

**Snohomish Health District
Board of Health Minutes
Regular Meeting
May 10, 2011**

Members Present

Patsy Cudaback, Councilwoman, Monroe
Dave Gossett, County Councilman
Linda Grafer, Councilwoman, Mukilteo
Karen Guzak, Mayor, Snohomish
John Koster, County Councilman
Mark Lamb, Mayor, Bothell, Chair
Drew Nielsen, Councilman, Everett
Michelle Robles, Councilwoman, Mountlake Terrace
Jim Smith, Councilman, Lynnwood
Stephanie Wright, County Councilwoman

Members Absent

Adrienne Fraley-Monillas, Councilwoman, Edmonds
Dave Somers, County Councilman, Vice Chair
Brian Sullivan, County Councilman
Dianne White, Mayor, Stanwood
Donna Wright, Councilwoman, Marysville

Others Present

Anne Alfred, Environmental Health Division Solid Waste and Toxics Program Environmental Health Specialist
John Amos, Snohomish County Council
Jane Ballard, SHD Health Statistics and Assessment Program Manager
Amy Blanchard, SHD Communicable Disease Program Manager
Nancy Blevins, SHD Health Information Manager
Jeff Clarke, SHD Deputy Director
Randy Darst, SHD Environmental Health Division Director
Patricia DeGroot, Providence Regional Medical Center
Nancy Furness, SHD Special Assistant for Public Health and Emergency Preparedness
Gary Goldbaum, MD, SHD Health Officer and Director
Steven Hellyer, SHD Information Systems Manager
Gayle Lanier, SHD Vaccine Preventable Disease Program Manager
Tim McDonald, SHD Communicable Disease Division Director
Rita Mell, SHD Vaccine Preventable Disease Clinic Services Program Manager
Donna Moore, SHD Community Health Division Office Supervisor
Suzanne Pate, SHD Communications Specialist
Teresa Quigley, SHD Administration Specialist
Barbara Rose, University of Washington Graduate Student
Charlene Shambach, SHD Community Health Division Director
Barb Sheets, SHD Community Health Division Office Assistant
Glen Svendsen, Snohomish County Finance
Kelly Sylliaasen, SHD Clinic Office Supervisor
Steve Uberti, SHD Legal Counsel
Pam Wessel-Estes, SHD Community Health Division Program Manager
Michael Whitney, The Tribune

Call to Order

The regular monthly meeting of the Board of Health was convened at 3:02 p.m. by Chair Lamb in the Board Room of the Snohomish Health District Rucker Building. Roll call was taken by Teresa Quigley, who reported there was a quorum present.

Chair's Report

Anne Alfred presented the Team of the Quarter Award for the second quarter of 2011 to the Health District WIC/First Steps Clinic Based Program support staff: Leah Bretland, Rocki Garber, Edd Keller, Barb Sheets and Pam Turner. This team is an important part of the success of the Health District WIC and First Steps programs. They not only provide support to the public health nurses, behavioral health specialist and nutritionists, they back up the WIC certifiers. They also promote maternal support services, including breast feeding, immunizations and nutrition. During a recent infant formula recall, they worked with the State Department of Health to assist clients in checking for contaminated cans and relating availability of safe formula or alternatives. Dr. Goldbaum and Chair Lamb congratulated the team on behalf of the full Board.

Chair Lamb advised that he has met with Dr. Goldbaum and Peter Scontrino with Scontrino and Powell to set up the 360-feedback process for Dr. Goldbaum. Raters will include Health District line staff and managers, and peers from other local health jurisdictions and the State Department of Health. Mr. Scontrino will meet with Dr. Goldbaum to review the raters' feedback and prepare a professional development plan. Board members will then be invited to meet with Mr. Scontrino, Dr. Goldbaum and Chair Lamb to share the results. A summary report will be provided to all Board members. It was noted that this process will be completed for the proposed cost of \$4,300.

Health Officer's Report

Monthly Report. Dr. Goldbaum reported on: tobacco trends in Washington State; the Health District's 2011 Standards for Public Health in Washington State performance review; an issue of The American Journal of Preventive Medicine devoted to the use of new technologies to improve consumer health; and status of the Snohomish County Alliance for Healthcare Access (SCAHA). Dr. Goldbaum also summarized findings from the 2009 Snohomish County Behavioral Risk Factor Surveillance System (BRFSS). He acknowledged staff who prepared this report, which will be published on the Health District website today. Copies are available by request. Mr. Koster asked for comparable data from other counties and states around the country to compare effectiveness of programs.

Presentation on Physical Activity and Nutrition in Schools. Dr. Goldbaum introduced Barbara Rose, a University of Washington School of Public Health graduate student who has been working since September 2010 with the Health District Chronic Disease and Tobacco Prevention team on a project to improve nutrition, physical activity and school performance in youth. Barbara gave a presentation on findings from a survey she conducted in Snohomish County schools and on ways the Health District could further integrate its obesity prevention and school-based work to align with the District's strategic prioritization of chronic disease prevention. Barbara thanked everyone at the Health District who assisted her with this project.

Minutes

It was moved by Mr. Gossett and seconded by Ms. Stephanie Wright to approve the minutes of the regular meeting held April 12, 2011. The motion carried unanimously.

Public Comment

There was no public comment.

Committee Reports

Mr. Gossett reported on the May 2 Administration Committee meeting. It was noted that the July Administration Committee meeting has been moved to July 5. Mr. Nielsen reported on the April 22 Program Policy Committee meeting. Also included in today's meeting packet were the monthly standing reports. There were no questions regarding these reports.

Consent Agenda

It was moved by Mr. Gossett and seconded by Ms. Robles to approve Resolution 11-10, authorizing April 2011 expenditures for Health District, AIDS and PHEPR funds. The motion carried unanimously.

It was moved by Mr. Gossett and seconded by Mr. Lamb to approve Resolution 11-11, declaring May 2011 as Autism Awareness Month in Snohomish County. The motion carried unanimously. Chair Lamb noted that autism awareness is an important issue to his family and the community, and he invited Board members to join him and his wife in a national charity golf tournament on June 6 at TPC Snoqualmie Ridge. Proceeds from the challenge will help fund a national center for autism excellence.

Action Agenda

There were no action items.

Discussion Items

Early retirement program proposal. During the 2011 Budget process, the Board of Health Subgroup proposed and the Board of Health supported a number of internal studies to assist the Board in addressing the impact of potential changes in state and federal public health funding, including possible layoffs. One of the ideas developed in the Budget process was to create an early retirement program for Health District employees. Jeff Clarke gave an overview of an initial proposal, including eligibility requirements, costs, and benefits to employees and the Health District. Details of the voluntary cash payout program have been provided to Health District staff and union representatives and considered by the Board of Health Administration Committee. There was general support by the Board for the concept, but concern was expressed about the potential impact on key programs, should the majority of staff in one of those programs retire at the same time. Another concern was how retirements could affect the mix of Health District resources and services. Examples were provided where jurisdictions have retained control over who is able to use the program, and support was shown for similar controls. Language from a University of Utah Early Retirement Incentive Program was cited. It was noted that union negotiations would be held prior to final approval. Although the schedule for this pro-

posal was designed to have retirement decisions made prior to 2012 Budget planning, it is not mandatory. The Board requested initial results of the Directors' program prioritization effort before further consideration of the early retirement program. Jeff plans to present an updated draft of the early retirement program proposal and information on the prioritization process for discussion at the June 6 Board of Health Administration Committee meeting and June 14 full Board of Health meeting.

Information Items

A calendar for scheduled meetings in May and June was provided to Board members in their packets.

Executive Session

At 4:14 p.m. the Board went into Executive Session to discuss a union proposal. At 4:24 p.m. the meeting reconvened.

Other Business

No other business was held.

Adjournment

The meeting was adjourned at 4:25 p.m.

Mark Lamb, Chair

Gary Goldbaum, M.D., M.P.H., Secretary