

NOTICE OF MEETING AND AGENDA

SNOHOMISH DISTRICT BOARD OF HEALTH

March 12, 1968

1:45 p.m.

1. Call to Order
2. Minutes of February 13, 1968
3. Appointment of Auditing Committee for April
4. Old Business
 - A. Automobile Bids
5. New Business
 - A. Bargaining Units
 - B. Resolution
 - C. Amendments of the Sanitary Code
6. Reports
7. Authorization of Accounts
8. Adjournment

Clifford Anderson, M.D., M.P.H.
District Health Officer

MINUTES
SNOHOMISH DISTRICT BOARD OF HEALTH
March 12, 1968

- Present Members, Mrs. Simpson, Messrs. Fosse, McCollum, Kincaid, Slye, Alexander, Marler, and Forsgren. Also, Dr. Anderson, Dr. Luke, Mr. Stockton, Miss Findlay, Mr. Moser, Mr. Ingram, Mrs. DeSoto, Mr. Morton, Mr. Laube, Miss Ouchi, and Mrs. Supper.
- Minutes Moved by Mrs. Simpson, seconded by Mr. Slye, and carried that the minutes for February 13, 1968 be accepted as written.
- Auditing Committee Mr. Fosse appointed Mr. McCollum and Mrs. Simpson as the Auditing Committee for the April meeting.
- Bid Award Mr. Stockton reported that he had checked both the mechanical and legal aspects of the bids submitted for nine new automobiles on February 13. He read the attached letter from Mr. Ingram regarding the Call for Bids.
- Moved by Mr. Slye, seconded by Mr. McCollum, and carried that the low bid submitted by Klein Motors in the amount of \$16,727.70 be accepted.
- Discussion followed concerning including the Health District's call for bids for automobiles with the County's call for bids for next year. As the County usually calls for bids in December, the secretary was instructed to put this matter on the agenda in September when it shall be discussed and a decision made. Mr. Forsgren reported that he had checked, and the difference between the low bid the County received this year and the one accepted by the Health District was the cost of the tires specified by the Health District.
- Bargaining Units Mr. Fosse read a letter dated February 16, 1968 received from the Professional and Technical Engineers Association, Local No. 17, petitioning the Board to modify the bargaining unit of that organization to include Mr. Herbert A. Johnson, Meat Inspector for the Health District. Discussion followed. The Board questioned whether or not this was a matter to bring before the Board of Health. Mr. Morton was also asked whether persons in administrative positions in the Health District would be allowed to attend the Local No. 17 meetings if they joined that organization. His answer was that no member had ever been excluded from the meetings; it was up to his fellow members.
- Moved by Mr. Alexander, seconded by Mrs. Simpson, and carried that this matter be turned over to the Personnel Committee for discussion. Mr. Ingram asked that he be invited to the next Personnel Committee meeting. It was made clear by the Board of Health that Mr. Johnson was free to join Local No. 17 if he wished to do so.
- Mr. Fosse read an unsigned letter dated February 26, 1968 written

Bargaining
Units Cont'd.

by Mr. Harry Laube, Representative, Washington State Council of County and City Employees, addressed to Mrs. Lois Supper, Payroll Department, Snohomish County Health District (letter attached). As the letter concerned payroll deductions for dues by the Clerical Staff of the Health District to this organization, and no previous notice had been given to the Personnel Committee or the Board of Health that the organization had been designated as a bargaining agent for the clerical staff, Mr. Ingram ruled that there must be a contract in effect before the Health District could deduct dues from its payroll.

Moved by Mrs. Simpson, seconded by Mr. Slye, and carried that this matter be referred to the Personnel Committee for study and that the Committee report to the Board at the next meeting.

Mr. Kincaid and Mrs. Simpson asked Mr. Morton to be patient with his questions and demands until the Personnel Committee could meet sufficient times with a full committee to work on the Personnel Policies presented to them by representatives of the Health District.

Sanitary
Code

Mr. Ingram presented the history of the Sanitary Code from its inception in 1957. It has been amended from time to time, and with the attached changes, he asked that the Board consider passing the Sanitary Code in its entirety to make it County-wide by being adopted by the Board of Health as it is now organized.

Moved by Mr. Alexander, seconded by Mr. Marler, and carried that this matter be held over for thirty days in order to give the cities time to study the new amendments.

Resolutions

Moved by Mrs. Simpson, seconded by Mr. McCollum, and carried that the attached resolution providing for changes in the Mental Health Program Supplemental Budget for 1968, be adopted.

Moved by Mrs. Simpson, seconded by Mr. Kincaid, and carried that the attached resolution providing for transfer of monies within the Nursing Division Salaries portion of the Snohomish Health District Budget for 1968.

Local No. 17

Mr. Morton again asked questions which Mr. Ingram answered briefly. Mr. Forsgren said he felt a point of order was involved; that the Board of Health should take action on personnel business only if the business was referred to the Board by the Personnel Committee. Mr. Morton said that he had tried to meet with the Personnel Committee. Mr. Kincaid said this was true, but the Personnel Committee was not yet ready to meet with representatives of the bargaining units. The Board established that the Personnel Committee is not the negotiating body for the Board but that the Committee will make recommendations to the Board and the Board will make decisions. Mr. McCollum asked that Mr. Morton's questions be referred to the Personnel Committee, and Mr. Kincaid stated that he wanted no verbal requests from the bargaining units;

Bros.

Local No.
17 Cont'd.

all must be in writing addressed to the Board of Health. The Board asked Mr. Kincaid to set a date when Mr. Morton could meet with the Personnel Committee. The date is March 28, 1968 at 7:30 in the Health District meeting room.

Reports

Dr. Anderson reported on a case of Meningococcic Meningitis in the County. He also stated that he would like to discuss cash registers for the Health District at the next meeting and expected to have a representative of a cash register company attend.

Miss Findlay reported that Mrs. Elvera Mortvedt, clinic Nurse for the health department during the last 21 years would retire the end of the month.

Mr. Stockton reported on the last meeting of the Solid Waste Disposal Steering Committee.

Vital Statistics - For January 1968, as appended.

Authorization
of Accounts

Moved by Mrs. Simpson, seconded by Mr. Kincaid, and carried that the accounts as presented for payment be approved as follows:

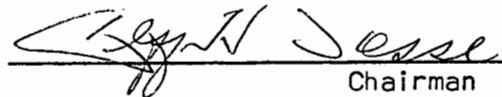
Salaries - March 1968: \$30,118.55

Maintenance and Operation - February 1968: \$6,204.37

Capital Outlay - February 1968: \$752.20

Adjournment

The meeting was adjourned at 3:20 p.m.


Chairman

Health District Battles With Employes' Union

The Snohomish Health District, in spite of constant badgering, refused Tuesday to open its board meeting to union questions.

Rather the board told the union representatives to talk with the personnel committee.

"That's what we've been trying to do," insisted Joe Morton, whose union represents 10 sanitation department employes.

He said he'd been unable to set up a meeting with members of the personnel committee, al-

though he'd been trying for at least two months to do so.

Al Kincaid of Edmonds, head of the personnel committee, explained that the board recently had reorganized and was just getting on its feet.

"If I'd been pushed in the business world like you're doing now I'd quickly tell you where to go," he told Morton.

"So please sit down and let us go ahead with our board business," Kincaid demanded.

Morton did. Later, however,

he was on his feet again with more questions.

He wanted to know who had authorized the budget cycle. March 31 is the health district's deadline for new employe salary demands for 1969.

The timetable resulted from last year's last-minute negotiations with the nurses, who had handed in their resignations in protest of their wages.

At that time the sanitarians jumped into the fracas, but not as union members. A union contract since has been requested by the sanitarians.

Also 10 health district clerks have joined the Washington State Council of County and City Employes and Tuesday requested payroll deductions for union dues.

In all, 37 of the 41 non-administrative employes of the health district have joined a union.

Their representatives, Margaret Ouchi for the nurses, and Harry Laube for the clerks, were present at the meeting — but fairly quiet.

Pressured by Morton, and backed by other members of the board to keep personnel problems out of a general board meeting, Kincaid set March 28 as a personnel meeting date with Morton.

"But we don't intend to do anything for 1968," board member Mildred Simpson warned Morton.

Also on the committee with Kincaid are Gene Fiege of Mountlake Terrace, county commissioner Sam Kraetz and Roy Marler of Snohomish.

The committee only makes recommendations to the full board.

HT JAS 130 03A00
John Ince
b. 11/10/11
at 10:00

Administrative
Accounts

Administrative

RESOLUTION

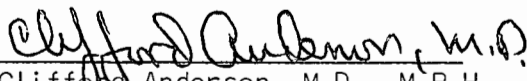
WHEREAS, there has been a personnel change in the Nursing Division of the Snohomish Health District, specifically a change from Public Health Nurse No. 11 to Public Health Nurse No. 1.

NOW THEREFORE, BE IT RESOLVED that the amount of \$5,652 be transferred from Item No. 33 to Item No. 34 under SALARIES - NURSING DIVISION of the Snohomish Health District Budget for 1968, and one new Public Health Nurse I be paid at the monthly rate of \$601 commencing on or about March 25, 1968.

Dated this 12th day of March, 1968.


Chairman

ATTEST:


Clifford Anderson, M.D., M.P.H.
District Health Officer

Passed in Regular Session this
12th day of March, 1968 by the
Snohomish District Board of
Health.

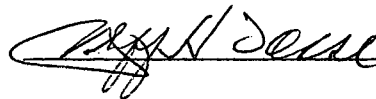
RESOLUTION

WHEREAS, on November 14, 1967 the Snohomish District Board of Health approved the appendage of the Mental Health Program Supplemental Budget for 1968 to the Snohomish Health District Budget for 1968, to be expended by the Health District on a reimbursement basis, and

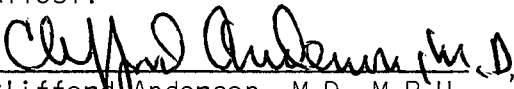
WHEREAS, on February 13, 1968, the Community Mental Health Board approved hiring Marian Summers as Assistant Mental Health Coordinator at a salary of \$550 a month, and the hiring of a secretary to replace her at a salary of \$350 a month.

NOW THEREFORE, BE IT RESOLVED that the Mental Health Program Supplemental Budget be altered as follows: Under SALARIES: Item No. 70 (Secretary-Receptionist) be changed from \$428 a month to \$350 a month; and Item No. 7 (Assistant Coordinator) be changed from \$662 a month to \$550 a month.

Dated this 12th day of March, 1968.


Chairman

Attest:


Clifford Anderson, M.D., M.P.H.
District Health Officer

Passed in Regular Session this
12th day of March, 1968 by the
Snohomish District Board of Health.

COMMUNITY MENTAL HEALTH AND MENTAL RETARDATION BOARDS OF SNOHOMISH COUNTY

Minutes of Meeting
February 13, 1968 - Alpine Cafeteria

Seventeen members attended the joint breakfast meeting on February 13th. Present were Alfred Mueller, Alfred Holte, P. L. Cope, Allen White, Fred Webber, Elsie Bucke, Larry Blakeley, Anna Cowles, Ted Smith, Les Carney, Betty Ross, Bob Nelson, Margaret McNeil, Mark Patterson, Dave Stockton, Jean Hulbert, Charles Atcheson; also, Beryl Manley and Marian Summers.

Dave Stockton chaired the first half of the meeting. He opened by stating there were two problems that needed discussion by both Boards, namely, how to get a quorum at meetings; and should the .01 of a mill tax money be divided down the middle between the two programs, so that the Directors won't feel stiff competition for what money is available. Discussion followed.

On the first point, it was brought out how difficult it is for those members who are on both boards to attend meetings of both. It was moved, seconded and carried that joint board meetings be held on the third Tuesday of each month, in order that Board members may have time to approve monthly vouchers for their programs. Members will meet jointly and then regroup into separate meetings, with mechanical details to be worked out.

On the second point, those present favored a flexible policy in regard to the .01 mill, because of the uncertainty of future needs of both programs.

Mark Patterson stated that the MH Board had two topics for discussion today: 1) fee schedules, and 2) approval of the job description. So far, only nine ballots on the subject of fees have been returned to Mark.

Bob Nelson said the MR Board has written a job description, and established a recruitment committee, with subsequent interviewing to start today. Still needed are the following: adoption of the comprehensive plan, a good look at the By-Laws, and election of a new MR chairman.

The members withdrew at this point to their separate meetings.

MENTAL RETARDATION BOARD

The MR Board was informed that the resolution, as discussed at the last meeting, is not needed from the County Commissioners.

Bob Nelson again stressed his inability to remain on as Chairman of the MR Board, but agreed to continue as is for another month, until a new Chairman can be elected. He named as members of the Nominating Committee, Fred Webber, Anna Cowles, and Ted Smith, who will submit a list of names for nomination for this position at the next meeting.

MH and MR Board Meeting Minutes
February 13, 1968

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Board members expressed concern over housing for the MR program, and Elsie Bucke suggested that the Board will need to make a concrete proposal to the County Commissioners in order for that body to take action. Fred Webber stated that space is available for the present at Luther Child Center. Several commented that the future will most likely see both Mental Health and Mental Retardation programs housed together. Dave Stockton advised members to forget about requesting space from the Commissioners, as there just isn't any available.

Elsie Bucke suggested that the Board attempt to learn who wrote the MH and MR Bills, and possible ways of changing the latter, since as written, the MH Board can provide services, but the MR Board cannot.

Betty Ross reported that the Recruitment Committee is ready to begin interviewing, and hopefully will have names by the first of March from which the Board can make its selection.

Bob Nelson reported that he is going to try a vote by mail regarding the Comprehensive Plan.



MENTAL HEALTH BOARD

The MH Board gave its approval to the Personnel Selection Committee's Job Description and authorized interviewing on that basis.

X The Board also approved the hiring of Marian Summers as Assistant Mental Health Coordinator, salary set at \$550 per month, and the hiring of a secretary to replace her, with salary at \$350 per month.

The meetings adjourned at 8:50, with the next meeting to be March 19th, 7:30 a.m.

Marian Summers
Interim Secretary

<p><i>Affiliated with</i> AMERICAN FEDERATION OF TECHNICAL ENGINEERS OF THE AMERICAN FEDERATION OF LABOR AND CONGRESS OF INDUSTRIAL ORGANIZATIONS</p> 	 <p>PROFESSIONAL AND TECHNICAL ENGINEERS ASSOCIATION LOCAL NO. 17 • WASHINGTON AND OREGON GENERAL OFFICE: 920 SECOND AVENUE, ROOM 616 Phone: MA 4-0445 SEATTLE, WASHINGTON 98104 Established 1927</p>	<p><i>Affiliated with</i> WASHINGTON STATE LABOR COUNCIL • OREGON STATE LABOR COUNCIL • LOCAL AREA LABOR COUNCILS • BUILDING AND CONSTRUCTION TRADES COUNCILS • METAL TRADES COUNCILS</p>
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February 16, 1968

Clifford Anderson, M.D., M.P.H.
 District Health Officer and Executive Secretary
 Snohomish District Board of Health
 Snohomish County Court House
 Everett, Washington 98201

Dear Dr. Anderson:

At the December 12, 1967 meeting of the Snohomish District Board of Health, our organization was certified as the bargaining agent for the Snohomish Health District Sanitarians, Sanitary Aides and Bacteriologist.

We are now petitioning the Snohomish District Board of Health to modify the bargaining unit to include the position of Meat Inspector. Mr. Herbert A. Johnson, who holds this position, is a member in good standing of this organization and is desirous of representation.

I am trusting this matter will be placed on the Snohomish District Board of Health's March agenda.

Sincerely yours,

PROFESSIONAL AND TECHNICAL ENGINEERS
 ASSOCIATION, LOCAL 17
 A. G. Ross, Business Manager

Joseph R. Morton
 J. R. Morton, Business Representative

Washington State Council of

County and City Employees

AFL-CIO



261 N.E. 45th
Seattle, Washington 98105
ME 3-4949



Affiliated with:
American Federation of State, County & Municipal Employees
Washington State Labor Council

February 26, 1968

Mrs. Lois Supper
Payroll Department
Snohomish County Health District
Everett, Washington

Dear Mrs. Supper:

Enclosed are signed payroll deduction cards from employees of the Snohomish County Health District.

These cards provide for deduction from the employee wages an amount of \$5.50 per month for union dues. This total amount is to then be submitted to the Secretary-Treasurer of Local 113, AFSCME. We will furnish you the name and address of this Secretary-Treasurer early in March.

The effective date of this first deduction will be during the calendar month of March, 1968.

The above request is in compliance with RCW 36.17.045 and we trust you will comply with the request and law.

Very truly yours,

Harry Laube, Representative
WASHINGTON STATE COUNCIL
COUNTY AND CITY EMPLOYEES

LM:dw

BELL, INGRAM & SMITH

LEWIS A. BELL
WILLIAM F. INGRAM
NEWELL SMITH
RICHARD B. JOHNSON
DONALD A. SENTER

ATTORNEYS AT LAW
416 FIRST NATIONAL BANK BUILDING
EVERETT, WASHINGTON 98201

TELEPHONE
ALPINE 9-9271

February 29, 1968

Mr. David Stockton
Community Health Coordinator
Snohomish Health District
Courthouse
Everett, Washington 98201

RE: Call for Bids on Health District Vehicles

Dear Mr. Stockton:

I have reviewed with you the notice of all for bids and the response thereto concerning the above matter.

I note that the call for bids simply specified under "horsepower" the figure (120).

I further note that the apparent low bidder indicated that that was the horsepower and then by a footnote further indicated that because of some "smog emission control device" the engine which would otherwise have a 120 horsepower was rated at 115 horsepower for the current year.

I note that the other Ford bidder indicated his horsepower at "115" with no appropriate notation.

I further note that there were other bidders with horsepower ratings that met the minimum call of the bid.

In my opinion, the Board must evaluate this matter from two standpoints, namely: (1) The intent of the call for bids as clearly stated to obtain a minimum horsepower rating on cars to be purchased at 120 horsepower; and (2) the compliance therewith by the bidders.

It appears to me that we are engaged in a matter of a factor that was not anticipated by the Board when they called for bids because of the installation of new-type devices upon vehicles. In my opinion, the low bidder has met the qualifications and would be entitled to be awarded the bid. I realize that there is room for two

Mr. David Stockton

-2-

February 29, 1968

opinions on this matter, and therefore, my opinion can only be advisory, and the Board of Health in the final analysis must make the final decision and award the bid to that bidder that, in its collective judgment a majority of the Board feels ~~has~~ complied with the call.

Further, I observe that the Board could re-submit this matter to another call for bids if it chooses.

Yours very truly,

BELL, INGRAM & SMITH

By


W. F. Ingram

WFI:js

AMENDMENTS TO SANITARY CODE

ARTICLE II. FOOD ESTABLISHMENTS

Section 2. PERMITS

- (a) Add to second sentence after article; provided however, the health officer or any authorized representative of said health officer may, without any hearing issue impound or hold orders as provided in Section IV. of this Article II.

Section 4. INSPECTION OF FOOD ESTABLISHMENTS

At least once every six months the health officer or his authorized representative shall inspect every food establishment located within his jurisdiction. (Instead of 4 months)

Add the following:

It is required that during the course of the inspection of food establishments by duly authorized representatives of the health officer that such inspection may reveal conditions unwholesome or hazardous to the public health; therefore, the inspector or authorized representative of the health officer may, upon written notice address to the owner or person in charge of the food establishment, an impound or hold order as to any food or drink which he determines or has probable cause to believe to be unwholesome or otherwise adulterated or misbranded in any way harmful to the public health if consumed. Such a hold order may be delivered to a person serving such food and shall be in writing clearly stating its purpose. It shall be unlawful for any person to violate such health authority and neither such food or the containers thereof shall be relabeled, repacked, reprocessed, altered, disposed of, or destroyed without permission of the health authority except upon an order of a court of competent jurisdiction.

ARTICLE IV.

Section 3. PERMITS FOR MOBILE HOME PARKS.

- (a) No person shall operate a mobile home park in Snohomish County who does not possess an unrevoked permit as issued annually by the Health Officer, in the name of such person, for the specific mobile home park. (Instead of the State of Washington)

ARTICLE IX.

Section 2. RETAIL MEAT AND FISH SHOP LICENSE AND FEE.

- (d) The permit fee for retail meat and fish shops employing 3 or more meat salesmen shall be and is hereby fixed in the sum

Amendments to Sanitary Code Cont.

Twenty-five Dollars (\$25.00) for such shops which sell cured meats and prepare, process, cut and package fresh meats.
(instead of 4)

- (e) The permit fee for retail meat and fish shops employing 2 or less meat salesmen shall be and is hereby fixed in the sum Fifteen Dollars (\$15.00) for such shops which sell cured meats and prepare, process, cut and package fresh meats. (Instead of 33)

ARTICLE IX.

Section 12.

SAUSAGE TO BE LABELED.

Delete second sentence ("Hamburger" shall consist of ground beef containing no offal or added water and no fats other than the natural fat contained in the lean beef from which the product is made. Heart, liver, tongue, tripe and head meats, excluding cheeks, shall be deemed offal within the meaning of this section.)

Replace Section 20. with **REVOCATION OR SUSPENSION OF PERMIT - ORDER - HEARING**

All permits or licenses granted under the provisions of this resolution may be suspended or revoked by the Health Officer whenever it shall be made to appear to him that the person to whom the permit or license is issued has violated any of the provisions of this resolution. Such suspension or revocation shall be had only after a hearing before the Health Officer at a time and place of which at least a three - (3) day written notice shall be served upon the person whose permit or license is sought to be revoked. Such notice shall also recite the reasons for such suspension or revocation. The Health Officer after such hearing, if he finds cause therefor, may order the permit or license of the permittee or licensee revoked, or suspend the same for a definite period of time. An appeal from any such order of the Health Officer, suspending or revoking a permit or license granted hereunder, may be taken to the Board of Health of Snohomish County within five (5) days after the order of suspension or revocation of said permit or license, and the appeal shall be heard or determined by the Board of Health of Snohomish County at the administrative session next following that upon which the appeal is received. The hearing may, however, be continued from time to time. The suspension or revocation of a permit or license shall give the permittee or licensee no right to a refund of any unearned portion of the fee paid.

Any notice provided for in this resolution shall be served either (1) by delivering a copy personally upon the permittee or licensee, or (2) by leaving a copy with some person of suitable age and discretion at the place of business of the permittee or licensee, by leaving such order in a conspicuous place on the premises and mailing a copy of the notice to the permittee or licensee at his place of business as set forth in his application for a permit or license.

Add Section 21. This was previously Section 20.

March 13, 1968

Mr. Dick Campbell,
Truck and Fleet Manager
Klein Motors
5200 Evergreen Way
Everett, Washington

Dear Mr. Campbell:

At their regular meeting on March 12, 1968, the Snohomish District Board of Health accepted the bid of your company for nine new Ford Falcon sedans for the net amount of \$16,727.70, as per Call for Bids and specifications dated January 9, 1968.

Very truly yours,

Clifford Anderson, M.D., M.P.H.
District Health Officer

CA:1

Enc. P.O. No. 2298

BIRTHS AND DEATHS

(By Occurrence in Snohomish Co.)

January 31, 1968

<u>BIRTHS</u>		Total to Date	Total for Month	Total County Res.	Total Non-Res.
Male... 144					
Female... 118					
	M-144 BIRTHS F-118	262	262	239	23
<u>DEATHS</u>					
Male... 110	FETAL DEATHS	5	5	3	2
Female... 77	M-110 DEATHS F- 77	187	187	163	24
"Motor Vehicle" accidents	(traffic)	5	5	3	2
	(non-traffic)				
Accidental deaths (adults)		5	5	5	
Accidental deaths (infant *)					
All other infant deaths		8	8	7	1
Suicide		2	2	2	
Homicide					
Undetermined (of above)					
Infectious diseases	(cause)				
Influenza		2	2	1	1
Malignant neoplasms		24	24	23	1
Cerebral vascular accident		27	27	23	4
Diseases of the heart		70	70	61	9
All other diseases		44	44	38	6

* Under one year of age