



***Snohomish Health District
Board of Health Minutes
Regular Meeting
February 11, 2014***

Members Present

Suzie Ashworth, Councilmember, Granite Falls
Adrienne Fraley-Monillas, Councilmember, Edmonds
Karen Guzak, Mayor, Snohomish, Chair
Linda Grafer, Councilmember, Mukilteo
John Joplin, Councilmember, Brier
Ken Klein, County Councilmember
Sam Low, Councilmember, Lake Stevens
Scott Murphy, Councilmember, Everett
Sean Richards, Councilmember, Mountlake Terrace
Sid Roberts, Councilmember, Lynnwood
Terry Ryan, County Councilmember,
Brian Sullivan, County Councilmember
Donna Wright, Councilmember, Marysville
Stephanie Wright, County Councilmember

Members Absent

Dave Somers, County Councilmember

Call to Order

The regular monthly meeting of the Board of Health was convened at 3:04 p.m. by Chair Stephanie Wright in the Auditorium of the Snohomish Health District Rucker Building. Roll call was taken by Lorie Ochmann, who reported there was a quorum present.

Minutes

It was moved by Ms. Guzak and seconded by Mr. Murphy to approve the minutes of the regular meeting held January 14, 2014. The motion carried unanimously.



Consent Agenda

It was moved by Ms. Fraley-Monillas and seconded by Mr. Sullivan to approve the following items on the Consent Agenda: (a) vouchers for January 2014; (b) Resolution 14-02 authorizing January 2014 expenditures for Health District and PHEPR funds; and (c) Legal Services Agreement between SHD and Shipman & Uberti, P. S. The motion carried unanimously.

Public Comment

Public Comment was offered by Jon Anderson.

New Board Members

Granite Falls Councilmember Suzie Ashworth was sworn in as a new Board of Health Members by Steve Uberti, SHD legal counsel.

Chair's Report

Chair Wright explained that at this time of year Administration and Program Policy Committees are normally formed. Due to ongoing review of structure and process, those committees are suspended. The Ad-Hoc Government and Structure Committee will continue to discuss the needs of the Board and how best to utilize the committee structure. Due to turnover in Board Members, it was necessary to select new Committee Members. Linda Grafer, Stephanie Wright, and Karen Guzak volunteered to participate on the Structure and Process Ad-Hoc Committee.

Health Officer's Report

Recognition of 2013 Board Chair, Karen Guzak

Dr. Goldbaum recognized Ms. Guzak for her outstanding work as Chair in 2013 and her ongoing commitment to the health of the community.

Influenza

The 2013-2014 influenza season is winding down and was as severe as last year, but affected a younger age group. Fortunately, the season is winding down after peaking the second week of January. As of January 31, SHD has received reports of two deaths, 65 persons hospitalized, and one outbreak in a long-term care facility.



Legislation Update

Dr. Goldbaum provided Board Members with a chart depicting the status of bills that the Washington State Association of Local Public Health Officials has identified as high priority. SHB 1135 concerning the annual gross sales limits for cottage food operations (current consideration of \$25,000 in gross sales); EHB 1538 encouraging the safe practice of public health nurses dispensing certain medications; HB 2643 concerning efforts with private and public partnerships to help produce Washington's healthiest next generation; and SB 6174 requiring free infectious disease testing for good Samaritans are all likely to pass.

2013 Food Excellence Award Winners

Chair Wright and SHD Food Section Manager, Gary Hanada presented the 2013 Food Excellence Awards. Snohomish Health District food safety inspectors nominate food service establishments in six categories that have no food code violations in the past year. Nominees' inspection reports are reviewed by the Food Advisory Committee, a group comprised of restaurant owners, managers, chefs and food safety specialists who volunteer their time to advise the Health District on policies and procedures. Selections are based on site inspections of food handling practices in 2013. The 2013 winners are:

Full Menu Establishment—Readi Spaghetti, 21225 Bothell-Everett Highway, #101, Bothell

Fast Service Establishment—Country Burger, 3110 Lakewood Rd., Arlington

Grocery Store—tie. Wal-Mart #3757, 4010 – 172nd St. N.E., Arlington; and Haggens, 1301 Ave. D, Snohomish

Limited Menu Establishment—Cold Stone Creamery, 3000 – 184th St. S.W., #914, Lynnwood

School/Industry/Institution—Cascade High School

Temporary Food Establishment—Ohana BBQ

Committee Reports

There were no questions regarding the monthly financial standing report.

Information Items

Project Access Northwest

SHD Community Health Division Director, Charlene Shambach discussed the history of the relationship between SHD and Project Access Northwest and the new subcontract. At the December 10, 2013 Board of Health meeting, the Board authorized the Deputy Director to enter into a Professional Services Agreement with Project Access Northwest for the period of September 1, 2013 through June 30, 2014 to expend no more than \$53,302 for services associated with the Adult Dental Services Grant. This subcontract allows the Health District to complete the requirements of the grant for coordination of donated dental treatment for eligible adults and develop a sustainable dental care system for these individuals in Snohomish County.



Project Access Northwest is now beginning their work on the subcontract and is proposing to place the Project Access Northwest Dental Case Manager at the Health District's Everett building. Location of this person at the Health District will facilitate coordination of this subcontractor with Health District personnel working on the Access to Dental Services grant.

Strategic Planning Process

Pete Mayer, SHD Deputy Director gave a brief overview of the proposed strategic planning process. The process will include meetings with staff and the Board. The process will conclude in July, before the 2015 budget kick-off.

A calendar for scheduled meetings in February and March 2014 was provided to Board Members in their packets.

Executive Session

Pursuant to RCW 42.30.140 the Board of Health convened into a 15 minute executive session to discuss potential litigation at 3:50. Environmental Health Division Director, Randy Darst was asked to join the session.

Adjournment

The meeting was adjourned at 4:05 PM.

Stephanie Wright, Chair

Gary Goldbaum, M.D., M.P.H., Secretary