

NOTICE OF MEETING AND AGENDA^{96/6}

SNOHOMISH DISTRICT BOARD OF HEALTH¹⁰⁰
August 13, 1968⁸⁴
1:45 p.m.

AGENDA¹⁷

1. Call to Order
2. Minutes of July 16, 1968
3. Appointment of Auditing Committee for September
4. Old Business
5. New Business
 - A. Sewage Resolution and Regulations
 - B. Budgetary Resolutions
6. Reports
7. Authorization of accounts
8. Special Business
9. Adjournment

Clifford Anderson, M.D., M.P.H.
District Health Officer

MINUTES
SNOHOMISH DISTRICT BOARD OF HEALTH
August 13, 1968

Present Members, Mrs. Simpson, Messrs. Fiege, Fosse, Slye, Alexander, Kraetz, Kincaid, McCollum, Forsgren, and Fowler. Also, Mr. Montgomery, Mr. Oliver, Mr. Moser, Miss Findlay, Dr. Luke, Dr. Darrough, Mr. Mangum, Mr. Stockton, Mrs. Sherlock, and Mrs. Supper.

Minutes Moved by Mr. Kraetz, seconded by Mr. Alexander, and carried that the minutes of July 16, 1968 be accepted as written.

Auditing Committee Mr. Fosse appointed Mr. Kraetz and Mr. Marfer as the Auditing Committee for September.

Sanitary Code Amendment Dr. Luke brought to the attention of the Board of Health that Article 1X, MEAT, Section 1 (h) of the Sanitary Code of Snohomish County which was passed on the 7th day May, 1968 was in error. It should have read the same as Section 1 (h) of the Snohomish County Resolution passed on the 6th day of December, 1966.

Moved by Mr. Alexander, seconded by Mr. Fiege, and carried that Article 1X, Meat, Section 1 (h) of the Sanitary Code of Snohomish County be deleted, and Section 1 (h) of the Snohomish County Resolution be restored.

Clerical Supervisor Position Dr. Darrough announced that as of September 1, 1968, Alma Sherlock will replace Lois Supper as Clerical Supervisor. Mrs. Supper has resigned as of that date.

Moved by Mr. Kincaid, seconded by Mr. Slye and carried that Mrs. Supper's resignation be accepted with regret.

Recreational Project Mr. Forsgren introduced Mr. Jim Montgomery, Director of Parks and Recreation for City of Lynnwood. He requested advise on plans and site approval regarding land for a proposed park.

Moved by Mr. Alexander, seconded by Mrs. Simpson, and carried that the Environmental Health Section be authorized to follow through with Mr. Montgomery's request.

Resolutions Moved by Mr. Alexander, seconded by Mr. Kraetz, and carried that the attached resolution providing for the transfer of monies within the nursing salary items, be approved.

Moved by Mrs. Simpson, seconded by Mr. Kraetz and carried that the attached resolution providing for an increase of funds in the Maternal and Child Health Program, thereby increasing the 1968 Snohomish Health District Budget, be adopted.

Moved by Mr. Alexander, seconded by Mr. Slye, and carried that the attached resolution providing for the transfer of monies within the clerical salary items, be adopted.

Moved by Mr. Slye, seconded by Mr. Kraetz, and carried that the attached resolution authorizing two clerks to audit and certify claims made by vouchers, be approved.

Sewage
Resolution
and
Regulations

Mr. Moser presented changes and additions in the Snohomish County Sewage Resolution and asked for the Board of Health's approval. These changes and additions will then be presented to the County Commissioners for passage as regulations. According to Mr. Ingram, Board of Health Attorney, and Mr. Butler of the Prosecuting Attorney's staff, enforcement will be more feasible when the County Commissioners pass these regulations.

Mr. Moser stated that the main change would take place in the fee schedule for septic tank permits. The Board questioned whether the increase in permits fees for multiple dwellings was justified. A \$3.00 per unit fee and a minimum of \$10.00 fee was suggested.

Moved by Mr. Fiege, seconded by Mr. Slye that the fee for septic tank permits for multiple dwellings be set at \$4.00 per unit with a minimum of \$10.00. Mr. Fiege then amended the motion to limit the number of units charged for by placing a maximum charge at \$80.00.

Mr. Kraetz amended the above motion and its amendment to change the heading of this resolution from Board of County Commissioners to Snohomish Health District.

Moved by Mr. Kincaid, seconded by Mr. Slye, and carried that the entire matter be tabled for thirty days for consideration and to incorporate the motion and its amendments in that consideration.

Mr. Moser then went over other changes and additions of Regulation 1 and Regulation 11; pointing out that many of them are policies and procedures that the Health District has been practicing but that they are difficult to enforce unless they are adopted as regulations.

Board of
Health
Meetings

Mr. Fiege suggested that the Board of Health consider meeting two times a month in order to more effectively take care of Health District business. Discussion followed.

Moved by Mr. Alexander, seconded by Mr. Kincaid, and carried that the Board meet on August 27, 1968 at 1:45 p.m. to discuss further the Sewage Resolution and Regulations, Personnel and Budget for 1969, and the proposal that the Board of Health meet twice a month.

Reports

Mr. Stockton reported that he had sent packets to all city clerks which contained a list of city and county participation for health services, a letter advising them of their specific population count and per capita payment. Also included was H.D. booklet regarding services and fees.

Mr. Forsgren announced that the City of Lynnwood had annexed 172 acres at the council meeting the preceding evening.

Miss Findlay announced that two new nurses had joined the staff this month and two had resigned.

Vital
Statistics

Report for June, as appended.

Authorization
of Accounts

Moved by Mr. Alexander, seconded by Mrs. Simpson, and carried that the accounts as presented for payment be approved as follows:

Salaries - August 1968: \$29,990.73

Maintenance and Operation - July 1968: \$4,014.50

Capital Outlay - July 1968: \$85.00

Special
Business
Meeting

Mr. Fosse asked all visitors to leave the room.

SPECIAL BUSINESS MEETING

August 13, 1968

The salary schedule for Snohomish Health District employees was discussed at great length.

Motion made by Mr. Fiege, seconded by Mr. Fowler and carried that a vote be taken on Schedule E at 7 hours.

McCollum - no; Kraetz - no; Kincaid - no; Alexander - no; Simpson - no;
Fiege - yes; Fowler - no; Forsgren - yes; Fosse - no. 8 no's and 2 yes'

More discussion followed.

Motion made by Mr. Forsgren, seconded by Mr. Slye and carried that the Board authorize Mr. Fiege to renegotiate with the collective bargaining units on the basis of adding to the present salary schedule D up to a maximum of \$10.00 per category.

Meeting adjourned at 4:50 pm.



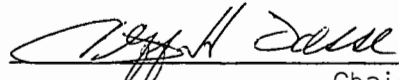
Chairman

RESOLUTION

IN ACCORDANCE with the provision of Chapter 116, Laws of 1965, the Snohomish District Board of Health does hereby authorize Mrs. Alma Sherlock to audit and certify to claims made by voucher for materials received, services rendered, and labor performed for the Snohomish Health District. The Board authorizes Mrs. Nancy Grenz to perform this duty in the absence of Mrs. Alma Sherlock.

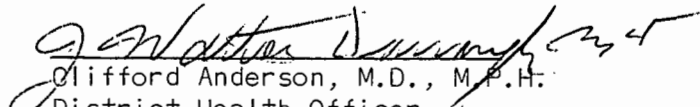
This resolution takes effect September 1, 1968 and supersedes and rescinds resolution concerning certification dated July 13, 1965.

Dated this 13th day of August, 1968.



Chairman

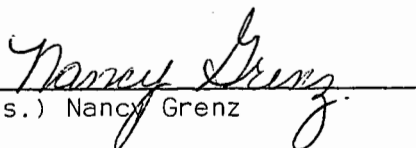
ATTEST:


Clifford Anderson, M.D., M.P.H.
District Health Officer

Passed in Regular Session of the
Snohomish District Board of Health
this 13th day of August, 1968.



(Mrs.) Alma Sherlock



(Mrs.) Nancy Grenz

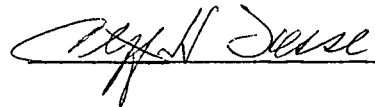
RESOLUTION

WHEREAS, on August 25, 1968 there will be a vacancy in Item 33 - Public Health Nurse II, at a salary of \$701 per month, and

WHEREAS, on August 19, 1968, a Public Health Nurse I will be employed at a monthly salary of \$601.

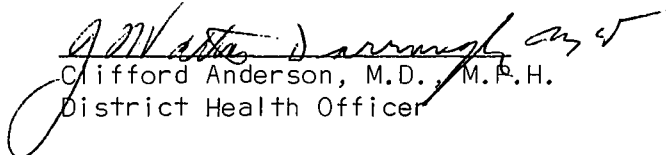
NOW THEREFORE, BE IT RESOLVED that \$2,939.68 be transferred from Salary Item No. 33 to Salary Item No. 34, and a new Public Health Nurse I be paid a monthly salary of \$601.

Dated this 13th day of August, 1968.



Chairman

ATTEST:


Clifford Anderson, M.D., M.P.H.
District Health Officer

Passed in Regular Session of the
Snohomish District Board of Health
this 13th day of August, 1968.

RESOLUTION

WHEREAS, due to an increase in the number of Well Child Conferences held by the Snohomish Health District during the year of 1968, there has been an increase in cost of fees for services of a pediatrician in this program, and

WHEREAS, the Washington State Department of Health has authorized by letter dated July 9, 1968 an increase of \$1,100 in their allocation for reimbursement to the Health District for this program during the first six months of 1968,

NOW THEREFORE, BE IT RESOLVED that ACTUAL STATE FUNDS for the Maternal and Child Health Program as shown on page 2 of the Snohomish Health District 1968 Budget be increased from \$4,200 to \$5,300, and

BE IT FURTHER RESOLVED that Item 1 - Pediatrician under SERVICES in the MAINTENANCE AND OPERATION portion of the Snohomish Health District Budget for 1968 be increased from \$4,200 to \$5,300.

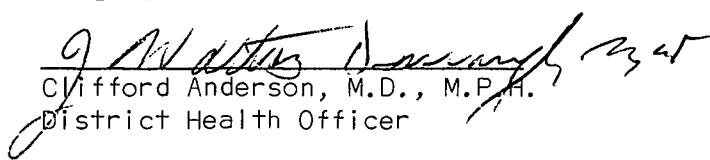
BE IT FURTHER RESOLVED that all other increases authorized in said letter dated July 8, 1968, shall not be budgeted at this time.

Dated this 13th day of August, 1968.



Chairman

ATTEST:


Clifford Anderson, M.D., M.P.H.
District Health Officer

Passed in Regular Session of the
Snohomish District Board of Health
this 13th day of August, 1968.

DANIEL J. EVANS
GOVERNOR
Wallace Lane, M.D.
DIRECTOR

STATE OF WASHINGTON
DEPARTMENT OF HEALTH
PUBLIC HEALTH BUILDING, OLYMPIA, WASHINGTON 98501

July 8, 1968



Clifford Anderson, M.D., M.P.H.
Snohomish Health District
County Courthouse
Everett, Washington 98201

Dear Doctor Anderson:

This will amend our memo of July 7, 1967 and our letters of February 1 and June 26, 1968, relative to the allocation of funds for Calendar Year 1968. The Washington State Department of Health is herewith increasing the allotment of "other Public Health Funds" to the Snohomish Health District Budget for 1968 by the amount of \$11,100 to a total of \$44,651.

In so doing, the initial allocation for P.H. Nursing and S.W. Services is increased from \$12,000 to \$22,000 and the allocation for Well-Child Clinic from \$4,200 to \$5,300.

These funds are allocated to reimburse for P.H. Nursing and S.W. Services in these programs in Snohomish County during the period July 1, 1967 through June 30, 1968.

Attached for your convenience are the necessary vouchers for signature. When these have been completed, they should be returned to this Department for processing. In no case should they arrive in the Olympia Office after July 10 so that they can be processed prior to the close of business for Fiscal Year 1968.

Sincerely,

John A. Beare, M.D., Chief
Division Local Health Services

JAB:jm

encl. - 2

cc: Health Services

Handwritten notes:
1. Budget sent
2. Budget increased
3/10
J.A.

RESOLUTION

WHEREAS, on September 1, 1968, Clerical Salary Item No. 62 - Clerk VI, will be vacant due to employee moving to Item No. 61 - Supervisory Clerk, and

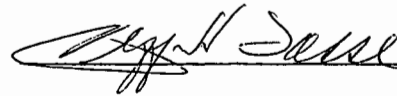
WHEREAS, on September 1, 1968, an additional position will be created under Item No. 64 - Clerk IV,

NOW THEREFORE, BE IT RESOLVED that effective September 1, 1968 Alma Sherlock be transferred from Item No. 62 - Clerk VI to Supervisory Clerk, Item No. 61, at a monthly salary of \$563, and

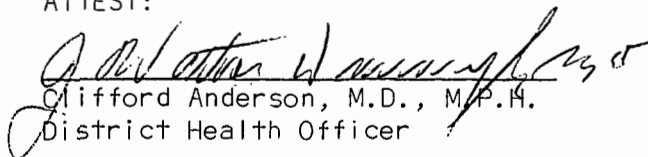
BE IT FURTHER RESOLVED that effective September 1, 1968, Nancy Grenz be employed as Clerk IV under Item 64 at \$390 per month, and

BE IT FURTHER RESOLVED that \$1,560 be transferred from Item No. 62 to Item No. 64.

Dated this 13th day of August, 1968.


Chairman

ATTEST:


Clifford Anderson, M.D., M.P.H.
District Health Officer

Passed in Regular Session of the
Snohomish District Board of Health
this 13th day of August, 1968.