

***Snohomish Health District
Board of Health Minutes
Annual Meeting
January 11, 2011***

Members Present

Dave Gossett, County Councilman
Linda Grafer, Councilwoman, Mukilteo
Mark Lamb, Mayor, Bothell, Chair
Drew Nielsen, Councilman, Everett
Jim Smith, Councilman, Lynnwood
Dave Somers, County Councilman, Vice Chair
Brian Sullivan, County Councilman
Donna Wright, Councilwoman, Marysville

Members Absent

Patsy Cudaback, Councilwoman, Monroe
Adrienne Fraley-Monillas, Councilwoman, Edmonds
Karen Guzak, Mayor, Snohomish
John Koster, County Councilman
Michelle Robles, Councilwoman, Mountlake Terrace
Dianne White, Mayor, Stanwood
Stephanie Wright, County Councilwoman

Others Present

John Amos, Snohomish County Council
Jeff Clarke, SHD Deputy Director
Randy Darst, SHD Environmental Health Division Director
Gary Goldbaum, MD, SHD Health Officer and Director
Tim McDonald, SHD Communicable Disease Division Director
Rita Mell, SHD Clinic Program Manager
Suzanne Pate, SHD Communications Specialist
Don Peterson, SHD Business Manager
Kevin Plemel, SHD Environmental Health Division Water & Wastewater Section Manager
Teresa Quigley, SHD Administration Specialist
Charlene Shambach, SHD Community Health Division Director
Glen Svendsen, Snohomish County Finance
Steve Uberti, SHD Legal Counsel
Rick Zahalka, SHD Environmental Health Division Food & Living Environment Section Manager

Health Officer's Report

As a quorum was not immediately available due to inclement weather, the meeting began with the Health Officer's Monthly Report. Dr. Goldbaum updated the Board on the relatively mild influenza season, with fewer influenza-associated pediatric deaths in particular. However, the Centers for Disease Control and Prevention (CDC) is reporting substantial increases in outpatient visits for influenza-like illness and the proportion of deaths attributed to pneumonia and influenza, with widespread activity in five states. He noted that influenza remains an

important public health challenge. The CDC just published findings from a survey that report a remarkably high prevalence for adverse childhood experiences (ACES), which underscores the need for effective interventions to address child maltreatment and family dysfunction. Dr. Goldbaum also reported on elements of the Health Care Reform that will take effect in 2011. In the short term some of these changes, together with expected reductions in state funding for Medicaid and the Basic Health Plan, could have unpredictable effects on health care for the poor in Washington State. Dr. Goldbaum will be working with Snohomish County community health centers and the Snohomish County Alliance for Healthcare Access to identify strategies to increase local access to care. Over the long term some of these changes, such as prevention activities for chronic conditions, could lead to considerable cost savings in Washington State and nationwide.

Status of City appointments to the 2011 Board of Health was moved forward on the agenda for a quorum.

In the interest of time, a presentation on injuries and the drug take-back program will be held at a future Board meeting. The Health District will be releasing a report on injuries in Snohomish County next week. It will be posted online, and the Board will be notified before the media release goes out.

Executive Session

As no action was needed, it was decided to hold the Executive Session. At 3:06 p.m. the Board went into Executive Session to discuss collective bargaining, and a contract with the firm of Podrasky, Shipman & Uberti for legal services. At 3:15 p.m. the meeting reconvened.

Call to Order

At 3:16 p.m. the annual meeting of the Board of Health was convened by Chair Lamb in the Board Room of the Snohomish Health District Rucker Building. Roll call was taken by Teresa Quigley, who reported a quorum was present.

Chair's Report

Selection of consultant for Health Officer performance review. Chair Lamb advised that the professional he was considering for this job is unavailable the first quarter of this year. He will search further, and invited Board members to give him suggestions. A formal advertising and bidding process should not necessary for this size contract. He will bring some proposals back to the Board at its February meeting.

Chair's comments. Chair Lamb had no comments.

Election of Officers for 2011. As a nominating committee was not appointed this year, Chair Lamb opened the floor for nominations for Chair and Vice Chair. It was moved by Mr. Somers and seconded by Ms. Grafer that Mr. Lamb continue to serve as Board of Health Chair for 2011, and the motion carried unanimously. It was then moved by Mr. Smith and seconded by Mr. Lamb that Mr. Somers continue to serve as Board of Health Vice Chair for 2011, and the motion carried unanimously. Mr. Lamb and Mr. Somers thanked the Board members for selecting them as Chair and Vice Chair for 2011.

Presentation by Health Officer to outgoing Chair. Dr. Goldbaum expressed pleasure in working with Chair Lamb, and presented him with a recognition plaque for his outstanding leadership during 2010.

Status of City appointments to the 2011 Board of Health. Dr. Goldbaum advised that all of the current City appointments to the Board of Health have been approved to continue in 2011.

Minutes

It was moved by Mr. Smith and seconded by Mr. Gossett to approve the minutes of the regular meeting held December 14, 2010. The motion carried unanimously.

Public Comment

There was no public comment.

Committee Reports

Minutes from the December 17 Program Policy Committee meeting were included in today's meeting packet. Ms. Donna Wright summarized the January 3 Administration Committee meeting. The monthly standing reports were included in today's meeting packet, and there were no questions regarding these reports.

Consent Agenda

It was moved by Mr. Gossett and seconded by Mr. Sullivan to approve the items on the Consent Agenda. The Board approved the following items: (a) Resolution 11-01 authorizing December 2010 expenditures for Health District, AIDS and PHEPR funds; (b) agreement with Snohomish County Surface Water Management to support Snohomish County's Shellfish Protection Program; and (c) Resolution 11-02, authorizing 2010 PHEPR Fund Budget Change No. 1. The motion carried unanimously.

Action Agenda

Approval of Interagency Agreement with Tacoma-Pierce County Health Department for online food worker training, testing and card issuance. It was moved by Mr. Somers and seconded by Mr. Sullivan to approve the Interagency Agreement with Tacoma-Pierce County Health Department for online food worker training, testing and card issuance. Discussion was held regarding the potential for fraud. Staff advised that this issue has been addressed with the Food Advisory Committee, Tacoma-Pierce County Health Department, the State Board of Health and Department of Health. They are looking at ways to securely identify people taking the exam, but fraud is expected to be minimal, and it is felt that the benefits of this system outweigh the risk of fraud. The motion was then called for and carried unanimously.

Discussion Items

2011 Board of Health meeting schedule – potential change in February and March meetings. The February 8 meeting date will work; however, due to scheduling conflicts the March 8 Board of Health meeting must be rescheduled. Teresa Quigley will email Board members regarding a substitute meeting date for March.

Other Business

Potential action to authorize approval of contract extension with IFPTE. No action was taken on this item.

Contract with Podrasky, Shipman & Uberti, P.S. Following Chair Lamb's review of this agreement and a briefing during Executive Session with Board members, further discussion was held regarding the insurance section. It was then moved by Mr. Smith and seconded by Mr. Nielsen to approve the agreement, striking the second sentence of Section 19.2 which states, "The District, its officers, agents, and employees shall be named as additional insured by the Contractor's liability insurance carrier." The motion carried unanimously.

Paid leave to advocate. One of the unions has requested authorization for two Health District staff members to go to Olympia on January 19 for Public Health Education Day and be paid to participate in Washington State Public Health Association legislative activities advocating public health. Following discussion, a consensus of the Board expressed concern about accountability and they did not approve this request.

Information Items

A calendar for scheduled meetings in January and February was provided to Board members in their packets.

Adjournment

The meeting was adjourned at 3:40 p.m.

Following adjournment, Deputy Director Jeff Clarke distributed copies of the updated Budget Book, which contains the 2011 Budget of \$17,414,310 in expenditures adopted on December 14. Three corrections have been made in Immunization, NFP and 5930 revenues, which reduce the projected positive balance to \$301,430. These changes, along with a running list of potential changes to be made depending on actions by the Legislature, are included on the final page of the Budget Book. The adopted Health District Budget has a positive balance of \$314,497. If the State makes all the projected changes there would be a total loss of \$354,448 in revenues, and the 2011 Budget would have a negative balance of \$39,951. Adoption of the 2009-11 Supplemental State Budget is expected in January and the 2011-13 State Budget in April or May. It was agreed that no changes should be made in the Health District Budget until State changes are clear.

Mark Lamb, Chair

Gary Goldbaum, M.D., M.P.H., Secretary