

NOTICE OF MEETING AND AGENDA  
SNOHOMISH DISTRICT BOARD OF HEALTH  
April 9, 1968  
1:45 p.m.

AGENDA

1. Call to Order
2. Minutes of March 12, 1968
3. Appointment of Auditing Committee for May
4. Old Business
  - A. Report from Personnel Committee
  - B. Sanitary Code
5. New Business
  - A. Resolution
6. Reports
7. Authorization of Accounts
8. Adjournment

Clifford Anderson, M.D., M.P.H.  
District Health Officer

MINUTES  
SNOHOMISH DISTRICT BOARD OF HEALTH  
April 9, 1968

Present Members, Mrs. Simpson, Messrs. Fosse, Kincaid, Slye, Kraetz, McCollum, Fowler, Alexander, Forsgren, Marler, and Fiege. Also, Dr. Anderson, Dr. Darrough, Dr. Luke, Mr. Stockton, Miss Findlay, Mr. Moser, Mr. Ingram, Mr. Hanson, and Mrs. Supper.

Minutes Moved by Mrs. Simpson, seconded by Mr. Kraetz, and carried that the minutes of March 12, 1968 be accepted as written.

Auditing Committee Mr. Fosse appointed Mr. Fowler and Mr. Fiege as the Auditing Committee for May.

Change in Meeting Date Because there is another meeting which many city representatives will attend on the second Tuesday in May, it was moved by Mr. Slye, seconded by Mr. Kincaid, and carried that the next Board of Health meeting be held on Tuesday, May 7, 1968.

Sanitary Code Moved by Mrs. Simpson, seconded by Mr. Slye, and carried that the attorney to the Board of Health be instructed to prepare a resolution formally adopting the Sanitary Code incorporating the new amendments.

Personnel Committee Mr. Fosse asked for the report of the Personnel Committee. Mr. Kincaid requested that the Board meet to discuss personnel policies after the adjournment of the regular meeting.

Resolution Moved by Mr. Kincaid, seconded by Mr. Kraetz, and carried that the attached resolution providing for the investment of surplus funds be adopted.

Mrs. Simpson requested that a report of revenues be submitted monthly.

Reports Dr. Anderson reported that he has two proposals for cash registers which he will present at the next meeting. Mrs. Simpson asked that the State Examiner be asked to be present at that meeting.

Dr. Anderson also reported on the effect of the measles vaccine in greatly decreasing the cases of that disease, and the hope that the new mumps vaccine would be as successful.

Mr. Forsgren asked for clarification of a newspaper article concerning pollution in Martha Lake from a mobile park. Discussion followed.

Mr. Stockton reported on the activities of the Solid Waste Disposal Steering Committee.

Authoriza- Moved by Mrs. Simpson, seconded by Mr. Kincaid, and carried  
tion of that the accounts as presented for payment be approved as follows:  
Accounts

Salaries - April 1968: \$30,361.00

Maintenance and Operation - March 1968: \$6,989.50

Capital Outlay - March 1968: \$613.73

Adjournment The meeting was adjourned at 2:35 p.m.

  
Chairman

RESOLUTION

BE IT HEREBY RESOLVED that the Snohomish District Board of Health authorizes the Snohomish County Treasurer, in accordance with RCW 36.29.020, to invest on May 15, 1968, the amount of FORTY THOUSAND and NO/100 DOLLARS (\$40,000) for a period of NINETY (90) days.

Dated this 9th day of April 1968.

ATTEST:

Clifford Anderson, M.D.  
Clifford Anderson, M.D.  
Health Officer

Passed in Regular Session  
this 9th day of April,  
1968, Snohomish District  
Board of Health.

Walter J. Sasse  
Chairman

Carl Alexander

Richard Lovgren

Roy S. Markes

Sam Kraltz

Richard Slye

Gene Siegel

R. F. Fowler

A. H. Guccail

Melvin J. Simpson

Jenna Callum

## MEMORANDUM

March 20, 1968

TO: Wallace Lane, M. D., Acting Director  
Washington State Department of Health

FROM: Reginald Shriver, Law Clerk

SUBJECT: Minimum Standards of Performance for Local Health Departments

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Basic Health Services of Local Health Departments

1. Disease Prevention and Control.

(a) Communicable Diseases--Generally.

Secure the reporting of reportable diseases as set out in Chapter 248-100 WAC.

Make prompt and adequate investigations of all circumstances concerning such diseases, and report to the State Department of Health the results thereof.

Take such measures for the prevention, suppression and control of such diseases as may be needful and proper.

Enforce all state laws and rules and regulations of the State Department of Health pertaining to the control and prevention of communicable diseases.

(b) Tuberculosis.

Secure the reporting of persons infected with tuberculosis.

Receive and keep permanent records of the reports of infected persons.

Use every possible means to ascertain the existence of and immediately to investigate all reported or suspected cases of tuberculosis within his jurisdiction and to ascertain the sources of such infections.

Arrange for hospital care, tuberculosis case finding, and post hospital public health follow-up of known cases of tuberculosis.

Enforce all state laws, and rules and regulations of the Department of Health relating to the control and prevention of tuberculosis.

(c) Venereal Disease.

Secure the reporting of all persons infected with venereal disease.

Investigate and examine, or cause to be examined, all persons within their

jurisdiction whom they have reason to suspect are infected with, syphilis, gonorrhea, or other venereal disease.

Provide adequate diagnostic and treatment facilities.

Enforce state laws and the rules and regulations of the Department of Health pertaining to the reporting, prevention and control of venereal disease.

(d) Immunizations.

Promote and provide for the routine immunization of susceptible individuals against diphtheria, tetanus, smallpox, polio myelitis, and such other diseases as may be deemed necessary either by the local health officer or the State Department of Health.

(e) Epidemiologic Services.

Promote the reporting of all possible sources of infection.

Submit appropriate epidemiologic reports of such diseases or infections occurring within their jurisdiction.

Such reports shall include the pertinent information concerning the circumstances involved in the illness concerned, and such other information as may be deemed necessary by the State Department of Health.

(f) Hearing Conservation.

Promote or provide in cooperation with other state or local governmental agencies comprehensive programs for the detection of hearing impediments.

(g) Vision Conservation.

Promote or provide in cooperation with other state or local governmental agencies comprehensive programs for the detection of vision impairments.

(h) Handicapped persons.

Conduct, in cooperation with other federal, state, local, or private agencies, active and continuous programs to locate, diagnose, treat, and restore insofar as possible, persons physically crippled or who are suffering from a condition leading to crippling.

(i) Alcoholism.

Establish and promote programs to inform the general public, courts, and public and private agencies, of the problems of alcoholism and provide referral services therefor.

2. Environmental Control.

(a) Food.

Promote and enforce all local ordinances, state laws, and rules and regulations of the State Department of Health pertaining to food service sanitation, food and beverage service worker's permits, and food workers (WAC 248-84, 248-86, 248-87).

(b) Water.

Cooperate with the State Department of Health and other governmental agencies in the protection of water supplies.

Inspect for possible water pollution.

Collect and submit semi-annually to the State Department of Health samples of all water supplies used for culinary or drinking purposes within their jurisdiction.

Enforce all state laws and State Department of Health rules and regulations pertaining to water supplies (WAC 248-54).

(c) Air.

Cooperate with state and local air pollution control authorities in the control of air pollution.

(d) Waste Disposal.

Promote and enforce all local ordinances, state laws and rules and regulations of the State Department (WAC 248-92) pertaining to waste disposal.

Cooperate with the state pollution control commission in the regulation of waste disposal.

(e) Housing.

Enforce all local ordinances, state laws, and State Department rules and regulations pertaining to housing standards.

(f) Safety:

Promote and assist in developing and conducting safety programs to eliminate accident hazards.

(g) Nuisances.

Take necessary legal action for the prevention, control, or abatement of nuisances which are deemed detrimental to the public health.

3. Provide adequate laboratory services to perform the functions and duties as set out in 1 and 2.

4. Vital Statistics.

Secure the reporting of births, deaths, and fetal deaths.

Examine each certificate when presented for record and determine whether it has been made out in accordance with the law, and the instructions of the state registrar.

Issue burial-transit permits where the certificate is complete and satisfactory.

Sign his name as local registrar to each certificate filed in attest of the date of filing.

Transmit on or before the 10th day of each month, all original certificates registered by him during the preceding month.

Establish and maintain a registry for handicapped children.

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Reginald N. Shriver