017 – August 31, 2017, in the amount of \$69,866 to establish an opioid overdose monitoring pilot project. The motion passed unanimously.

It was moved by Mr. S. Murphy and seconded by Mr. Dan Rankin to approve the addition of a term-limited position up to 1.0 FTE funded from CDC grant funds and/or other designated funds as subsequently approved by the Board of Health. The moving passed unanimously.

**SR 17-014** – Authorize the Deputy Director to sign contract with Kidder Mathews

Ms. Teri Smith, Human Resources Manager, reported that Kidder Mathews is currently reviewing the documents and will likely go to the Executive Committee. This item was pulled from the agenda.

**SR 17-011** – Accept the term of the legal services agreement with Adams & Duncan

Ms. T. Smith noted that we have a clean title to the Rucker Building and Weed Graafstra and Associates will represent us on the sale of the Rucker Building and purchase of a new building. There are questions regarding the proceeds of the sale of the building and therefore staff recommends Chris Adams of Adams & Duncan to represent the Health District regarding interlocal agreements with the cities.

It was moved by Mr. Mark Bond and seconded by Mr. K. Hilt to accept the terms of the legal services agreement with Adams & Duncan, Inc., P.S. and authorize the Deputy Director to execute agreement. The motion passed unanimously.

## Briefings

### Public Health Advisory Council update:

The chair of the PHAC was not in attendance; the update was postponed to the next Board meeting.

### Health Officer recruitment update:

Ms. T. Smith reported that six applicants were interviewed; although all were well-qualified, none appeared to be a good fit. The Executive Committee approved hiring a recruiting firm. Ms. Smith contacted several and recommends the Medicus Firm, a physician recruiting firm.

## Chair's Report

Ms. S. Wright thanked committees and staff for the progress being made on current projects, such as the sale of the Rucker Building.

## Health Officer's Report

Dr. Goldbaum reported on the mumps epidemic nationwide. Locally we've had four confirmed cases; Skagit County has three cases. The flu epidemic is starting to wind down; however, it's been the most severe season in 10 years. Locally we've had 38 deaths, including an individual in his 50s. The CDC annually reviews the recommendations for immunizations; the CDC is at risk of losing funding, which can have a direct impact on local work. He noted that some synthetic cannabinoids are being marketed legally and can induce a zombie-like symptoms and cause serious health problems. The public health system is monitoring this. The legislature is in session, and it's critical that this year's legislature give serious consideration to additional funding for foundational public health services. Public health jurisdictions have asked the legislature for \$60M statewide for the biennium; the Governor included almost \$24M in his budget.

Mr. Mayer reminded the Board of Public Health Legislative Day in Olympia on March 1. Chair Adrienne Fraley-Monillas and Mayor Rankin will join staff on that day.

## Informational Items

Ms. S. Wright reviewed upcoming meetings and events. The staff event in recognition of Dr. Goldbaum's retirement is on March 23 from 4 to 6 p.m. at the Health District, and the communitywide event is on March 29 from 4 to 6 p.m., location TBD.

## Adjournment

The meeting was adjourned at 3:55 p.m.

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Adrienne Fraley-Monillas, Chair

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Gary Goldbaum, M.D., M.P.H., Secretary