

*Snohomish Health District  
Board of Health Minutes  
Regular Meeting  
October 16, 2010*

**Members Present**

Patsy Cudaback, Councilwoman, Monroe  
Adrienne Fraley-Monillas, Councilwoman, Edmonds  
Dave Gossett, County Councilman  
Linda Grafer, Councilwoman, Mukilteo  
Karen Guzak, Mayor, Snohomish  
John Koster, County Councilman  
Mark Lamb, Mayor, Bothell, Chair  
Drew Nielsen, Councilman, Everett  
Michelle Robles, Councilwoman, Mountlake Terrace  
Jim Smith, Councilman, Lynnwood  
Dianne White, Mayor, Stanwood  
Donna Wright, Councilwoman, Marysville  
Stephanie Wright, County Councilwoman

**Members Absent**

Dave Somers, County Councilman, Vice Chair  
Brian Sullivan, County Councilman

**Others Present**

John Amos, Snohomish County Council  
Jeff Clarke, SHD Deputy Director  
Randy Darst, SHD Environmental Health Division Director  
Nancy Furness, SHD Special Assistant for Public Health and Emergency Preparedness  
Gary Goldbaum, MD, SHD Health Officer and Director  
Tim McDonald, SHD Communicable Disease Division Director  
Tim Murphy, SHD Information Systems Manager  
Teresa Quigley, SHD Administration Specialist  
Sharon Salyer, The Everett Herald  
Christine Scarlett, SHD Human Resources Manager  
Charlene Shambach, SHD Community Health Division Director  
Glen Svendsen, Snohomish County Finance  
Steve Uberti, SHD Legal Counsel

**Call to Order**

The regular monthly meeting of the Board of Health was convened at 3:00 p.m. by Chair Lamb in the Board Room of the Snohomish Health District Rucker Building. Roll call was taken by Teresa Quigley, who reported a quorum was present.

## **Chair's Report**

There was no report from the chair.

## **Health Officer's Report**

*Monthly Report: Health Care Reform legislation.* Dr. Goldbaum

## **Minutes**

It was moved by Mr. and seconded by Ms. to approve the minutes of the regular meeting held September 14, 2010. The motion carried unanimously.

## **Public Comment**

There was no public comment.

## **Committee Reports**

Minutes from the October 4 Administration Committee meeting were included in today's meeting packet. The September 17 Program Policy Committee meeting was cancelled. Also included in today's meeting packet were the monthly standing reports. There were no questions regarding these reports.

## **Consent Agenda**

It was moved by Mr. and seconded by Ms. to approve the items on the Consent Agenda. The Board approved the following items: (a) Resolution 10-25 authorizing September 2010 expenditures for Health District, AIDS and PHEPR funds; and (b) Resolution 10-26 authorizing Environmental Health Division fee increases. The motion carried unanimously.

## **Action Agenda**

There were no action items on the agenda.

## **Discussion Items**

*2011 General Fund Budget.* The governor has called for 6.3% across-the-board cuts, which is less than the 7% anticipated by the Health District. However, in addition to Department of Health cuts, the Department of Social and Health Services is proposing elimination of state funding for First Steps effective March 1, 2011. Without the state general fund monies, the federal matching dollars used to support First Steps programming are not available, and the loss of both state and federal funds for this program would make it very difficult to sustain. If the Health District's First Steps program is eliminated, it would affect the WIC program, as they share administrative expenses. The First Steps and WIC programs were explained in detail to the Committee. It was noted that nongovernmental community partners are strongly advocating for the First Steps program. WIC funding remains stable. Mr. Smith requested that this information on these two programs be presented to the full Board. Until definitive decisions are made by the state and county, it will be difficult to precisely finalize the Health District budget.

**Jeff Clarke went through the 2011 Budget approval schedule with the Committee. Union negotiations have been postponed until early November, but are expected to be completed prior to budget adoption. The first week of October, the Board of Health Budget Subgroup will meet with Jeff and Dr. Goldbaum. At the October 19 full Board of Health meeting, discussion will be held on the 2011 Budget. At the November 1 Board Administration Committee meeting, a draft budget and draft budget book will be reviewed and recommendations developed for major discussion and potential adoption at the full Board of Health meeting on November 16. Jeff noted that an effort is being made to keep staff informed of budget decisions on a timely basis.**

*Legal representation.* Jeff Clarke announced that Snohomish Health District legal counsel, Steve Uberti, is leaving Bell and Ingram the end of October to join another law firm. Steve has expressed interest in continuing to serve the Health District. The Health District is obligated to give Bell and Ingram 30 days notice to terminate their contract. Jeff is going to conduct a search for legal representation, and the Board will be involved in the final decision.

### **Information Items**

*H1N1 Pandemic Supplemental PHEPR fund spending report.*

**Board members were provided with an H1N1 spending update as of October 4, 2010. It shows a breakout of direct costs as of September 29, along with capital assets and indirect savings on the capital assets. The spending deadline for these funds has been extended through July 30, 2011, and additional funding will be allocated from the State Department of Health. This additional funding will be used by the Health District to: a) pay outstanding encumbrances; b) pay partners in the 2009 H1N1 influenza mass vaccination clinics for their expenses (i.e. Everett Clinic, City of Stanwood, Cascade Valley Hospital, ESCA, and Snohomish County Department of Emergency Management); and c) to cover other H1N1 pandemic influenza expenditures that may occur. This H1N1 spending update will be forwarded to the full Board of Health as an information item.**

A calendar for scheduled meetings in October and November was provided to Board members in their packets. Chair Lamb noted that the November Board meeting was moved out to November 16 due to the WSAC Annual Conference.

### **Executive Session**

At 4: p.m. the Board went into Executive Session to discuss collective bargaining. At 5: p.m. the meeting reconvened.

### **Other Business**

No other business was discussed.

### **Adjournment**

The meeting was adjourned at 4: p.m.

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Mark Lamb, Chair

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Gary Goldbaum, M.D., M.P.H., Secretary