



**Snohomish Health District
Board of Health Minutes
Regular Meeting
January 10, 2017**

Meeting was held at Snohomish Health District, 3020 Rucker Ave., first floor Auditorium.

Members Present

Mark Bond, Councilmember, Mill Creek
Christine Cook, Councilmember, Mukilteo
Adrienne Fraley-Monillas, Councilmember, Edmonds – BOH Vice Chair
Benjamin Goodwin, Councilmember, Lynnwood
Kurt Hilt, Councilmember, Lake Stevens
Sam Low, County Councilmember
Dan Rankin, Mayor, Darrington
Jeff Rasmussen, Councilmember, Monroe
Terry Ryan, County Councilmember
Brian Sullivan, County Councilmember – BOH Chair
Donna Wright, Councilmember, Marysville
Kyoko Matsumoto Wright, Councilmember, Mountlake Terrace
Stephanie Wright, County Councilmember

Members Absent

Scott Murphy, Councilmember, Everett

Call to Order

The regular meeting of the Board of Health was called to order at 3:07 p.m. by Board Chair Brian Sullivan in the auditorium of the Snohomish Health District Rucker Building.

Roll Call

Roll call was taken by Linda Carl who reported there was a quorum present.

Special Business

Chair Brian Sullivan noted that in the past a nomination committee has brought names forward for Chair and Vice Chair. However, at a recent Executive Committee meeting, committee members felt there were enough members present to bring forth nominations. In keeping with the tradition of alternating the positions with County and city representatives, the Executive Committee nominates Ms. Adrienne Fraley-Monillas as Chair and Ms. Stephanie Wright as Vice Chair.

It was moved by Mr. Kurt Hilt and seconded by Mr. Jeff Rasmussen to approve Ms. Adrienne Fraley-Monillas as Chair and Ms. Stephanie Wright as Vice Chair for 2017. The motion passed unanimously.

As is tradition, Chair Sullivan continued to preside until the gavel is passed at the end of the meeting.



Approval of Minutes

It was moved by Ms. Fraley-Monillas and seconded by Mr. Terry Ryan to approve the minutes of the regular meeting held Dec. 13, 2016. The motion passed unanimously.

Consent Agenda

It was moved by Ms. Donna Wright and seconded by Mr. Sam Low to approve Resolution 17-01 authorizing December 2016 expenditures for Health District and PHEPR fund. The motion passed unanimously.

Public Comment

There were no volunteers to speak during public comment. Chair Sullivan closed the public comment period.

Standing Reports

Chair Sullivan noted the standing reports include no presentation. Mr. Pete Mayer thanked and acknowledged the Budget Ad Hoc Committee and Health District staff for their work on the 2017 Health District adopted budget, which was provided to each Board member today.

Briefings

Executive Committee update:

Chair Sullivan reported that the committee has met five times; the next meeting is this Friday at 9 a.m. New members joining the committee are Mr. Jeff Rasmussen and Mr. Sam Low. At its last meeting, the committee received an update on the Real Estate Committee and discussed the cities' potential financial interests in the Rucker Building. The committee was briefed on the Health Officer recruitment timeline and process; they were briefed on the Administrator role and reviewed a draft employment agreement. The committee recommends appointing Mr. Mayer as Interim Administrator starting April 1 for six months. The committee intends to open the recruitment process for the Administrator position once the new Health Officer is onboard. The committee reviewed the draft purpose and scope of authority for the Administration and Public Health Program Policy Committees. The Executive Committee will consist of the Board Chair, Vice Chair, and past Chair, and will ensure there are three city and three County representatives. They recommend these committees meet on a predictable schedule at least quarterly.

Real Estate Committee update:

Mr. Ryan reported that the committee interviewed three real estate brokerage firms on Jan. 9, and will interview three more on Jan. 12. They will make their recommendation to the Executive Committee on Jan. 13. The real estate broker (or brokers) will help market the Rucker Building and purchase another. The committee would like the new building to be in the general Everett area as well as maintain our Lynnwood location. The committee is considering two service models: 1) one location for all staff, and 2) one primary location and several satellite locations around the county. An informational packet and letter went to the cities and the County on Dec. 22, which contains estimated contributions. Staff proposed a resolution encouraging cities, towns, and the County to relinquish any potential financial interest in the building. Several regional meetings are scheduled in January with city electeds and staff; Health District staff will also meet with the North and South County mayors. The Real Estate Committee will transition into the Administration Committee on Feb. 1.



Overview of Governor's budget re: health and human services and FPHS:

The Governor's budget is short of the \$60M requested for Foundational Public Health Services, but it includes some funding: \$20M for the local public health system and \$3.8M to the State Department of Health to support a statewide network of public health systems. Mr. Mayer notes there are also some investments outside of FPHS, including funding to offset potential revenue losses from implementing the Attorney General's bill increasing the age for purchasing tobacco and vaping products from 18 to 21. Staff will continue to work with other local public health officials to advocate for the full \$60M, which would equate to \$2.6M/year to the Health District.

Mr. Mayer reminded the Board of the Public Health Legislative Education Day on Mar. 1 and invited Board members to join staff in Olympia that day.

Action Items

SR 17-003 – Approve Res. 17-02 establishing a set day, time, and location of the regular monthly meeting of the Board of Health.

According to RCW we must establish a formal set day and time for the regular Board meeting. After polling the Board, it was determined that the second Tuesday of the month from 3 to 5 p.m. is the preferred day/time.

It was moved by Mr. Sam Low and seconded by Mr. Kurt Hilt to approve Res. 17-02 establishing the second Tuesday of each month at 3 p.m. at the Snohomish Health District, 3020 Rucker Ave., as the set day, time, and location of the regular monthly meeting of the Board of Health. The motion passed unanimously.

SR 17-004 – Approve Res. 17-03 regarding intent to sell the Rucker Building and encouraging cities, towns, and the County to relinquish any potential financial interest.

Mr. Mayer reported that the Executive Committee and the Real Estate Committee have had numerous conversations regarding the Rucker Building. Legal counsel has looked at how we acquired the building, including an interlocal agreement with member cities and the County. However, the ILA didn't address the topic of shared ownership interest, nor was there a legal instrument enacted. We recognize there may be some conflicting intentions based on what was stated in the media at the time and according to documents we located. Therefore, it's been determined that the best way to address this issue is to engage the cities in discussions about surrendering any potential interest and investing it in public health for the acquisition of a different building more suitable to our current needs, with remaining proceeds dedicated to a capital fund to support repairs and maintenance.

Mr. Grant Weed noted that Article VIII in the Charter was written most likely for the Rucker Building. A purchase agreement is referenced multiple times in this article; however, this agreement itself cannot be found. Without this agreement, he recommends going to the member cities and discussing their potential interest. If there are cities that don't want to relinquish interest, it will be a Board decision. There is an uncertain ownership issue. Mr. Weed stated for the record that cities his firm represents will need to obtain outside legal counsel; his office will not be involved in any city review of the issue.

Ms. Heather Thomas noted that once a real estate broker is onboard, we'll hire a real estate attorney. The County Council is also considering a resolution relinquishing its potential interest.



It was moved by Mr. Jeff Rasmussen and seconded by Ms. Stephanie Wright to approve Res. 17-03 regarding intent to sell the Rucker Building and encouraging cities, towns, and the County to relinquish any potential financial interest. The motion passed unanimously.

SR 17-005 – Confirm Mr. Korey MacKenzie as the Food Industry representative and Dr. Robin Fenn as the Philanthropy/Funder representative to the Public Health Advisory Council.

Mr. MacKenzie is the manager at Diamond Knot Alehouse and Dr. Fenn has recently accepted the position as superintendent of Verdant Health Foundation.

It was moved by Ms. Fraley-Monillas and seconded by Mr. Rasmussen to confirm Mr. Korey MacKenzie as the Food Industry representative and Dr. Robin Fenn as the Philanthropy/Funder representative to the Public Health Advisory Council. The motion passed unanimously.

Chair's Report

We now have three committees as stipulated in the Charter: Administration, Executive, and Public Health Program Policy. Mr. Mayer mapped out a proposed year-long meeting schedule for all three committees, based on when the full Board meets. After discussion, the Board agreed to move forward with the proposed schedule, which will be:

- Administration Committee – 3:30 to 5 p.m. the first or fifth Weds. of the month
- Executive Committee – 11 a.m. to 12:30 p.m. on the first or fifth Thurs. of the month
- Public Health Program Policy Committee – 9 to 10 a.m. on the fourth Weds. every other month. (The PHPP committee will meet in Feb. and determine their schedule for the remainder of the year and if they want to meet every other month with the PHAC.)

The agenda-setting meeting with the Chair and Vice Chair will be 10:30 to 11 a.m. on the first or fifth Thurs. of the month (right before Executive Committee).

The Board reviewed potential Board meeting conflicts; it was decided to continue the March Board meeting as scheduled (conflicts with NLC conference), and November meeting (conflicts with WSAC) be moved to Nov. 7. It will be posted as a special meeting.

Chair Sullivan reminded city representatives to make sure their cities submit their recertification letters for 2017 Board members.

Health Officer's Report

Dr. Goldbaum reported that the Federal government has committed \$1.1B in the next five years for Medicaid transformation in the state. He reported that 143 cases of mumps have been reported in the state and is at an epidemic threshold. We have a flu epidemic in the state; as of yesterday, there were six deaths in the county. Hospitals are at or over capacity. The CDC just released a report that age-adjusted death rates have increased and life expectancy has decreased from 2014 to 2015. A recent study showed that communities with multisector networks have a lower death rate than those without. Another study found that students who vape are more likely to begin smoking cigarettes. A bill will be brought forward in our state by the Department of Health and Attorney General's office to increase the age to 21 to purchase tobacco and vaping products.



Executive Session

Chair Sullivan convened the Board into executive session for the purpose of discussion of Interim Administrator employment agreement pursuant to RCW 42.30.110(1). The Board is not expected to take action after executive session.

Gavel Exchange

Chair Sullivan passed the gavel to 2017 Board Chair, Ms. Fraley-Monillas.

Adjournment

The meeting was adjourned at 4:44 p.m.

Adrienne Fraley-Monillas, Chair

Gary Goldbaum, M.D., M.P.H., Secretary