

*Snohomish Health District
Board of Health Minutes
Regular Meeting
August 10, 2010*

Members Present

Patsy Cudaback, Councilwoman, Monroe
Linda Grafer, Councilwoman, Mukilteo
Karen Guzak, Mayor, Snohomish
Mark Lamb, Mayor, Bothell, Chair
Adrienne Monillas, Councilwoman, Edmonds
Drew Nielsen, Councilman, Everett
Jim Smith, Councilman, Lynnwood
Brian Sullivan, County Councilman
Dianne White, Mayor, Stanwood
Donna Wright, Councilwoman, Marysville

Members Absent

Dave Gossett, County Councilman
John Koster, County Councilman
Michelle Robles, Councilwoman, Mountlake Terrace
Dave Somers, County Councilman, Vice Chair

Others Present

John Amos, Snohomish County Council
Jeff Clarke, SHD Deputy Director
Randy Darst, SHD Environmental Health Division Director
Aran Enger, SHD Environmental Health Division Solid Waste and Toxics Program Environmental Health Specialist
Nancy Furness, SHD Special Assistant for Public Health and Emergency Preparedness
Gary Goldbaum, MD, SHD Health Officer and Director
Gary Hanada, SHD Environmental Health Division Solid Waste and Toxics Program Manager
Tim McDonald, SHD Communicable Disease Division Director
Tim Murphy, SHD Information Systems Manager
Suzanne Pate, SHD Communications Specialist
Teresa Quigley, SHD Administration Specialist
Sharon Salyer, The Everett Herald
Christine Scarlett, SHD Human Resources Manager
Charlene Shambach, SHD Community Health Division Director
Alena Swanson, The Tribune
Steve Uberti, SHD Legal Counsel
Rod Younker, SHD Legal Counsel

Call to Order

The regular monthly meeting of the Board of Health was convened at 3:00 p.m. by Chair Lamb in the Board Room of the Snohomish Health District Rucker Building. Roll call was taken by Teresa Quigley, who reported a quorum was present.

Executive Session

At 3:02 p.m. the Board went into Executive Session to discuss AFSCME and IFPTE collective bargaining. Ms. Monillas recused herself for this portion of the meeting due to a professional conflict. At 4:05 p.m. the meeting reconvened.

Chair's Report

Recognition of Pam Spence as the Health District Employee of the Quarter. Due to timing issues, recognition of Region 3 AIDS Interim Regional Coordinator Pam Spence as the Health District employee of the quarter was deferred to the September Board meeting.

Health Officer's Report

Monthly Report. Accounting Supervisor Gloria Kountz was congratulated for receiving the Professional Finance Officer Award from the Washington Finance Officers Association for the ninth year in a row. This award recognizes educational and professional excellence. Gloria is a key part of the team that assures the Health District has had audits with no findings for many years.

Dr. Goldbaum gave a report on chronic disease prevention. Evidence is overwhelming that physical inactivity and unhealthy diet choices underlie the obesity epidemic. Consequently, public health has a responsibility to promote environments that encourage physical activity and healthy dietary choices, especially within its own facilities. Studies have documented the contribution of sugar-sweetened beverages to obesity. Thus, the Health District has removed the soda vending machine in the Rucker Building and is discouraging programs from providing sodas as refreshments at meetings, including Board of Health meetings. Staff and Board members may bring and store in staff refrigerators their own choice of nonalcoholic beverages for personal consumption. Water and coffee will continue to be provided at the Board of Health meetings.

Presentation on garbage and vector control. Aran Enger, Environmental Health Specialist with the Health District Solid Waste program, gave a presentation on garbage and vector control. This program investigates and resolves public and environmental health and safety complaints and violations such as uncontained garbage accumulations, illegal dumping, neighborhood rat infestations and the improper storage or disposal of hazardous waste. It also provides public outreach and education, technical assistance, and site hazard assessment, in partnership with other regulatory and public service agencies and organizations.

Reshaping Governmental Public Health in Washington State. Due to timing issues, this report was deferred to the September Board meeting.

Minutes

It was moved by Mr. Nielsen and seconded by Ms. White to approve the minutes of the regular meeting held July 13, 2010. The motion carried unanimously.

Public Comment

There was no public comment.

Committee Reports

Minutes from the August 2 Administration Committee meeting were included in today's meeting packet. The July 23 Program Policy Committee meeting was cancelled. Also included in today's meeting packet were the monthly standing reports. There were no questions regarding these reports.

Consent Agenda

It was moved by Ms. Guzak and seconded by Mr. Nielsen to approve the items on the Consent Agenda. The Board approved the following items: (a) Resolution 10-20 authorizing July 2010 expenditures for Health District, AIDS and PHEPR funds; and (b) sale of two Health District fleet vehicles. The motion carried unanimously. Per a request at the August 2 Board of Health Administration Committee meeting, a list of Health District vehicles, their make, model, year and mileage was provided to the Board members for their information.

Action Agenda

Approval of Resolution 10-21, recognizing the service of Board member Mike Cooper. Following reading of the resolution by Dr. Goldbaum, it was moved by Ms. Monillas and seconded by Ms. White to approve Resolution 10-21, recognizing the service of Board member Mike Cooper who resigned effective July 26, 2010. The motion carried unanimously.

Approval of Resolution 10-22, 2010 General Fund Budget Revision #2. A memorandum of explanation and worksheet showing all of the line items included in the budget revision was included in this meeting's packet. The following changes were approved by the Board of Health earlier in the year:

Revenues:

\$34,687 from the ARRA Reaching Children and Adults grant
\$20,000 from the ARRA Nutrition and Physical Activity grant

Expenditures:

\$140,000 for increased costs in the tuberculosis program
\$163,102 for the Rucker Building roof replacement project

In addition, the WIC program has received a significant increase in one-time funding which will generate a projected \$437,260 in revenue and allow for an additional \$224,260 in expenditures.

The net effect of these changes increases the General Fund revenue budget by \$491,947 and the expense budget by \$527,362.

Following discussion, it was moved by Ms. White and seconded by Ms. Wright to approve Resolution 10-22, revising the 2010 General Fund budget. The motion carried unanimously.

Discussion Items

2011 General Fund Budget and proposed Board budget subgroup. Chair Lamb appointed a subgroup of Board members including City of Monroe Councilwoman Patsy Cudaback, City of Mukilteo Councilwoman Linda Grafer, City of Everett Councilman Drew Nielsen and County Councilman Dave Somers to meet with District leadership to provide input on the 2011 Budget. As determined, meeting details will be provided by Dr. Goldbaum.

Information Items

Board members were provided with an H1N1 Spending update.

A calendar for scheduled meetings in August and September was provided to Board members in their packets.

Other Business

No further business was discussed.

Adjournment

The meeting was adjourned at 4:46 p.m.

Mark Lamb, Chair

Gary Goldbaum, M.D., M.P.H., Secretary