



***Snohomish Health District  
Board of Health Minutes  
Regular Meeting  
November 7, 2012***

**Members Present**

Shannon Affholter, Councilman, Everett  
Adrienne Fraley-Monillas, Councilwoman, Edmonds  
Dave Gossett, County Councilman  
Linda Grafer, Councilwoman, Mukilteo  
Karen Guzak, Mayor, Snohomish  
Dave Somers, County Councilman, Chair  
Brian Sullivan, County Councilman  
Dianne White, Mayor, Stanwood  
Kyoko Matsumoto Wright, Councilwoman, Mountlake Terrace  
Stephanie Wright, County Councilwoman

**Members Absent**

Patsy Cudaback, Councilwoman, Monroe  
John Koster, County Councilman  
Mark Lamb, Mayor, Bothell, Vice-Chair  
Kerri Lonergan-Dreke, Councilwoman, Lynnwood  
Donna Wright, Councilwoman, Marysville

**Others Present**

Randy Darst, SHD Environmental Health Division Director  
Crystal Dudley, SHD Administrative Assistant  
Nancy Furness, SHD Special Assistant for Emergency Preparedness  
Gary Goldbaum, MD, SHD Health Officer and Director  
Kristin Kinnamon, SHD Communications Manager  
Peter Mayer, SHD Deputy Director  
Keri Moore, SHD Health Educator  
Suzanne Pate, SHD Communications Specialist  
Don Peterson, SHD Business Manager  
Annie Peterson, SHD Health Educator  
Charlene Shambach, SHD Community Health Division Director  
Glen Svendsen, Snohomish County Financial Analyst  
Steve Uberti, SHD Legal Counsel



## **Call to Order**

The regular monthly meeting of the Board of Health was convened at 11:02 a.m. by Chair Dave Somers in the Jackson Board Room on the 8<sup>th</sup> floor of the Robert J. Drewel Building. Roll call was taken by Crystal Dudley, who reported there was a quorum present.

## **Chair's Report**

Chair Somers discussed annual dinner and swearing in new chair and vice chair. Board members favored holding a January dinner to swear in the new chair and vice chair. Adrienne Fraley-Monillas, Linda Grafer, and Brian Sullivan were appointed to serve on the nominating committee, which will present its recommendations at the December 11 meeting.

## **Health Officer's Report**

Dr. Goldbaum reported for January 1 through November 2, 536 cases of pertussis have been reported, as compared with 521 cases as of September 28. The number of cases reported each month continues to decrease, suggesting that the epidemic is ending. To date, 395 meningitis cases (including 30 deaths) associated with contaminated steroid medication have been reported elsewhere in the U.S., but still no cases have been reported here. Dr. Goldbaum reported the Health District is investigating a cluster of five cases of active tuberculosis; three share the same DNA and the remaining two have been linked epidemiologically (DNA typing is pending). Two cases have died and one is hospitalized. We expect the investigation could continue for months. The Health District is updating how we keep the public informed about board meetings and actions. On our board web page (<http://www.snohd.org/Boh/Default.aspx>), we have added the times and place for all Board of Health committee meetings, and have posted committee agendas and minutes. Dr. Goldbaum discussed our new emergency management system for contacting any provider in Snohomish County with alerts.

## **Minutes**

It was moved by Mr. Gosset and seconded by Mr. Affholter to approve the minutes of the regular meeting held October 9, 2012. The motion carried unanimously.

## **Public Comment**

There was no public comment.



## **Committee Reports**

It was reported that the Admin Committee did not meet.

Included in today's meeting packet were the monthly standing reports. There were no questions regarding these reports.

## **Consent Agenda**

It was moved by Mr. Gosset and seconded by Ms. Stephanie Wright to approve the following items on the Consent Agenda: (a) vouchers of October 2012 (b) Resolution 12-32 authorizing October 2012 expenditures for Health District and PHEPR funds. The motion carried unanimously.

## **Action Agenda**

Keri Moore presented examples of mini cigars and dissolvable orbs and discussed the packaging and their exemption from taxes. Dr. Goldbaum discussed that \$750,000 is available statewide for tobacco prevention at the local level. The Washington State Association of Local Public Health officials would like Board endorsement.

It was then moved by Ms. White and seconded by Ms. Fraley-Monillas to approve the Resolution 12-33, Calling on the Washington State Legislature to Restore Local Control of Retail Tobacco Sales and Promotions. The motion carried unanimously.

## **Discussion Items**

There were no Discussion Items.

## **Information Items**

Pete Mayer reported there were no changes to the 2013 preliminary budget discussed at the last meeting. The final budget and a draft resolution on pg 7 will be presented at the December meeting for approval. A brief overview of projections and a six year forecast for the agency has been included in the budget. 2013 will start with a strong fund balance of over \$5.6 million, however the agency will rely on over \$960,000 of the balance to reconcile expenses in excess of projected revenue. We are looking to support technology investments and implementing facility space improvements planned for in this past year. Current service levels will be maintained in 2013, while working toward achieving greater sustainability by relying less on the fund balance through expenditure reductions including savings obtained through attrition and transitioning, reducing or eliminating certain services or programs. SHD will develop an organizational transition plan in 2013, guided by the Affordable Care Act and the "Agenda for Change" action agenda as noted in the 2013 budget. The budget does not reflect a potential and



approximate \$400,000 fund reduction from federal funds associated with sequestration. The budget reflects an estimated 50% reduction in Medicaid Administrative Match funding. SHD appreciates the 0.1% sales tax funding from Snohomish County. We expect a modest increase in permit revenue associated with increased activity. Other State flexible revenue is believed to be stable through 2013, and at least through the 1<sup>st</sup> half of 2013.

A calendar for scheduled meetings in October and November 2012 was provided to Board members in their packets.

### **Executive Session**

A thirty minute Executive Session was held to discuss property acquisition and union negotiations.

### **Adjournment**

The Board returned from Executive Session and proceeded to adjourn the meeting at 11:59 a. m.

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Dave Somers, Chair

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Gary Goldbaum, M.D., M.P.H., Secretary