



***Snohomish Health District
Board of Health Minutes
Regular Meeting
December 11, 2012***

Members Present

Adrienne Fraley-Monillas, Councilwoman, Edmonds
Dave Gossett, County Councilman
Linda Grafer, Councilwoman, Mukilteo
Karen Guzak, Mayor, Snohomish
John Koster, County Councilman
Mark Lamb, Mayor, Bothell, Vice-Chair
Dave Somers, County Councilman, Chair
Dianne White, Mayor, Stanwood
Kyoko Matsumoto Wright, Councilwoman, Mountlake Terrace
Stephanie Wright, County Councilwoman

Members Absent

Shannon Affholter, Councilman, Everett
Patsy Cudaback, Councilwoman, Monroe
Kerri Lonergan-Dreke, Councilwoman, Lynnwood
Brian Sullivan, County Councilman
Donna Wright, Councilwoman, Marysville

Others Present

John Amos, Snohomish County
Randy Darst, SHD Environmental Health Division Director
Nancy Furness, SHD Special Assistant for Emergency Preparedness
Gary Goldbaum, MD, SHD Health Officer and Director
Kristin Kinnamon, SHD Communications Manager
Gayle Lanier, SHD Vaccine Preventable Disease Program Manager
Peter Mayer, SHD Deputy Director
Tim McDonald, SHH Communicable Disease Division Director
Brenda Newell, SHD HIV/STD/Viral Hepatitis Program Manager
Lorie Ochmann, SHD Executive Assistant
Suzanne Pate, SHD Communications Specialist
Don Peterson, SHD Business Manager
Charlene Shambach, SHD Community Health Division Director
Glen Svendsen, Snohomish County Financial Analyst
Leta Tarrell, SHD Public Health Nurse
Steve Uberti, SHD Legal Counsel



Michael Whitney, Everett Tribune
Rod Younker, SHD Legal Counsel

Call to Order

The regular monthly meeting of the Board of Health was convened at 3:02 p.m. by Chair Dave Somers in the Auditorium of the Snohomish Health District Rucker Building. Roll call was taken by Lorie Ochmann, who reported there was a quorum present.

Chair's Report

Adrienne Fraley-Monillas, Linda Grafer, and Brian Sullivan were confirmed to serve on the nominating committee, which will present its recommendations at the January 8 meeting.

Health Officer's Report

Dr. Goldbaum reported for January 1 through November 30 of this year, 553 cases of pertussis have been reported. The number of cases appears to be leveling off at a level considerably higher than the baseline before 2011. The "flu" season has started early. The circulating strains include the 2009 H1N1 virus. This year's vaccine appears closely matched to the circulating strains. However, the early start suggests this could be a more severe season than in the past several years. We urge everyone to get vaccinated now. The CDC continues its investigation of the multistate outbreak of fungal meningitis and other infections associated with contaminated steroid injections. No contaminated product is known to have been shipped to Washington and no cases have been reported in Washington. The Food & Drug Administration is being asked to re-inspect more than a dozen facilities. However, Federal law currently defers most oversight of such facilities to states. Dr. Goldbaum discussed performance measures developed in Washington State over the past two decades and the future requirements for national accreditation. In response to these new measures the Health District developed a Quality Improvement (QI) Plan. The first project focused on immunizations.

Rita Mell, Clinic Services Manager, gave a presentation on initial results of the Immunization QI project, which identified immunization errors and reduced the error rate.

Minutes

It was moved by Mr. Gosset and seconded by Ms. Stephanie Wright to approve the minutes of the regular meeting held November 7, 2012. The motion carried unanimously.

Public Comment

There was no public comment.



Committee Reports

It was reported that the Admin Committee and Program Policy Committee did not meet.

Included in today's meeting packet were the monthly standing reports. There were no questions regarding these reports.

Consent Agenda

It was moved by Mr. Gosset and seconded by Ms. Grafer to approve the following items on the Consent Agenda: (a) vouchers of November 2012 (b) Resolution 12-34 authorizing November 2012 expenditures for Health District and PHEPR funds. The motion carried unanimously.

Action Agenda

Don Peterson discussed the termination of the Washington Counties Insurance Pool. The pool is being dissolved by the state. Members, including SHD, are required to formally terminate membership.

It was then moved by Ms. White and seconded by Mr. Lamb to approve Resolution 12-35, consenting to the termination of the Washington Counties Insurance Pool. The motion carried unanimously.

Randy Darst discussed the occasional use of a Hearing Examiner in the Environmental Health Division.

It was moved by Ms. Guzak and seconded by Ms. Stephanie Wright to approve Resolution 12-36, establishing Consulting Fees for Hearing Examiner. The motion carried unanimously.

Pete Mayer reported there were no changes to the 2013 preliminary budget discussed at the last meeting. A brief overview of projections and a six year forecast for the agency has been included in the budget. 2013 will start with a strong fund balance of over \$5.6 million, however the agency will rely on over \$960,000 of the balance to reconcile expenses in excess of projected revenue. We are looking to support technology investments and implementing facility space improvements planned for in this past year. Current service levels will be maintained in 2013, while working toward achieving greater sustainability by relying less on the fund balance through expenditure reductions including savings obtained through attrition and transitioning, reducing or eliminating certain services or programs. SHD will develop an organizational transition plan in 2013, guided by the Affordable Care Act and the "Agenda for Change" action agenda as noted in the 2013 budget. The budget does not reflect a potential and approximate \$400,000 fund



reduction from federal funds associated with sequestration. The budget reflects an estimated 50% reduction in Medicaid Administrative Match funding. SHD appreciates the 0.1% sales tax funding from Snohomish County. We expect a modest increase in permit revenue associated with increased activity. Other State flexible revenue is believed to be stable at least through the 1st half of 2013.

It was moved by Mr. Gosset and seconded by Ms. Stephanie Wright to approve Resolution 12-37, adoption of the 2013 Annual Budget. The motion carried unanimously.

Discussion Items

There were no Discussion Items.

Information Items

A calendar for scheduled meetings in December 2012 and January 2013 was provided to Board members in their packets. The Administration Committee Members decided to cancel the December 31 meeting.

Executive Session

A fifteen minute Executive Session was held to discuss collective bargaining negotiations.

Adjournment

The Board returned from Executive Session and proceeded to adjourn the meeting at 4:14 PM.

Dave Somers, Chair

Gary Goldbaum, M.D., M.P.H., Secretary