

NOTICE OF MEETING AND AGENDA  
SNOHOMISH DISTRICT BOARD OF HEALTH  
November 12, 1968

AGENDA

1. Call to order
2. Minutes of October 15, 1968
3. Old Business
  - Employees Insurance Plan
  - Report on Cash Register
4. New Business
  - Comprehensive Health Planning
5. Reports
6. Authorization of accounts
7. Adjournment

Clifford Anderson, M. D., MPH  
District Health Officer

MINUTES  
SNOHOMISH DISTRICT BOARD OF HEALTH  
November 12, 1968

- Present                   Members, Messrs, Kincaid, Kraetz, Forsgren, Fiege, Slye and Mrs. Simpson. Also Dr. Anderson, Dr. Darrough, Dr. Luke, Leo Moser, Bill Ingram, Beryl Manley, Joyce Hammer and Alma Sherlock.
- Minutes                   Moved by Mr. Kraetz, seconded by Mr. Fiege and carried that the minutes of October 15, 1968 be accepted as written.
- Auditing Committee       Mr. Kincaid appointed himself and Mr. Kraetz as the Auditing Committee for December.
- Employees Insurance Plan   Dr. Anderson announced that the health district employees voted for the county plan. The county plan is a dual choice program which means the employee has a choice of one of two plans; (1) Blue Cross (2) Washington Physicians Service. The choice of plans is left up to the individual's discretion.
- Cash Register            The report on the cash register was set aside until the December meeting.
- Cost Estimate Planning Guide   Dr. Anderson suggested that the Board consider out of state meetings and ground rules on local meetings.
- Resolution on Personnel Policies and Procedures       Mr. Fiege and Mr. Ingram discussed the meeting with the Employee's Bargaining Units. It was explained that there was some changes to be made in the Personnel Policies and Procedures.
- Moved by Mr. Slye, seconded by Mr. Kraetz and carried that the Board amend the Personnel Policies and Procedures as follows:
- Section XVIII-D. Hearing and Appeal. The Board of Review shall consist of five members constituted as follows:
- 3 members of the Board of Health  
                                  Chairman of Personnel Practices Committee  
                                  1 member chosen by the Chairman of the Board of Health  
                                  1 member chosen jointly by the Chairman of the Board of Health and the employee representative  
                              2 members being employees chosen by employee representatives
- Moved by Mrs. Simpson, seconded by Mr. Slye and carried that the following section be amended to read:
- Section XVI. Transportation. (A) Personal Cars. Employees required to drive personally owned vehicles for duty shall be compensated at a rate of ten cents per mile for travel related to such duty. Driving to-and-from residence shall not be considered duty travel.

Moved by Mr. Fiege, seconded by Mr. Forsgren and carried that the following section be amended to read:

Section XI. Non-Paid Leave (C) Leave of Absence. Leave of absence may be granted for not less than ten (10) consecutive work days or more than thirty (30) consecutive work days upon the recommendation of the Health Officer and approval of the Board of Health without loss of accrued benefits as of the date of absence.

Moved by Mr. Fiege, seconded by Mr. Slye and carried that the following section be amended to read:

Section X. Paid Leave (C) (2) Compensatory Leave. Amount of allowed Compensatory leave shall be equal to one and one-half times the overtime period worked.

Moved by Mr. Fiege, seconded by Mr. Slye and carried that Mr. Ingram reword Section X. Paid Leave (A) (5).

Mental Health  
Resolution

Moved by Mr. Slye and seconded by Mr. Fiege and carried that we accept the Mental Health Resolution regarding change of funds.

Reports

Mr. Forsgren reported that the Hilltop Trailer Court and the Edgemont Trailer Court has been having septic tank problems.

He also asked that someone from Alderwood Sewer District attend the next Board meeting to report their progress.

Letter to Cities  
and Towns

Moved by Mr. Fiege, seconded by Mr. Kraetz and carried that the letter presented by Mr. Ingram be sent to all cities and towns of the county. This is regarding representation on the District Board of Health.

Northwest Industrial  
Conference meeting  
in Portland

Moved by Mr. Fiege, seconded by Mr. Slye and carried that Dr. Anderson be authorized to attend the Northwest Industrial Conference devoted to Comprehensive Health Planning in Portland November 24, 25 and 26th.

Reports

Dr. Anderson reported that Infectious Hepatitis is increasing, particularly in the Snohomish area. A surveillance program will be instituted.

Vital Statistics

Report for October, as appended.

Authorization of  
Accounts

Moved by Mrs. Simpson, seconded by Mr. Forsgren and carried that the accounts as presented for payment be approved except for three travel vouchers and they are to be subject to the State Auditors approval.

Salaries - November, 1968, \$28,885.16

Maintenance and Operation - October, 1968, \$8,489.94

Capital Outlay - October, 1968, \$403.68

Meeting adjourned at 3:05 p.m.

*See* *A. L. Kucina*  
Chairman

BIRTHS AND DEATHS

( By Occurrence in Snohomish Co.)

November 30, 19 68

<u>BIRTHS</u>		Total to Date	Total for Month	Total County Res.	Total Non- Res.
Male..	435				
Female.....	318				
		2,753	259	246	13
<u>DEATHS</u>					
		FETAL DEATHS	22	3	3
Male....	833				
Female.....	659				
		DEATHS	1,502	154	131
"Motor Vehicle" accidents		(traffic)	51	4	3
		(non-traffic)	13	1	1
Accidental deaths (adults)			67	10	8
Accidental deaths (infant *)					
All other infant deaths			67	10	9
Suicide			27	1	1
Homicide			4		
Undetermined (of above)			2		
Infectious diseases		(cause)	2		
Influenza			10	2	2
Malignant neoplasms			202	11	10
Cerebral vascular accident			212	31	24
Diseases of the heart			523	52	43
All other diseases			322	32	30

\* Under one year of age

RESOLUTION

WHEREAS, since the adoption of the Mental Health Program Supplemental Budget for 1968, there has developed a need for additional monies in the CAPITAL OUTLAY portions of the budget, and

WHEREAS, certain office furniture being provided by the county could appropriately be replaced from Mental Health monies, and

WHEREAS, there is a surplus in the salaries portion of the budget due to the fact that the Assistant Coordinator position was unfilled until March 1, and was then staffed at a salary scale lower than the budgeted amount, and due to the fact that the receptionist-secretary position was filled at a lower salary scale than budgeted, now therefore,

BE IT RESOLVED that \$183.00 be transferred from Item 4000 - Salaries to Item 9000 - CAPITAL OUTLAY, and this amount is to be expended for a supply cabinet, a typewriter stand, two wall clocks, and a pamphlet rack, and

BE IT FURTHER RESOLVED that \$1,309.00 be transferred from Item 4000 - Salaries to Item 9000 - CAPITAL OUTLAY, and this amount is to be expended for a secretary's desk, a secretary's chair, a four-drawer file cabinet, a credenza, nine side chairs, and a medicine cabinet.

Dated this 12th day of November, 1968.

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Chairman

ATTEST:

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Clifford Anderson, M.D., M.P.H.  
District Health Officer

Passed in Regular Session this  
12th day of November, 1968, by the  
Snohomish District Board of Health

November 29, 1968

Honorable Robert C. Anderson  
Mayor Elect  
City of Everett  
City Hall  
Everett, Washington 98201

Re: Snohomish Health District representation upon  
District Board of Health

Dear Mr. Anderson:

Under R.C.W. 70.46.030 and appropriate resolutions adopted by the Snohomish Health District, the City of Everett is represented upon said Board by two Council Members. These members are chosen by action of the legislative body of the city concerned.

As of December 5, 1968, there will be two vacancies on the Board which are to be filled by action of legislative authority of the City of Everett.

Will you please bring this matter to the attention of the Everett City Council and prior to the next meeting of the Board of Health, which is on December 10, 1968, indicate to the Snohomish Health District those two individuals who will be designated to represent the City of Everett on the said Board of Health. Meetings are held in the Nurse's Classroom on the first floor at 1:45 p.m. A quorum is necessary to conduct a meeting so I would appreciate the attendance of your two appointees at the December meeting.

Very truly yours,

Clifford Anderson, M. D., MPH  
District Health Officer

CA: as

November 12, 1968

Honorable Robert C. Anderson  
Mayor Elect  
City of Everett  
City Hall  
Everett, Washington 98201

Re: Snohomish Health District representation  
upon District Board of Health

Dear Mr. Anderson:

Under R.C.W. 70.46.030 and appropriate resolutions adopted by the Snohomish Health District, the City of Everett is represented upon said Board by two Council Members. These members are chosen by action of the legislative body of the city concerned.

As of December 5, 1968, there will be two vacancies on the Board which are to be filled by action of legislative authority of the City of Everett.

Will you please bring this matter to the attention of the Everett City Council and prior to the ~~5th of January~~ <sup>next</sup> ~~of~~ <sup>of</sup> 1969, indicate to the Snohomish Health District those two individuals who will be designated to represent the City of Everett on the said Board of Health.

*Boyd H. ...  
is on Dec 10*

Very truly yours,

SNOHOMISH HEALTH DISTRICT

By: \_\_\_\_\_

*It was held in the Nurses Classroom on first floor at 1:45 p.m.*

*a question is now to conduct a ... so ...  
appears to ... of ...  
Dec -*



BIRTHS AND DEATHS

( By Occurrence in Snohomish Co.)

September 30, 19 68

<u>BIRTHS</u>		Total to Date	Total for Month	Total County Res.	Total Non-Res.
Male....	1,293				
Female..	1,201				
<u>DEATHS</u>					
Male....	749.				
Female..	599.				
<u>BIRTHS</u>		2,494	272	243	29
<u>FETAL DEATHS</u>		19	2	2	
<u>DEATHS</u>		1,348	120	107	13
"Motor Vehicle" accidents	(traffic)	47	7	7	
	(non-traffic)	12			
Accidental deaths (adults)		57	5	5	
Accidental deaths (infant *)					
All other infant deaths		57	5	4	1
Suicide		26	3	3	
Homicide		4			
Undetermined (of above)		2			
Infectious diseases (cause)		2			
Influenza		8			
Malignant neoplasms		191	23	22	1
Cerebral vascular accident		181	21	20	1
Diseases of the heart		471	36	30	6
All other diseases		290	20	16	4

\* Under one year of age