

NOTICE OF MEETING AND AGENDA

SNOHOMISH DISTRICT BOARD OF HEALTH
January 8, 1968
1:45 p.m.

1. Call to Order

Election of Officers

2. Minutes of December 12, 1967

3. Appointment of Auditing Committee for February

4. Old Business

A. Revision of Rules and Regulations - Mobile Home Parks

5. New Business

A. Resolutions

B. Committee Appointments

C. Call for Bids - Automobiles

6. Reports

7. Authorization of Accounts

8. Adjournment

Clifford Anderson, M.D., M.P.H.
District Health Officer

All County in the Act

Health District 'Swings' With New Board

By JOYCE DeSOTO
staff Writer

Transfused with new blood on its board, the Snohomish Health District yesterday turned thumbs down on one administrative suggestion and opened the door to some new ideas.

In revamping the county's code on mobile home parks, the new board not only wants to keep the power to license, but increased fees \$5.

The administration had suggested doing away with the fees since many of the cities within the county have their own fees — and they vary as to the amount. The new county fee will be \$15 a year. Most trailer parks, however, are outside city limits.

In calling for bids on nine or more new automobiles, Gene Fiege, new board member from Mountlake Terrace, suggested that the health district consider

bidding together with the county.

He said that Terrace bids together with the City of Seattle and saves hundreds of dollars this way.

"We'd just as soon go in with you, the county, though," he added.

Yes, agreed the other board members, it would be smart if all cities and the county could bid for automobiles at the same time. Cost per vehicle undoubtedly would be less. But awards should be made to county firms.

The county, however, opened bids for 27 or more vehicles last Thursday, county commissioner J. E. McCollum said. Next year, perhaps?

The cities and county already puts in a joint bid for gas — and has for years.

"It saves us (the city of Everett) about 2½ cents a gallon," said Mildred Simpson.

Fiege also balked at the need for the health board to pass resolutions when a former employee was replaced by another on a different pay scale.

The budget is set up so that the county auditor only will pay salaries to new health district employees if a resolution is passed pertaining to that specific employee — if there's a change in pay scale.

"Can't it be worked out so that there's a category in the budget for say, nurses, so a resolution isn't needed," queried Fiege.

Lois Supper, bookkeeper for the health district, said the county auditor won't pay the salary unless an employe's name matches a certain number.

The resolutions were passed — for a new sanitarian and three new nurses.

Turnover in the nursing de-

partment was questioned by the board. Most had resigned for better jobs.

Everett Mayor Bud Alexander, proud of his city's gain in checking absentees, suggested that the health district check up on employes who call in sick. Everett, he said, has a visitation team.

Dr. Clifford Anderson, health district administrator, said the district already has policies governing such matters.

He said he was waiting for the board's new personnel committee to check over the policies.

So a new personnel committee was appointed. Al Kincaid of Edmonds, also new vice chairman of the board, heads the committee. Serving with him are Fiege, Roy Marler of Snohomish and Sam Kraetz, county commissioner.

"Let us meet with them,"

asked Joseph R. Morton, union representative for the sanitarians. He doesn't feel that personnel policies should be adopted without talking with representatives of the employes. And he's anxious to start negotiating salaries.

The new budget committee also was named by the new chairman, Cliff Fosse of Stanwood. On the committee are chairman Mildred Simpson, Dick Forsgren of Lynnwood, Dick Slye of Edmonds and county commissioner Dick Fowler. Fowler was chairman of the board until this meeting.

The new chairman, Fosse, surprised those attending the meeting by calling the first executive session of the board after the meeting.

The board is intent on working out budgets and policies — not so much for this year — but for 1969.

11/10/68

MINUTES
SNOHOMISH DISTRICT BOARD OF HEALTH
January 9, 1968

Present Members, Mrs. Simpson, Messrs. Alexander, McCollum, Marler, Kincaid, Slye, Fowler, Fiege, Kraetz, Fosse, and Forsgren. Also, Dr. Anderson, Dr. Darrough, Dr. Luke, Mr. White, Miss Findlay, Mr. Stockton, Mr. Moser, Mr. Ingram, Mrs. DeSoto, Mr. Morton, and Mrs. Supper.

Mr. Fowler called the meeting to order and introduced the new members to the Board.

Election of Officers For 1968 Moved by Mr. Slye, seconded by Mr. Kraetz, and carried that the recommendation of the nominating committee to nominate Mr. Fosse as Chairman and Mr. Kincaid as Vice-Chairman, be accepted and nominations be closed. A unanimous vote was cast, and Mr. Fosse presided.

Mr. Fosse introduced Mr. William Ingram, attorney to the Board of Health, to the new members. Mr. Ingram asked each member to sign the Oath of Directors which he had prepared. This was circulated and signed.

Minutes Mr. Morton, Business Representative for the Professional and Technical Engineers Association, Local No. 17, suggested that the minutes of December 12, 1967 be corrected to identify his association as a bargaining "agent" instead of a bargaining "unit" (first page, fifth subject).

Moved by Mr. Alexander, seconded by Mr. Fiege, and carried that the minutes of December 12, 1967 be accepted as corrected.

Audit Committee Mr. Fosse appointed Mr. Marler and Mr. Fiege as the Auditing Committee for the February meeting.

Mobile Home Parks Regulations Mr. Moser presented the proposed changes concerning Mobile Home Park Regulations, Article IV of the Snohomish County Sanitary Code, which are necessary for conformity of the Sanitary Code with the recently adopted revisions in the State Rules and Regulations regarding Mobile Home Parks. This proposal had been continued from the December meeting. Mr. Moser also recommended dropping the annual permit fee of \$10 and allowing inspections to be made at the discretion of the health department. When a new trailer park has been approved, annual inspections are routine. Seldom does the inspecting Sanitarian find anything needing correction. An approximate annual revenue of \$640 would be lost to the Health District, but the time involved in the inspections, sending the applications, and writing the permits exceeds this revenue. Discussion followed.

Moved by Mr. Kincaid, seconded by Mr. Fosse, and carried that the Health District continue the annual permits and annual inspection of mobile home parks and raise the annual fee to \$15. Mr. Forsgren voted "no" on this motion.

Regulations Moved by Mr. Fiege, seconded by Mr. Alexander, and carried that Article
Cont'd IV of Snohomish County Sanitary Code be changed as proposed. (Article
IV as amended is attached.)

Resolutions Moved by Mr. Slye, seconded by Mr. Kraetz, and carried that the
Adopted attached resolution regarding a salary item revision in the Environ-
mental Health Division portion of the 1968 Budget, be adopted.

Moved by Mr. Alexander, seconded by Mr. Fiege, and carried that the
attached resolution regarding salary items revisions in the Nursing
Division of the 1968 Budget, be adopted.

The Board of Health approved the attached resolution authorizing the
County Treasurer to invest surplus funds in the Snohomish Health
District Pooling Fund.

Travel Dr. Anderson asked for authorization to attend the National Conference
Authoriza- on the Community and Emergency Medical Services in San Francisco on
tion January 18 - 20.

Moved by Mr. Forsgren, seconded by Mr. Fiege, and carried that Dr.
Anderson be authorized to attend this conference at Health District
expense of not over \$125.00.

Call for Notice of call for bids and specifications for 9 or more automobiles
Bids was presented to the Board for approval. The Board asked that four
Authorized ply tires be added to the specifications. Discussion followed regard-
ing a suggestion by Mr. Fiege that the Health District bid for
automobiles with the County in the future. It was also suggested
that perhaps the cities could join in the bids for vehicles and other
equipment.

Moved by Mr. Slye, seconded by Mr. Kincaid, and carried that the
Notice of Call for Bids be published.

Committees Dr. Anderson requested that a Personnel Committee be appointed so
Appointed that the Personnel Policies drawn up by representatives of each
division of the Health District last summer could be presented for
consideration.

Mr. Fosse appointed committees as follows:

PERSONNEL: Mr. Kincaid, Chairman
Mr. Fiege, Mr. Kraetz, and Mr. Marler

BUDGET: Mrs. Simpson, Chairman
Mr. Forsgren, Mr. Slye, and Mr. Fowler

Mr. Morton expressed his hope to meet with the Personnel Committee
before they met to consider the above Personnel Policies.

Reports Dr. Anderson reported the increase in the number of X-rays taken in
1967 compared to 1966. He also stated that he hoped the Board would
soon consider the purchase of the new cash registers needed by the
Health District office.

Reports
Cont'd

Mr. Stockton distributed some informative materials to members.

Mr. Alexander reported on the findings of a visitation of the sick team which the City of Everett has been using. Dr. Anderson stated that he felt this was not feasible for the Health District.

Vital
Statistics

Report for November, 1967, as appended.

Authoriza-
tion of
Accounts

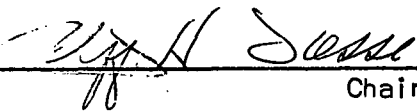
Moved by Mr. Kraetz, seconded by Mr. Alexander, and carried that the accounts as presented for payment be approved as follows:

Salaries - January 1968: \$29,728.80

Maintenance and Operation - December, 1967: \$6,467.55

Capital Outlay - December, 1967: 481.96

Adjournment The meeting was adjourned at 3:15 p.m.



Chairman

RESOLUTION

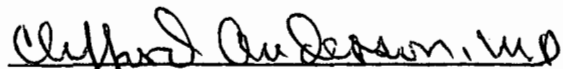
WHEREAS, since the adoption of the 1968 Budget for the Snohomish Health District, there has been a change in the personnel of the Environmental Health Division, necessitating the following revision in the Salaries portion of the budget.

BE IT HEREBY RESOLVED that the title of Item No. 44 in the Salaries portion of the budget be changed from SANITARIAN I to SANITARIAN TRAINEE, and the monthly salary be changed from \$619 to \$601.

Dated this 9th day of January, 1968.


Chairman

ATTEST:


Clifford Anderson, M.D., M.P.H.
District Health Officer

Passed in Regular Session of the
Snohomish District Board of Health
this 9th day of January, 1968.

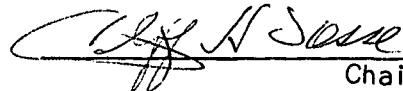
RESOLUTION

WHEREAS, since the 1968 Snohomish Health District Budget was adopted, there have been resignations submitted by three Public Health Nurses II, and

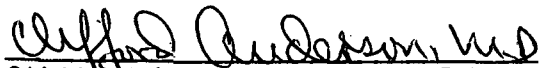
WHEREAS, these vacant positions have been filled by Public Health Nurses I,

NOW THEREFORE, BE IT RESOLVED that the total amount of \$22,267.55 be transferred from Salary Item 33 - Public Health Nurses II to Salary Item 34 - Public Health Nurses I, and this amount be disbursed as itemized on the attached sheet.

Dated this 9th day of January, 1968.


Chairman

ATTEST:


Clifford Anderson, M.D., M.P.H.
District Health Officer

Passed in Regular Session this
9th day of January, 1968 by
by the Snohomish District Board
of Health.

Make the following changes in Nursing Salary Item 33 and 34:

EFFECTIVE January 1, 1968:

Transfer from Public Health Nurse II at a monthly rate of \$656 (annual \$6560) for 10 months to Public Health Nurse I at a monthly rate of \$601 for 12 months: *-652*

Transfer from Public Health Nurse II at a monthly rate of \$656 (annual \$7872) to Public Health Nurse I at a monthly rate of \$601 for 12 months: *660 excess \$8 over in effective Jan 1*

EFFECTIVE January 15, 1968:

Public Health Nurse II (Ethel Byrne) terminated January 10, 1968 at \$671 a month.

Transfer remainder of salary or \$7,835.55 to Public Health Nurse I at \$601 a month. *953.13 excess*
961.13

RESOLUTION

BE IT HEREBY RESOLVED that the Snohomish District Board of Health authorizes the Snohomish County Treasurer, in accordance with RCW 36.29.020, to invest on February 15, 1968, the amount of FORTY THOUSAND and NO/100 DOLLARS (\$40,000), for a period of NINETY (90) days.

Dated this 9th day of January, 1968.

ATTEST:

Clifford Anderson, M.D.
Clifford Anderson, M.D., M.P.H.
District Health Officer

Passed in Regular Session this
9th day of January, 1968,
Snohomish District Board of
Health

Ray H. Sore Chairman
Gene Siegel
Ray S. Smarler
Michael J. Simpson
N. Richard Forsgren
A.L. Kincaid
J.E. MacCallum
A.F. Alexander
Richard Sly
E. Don Kaelty

NOTICE OF CALL FOR BIDS
SNOHOMISH HEALTH DISTRICT

NOTICE IS HEREBY GIVEN that sealed bids will be received for the purchase by the Snohomish Health District of nine (9) or more new automobiles. The specifications for said automobiles may be secured from the Snohomish Health District, Court House, Everett, Washington.

Bids will be opened by the Snohomish District Board of Health on Tuesday, February 13, 1968 at 2:00 o'clock p.m. at the Snohomish Health District Conference Room.

Bidders shall include in their bids an offer to accept the following used automobiles as trade-ins on the new automobiles wanted by the Snohomish Health District: 1959 Plymouth - Mot. #134106875; 1959 Plymouth - Mot. #134106882; 1959 Plymouth - Mot. #134106866; 1959 Plymouth - Mot. #134106869; 1959 Plymouth - Mot. #134106878 (for junk). The Board reserves the right to reject any and all bids, or to delete the trade-ins in making the award.

Bidders must show as separate items on their bid proposal the deducted amount of the Federal Excise Tax and the added amount of the State Sales Tax. Date of delivery must be stated and met, F.O.B. Everett (within 45 days from date of award).

NOTICE IS HEREBY FURTHER GIVEN that the above described used automobiles will be traded in or sold on the same day and hour as stated above, at which time anyone may make an offer to purchase from the Snohomish Health District the used automobiles independent of a bid on the new automobiles wanted by the Snohomish Health District.

Dated this 9th day of January, 1968.



Cliff Fosse, Chairman
Snohomish District Board of Health

Published: January 12 and 19,
1968 in the Everett Herald

Sent to Herald 1/10

BID SPECIFICATIONS FOR NEW AUTOMOBILES FOR THE SNOHOMISH HEALTH DISTRICT

Sedans - four doors

Six Cylinders

108 Minimum Wheel Base

120 Minimum Horse Power

200 Cubic Inch Minimum

Fresh Air Heater and Defroster

Automatic Shift

Turn Signals, front and rear

Sun Visors

Rear View Mirrors - inside and out

Solid Color - off white

Five 14" (Minimum) Wheels and Tires

Floor Mats - front

Windshield Wipers and Washers

Arm rests - front

Seat belts - front

Back-up lights

B. F. Goodrich Tires - Four (4) Ply

Four-way flashers

CALL FOR BIDS AND SPECIFICATIONS SENT TO THE FOLLOWING ON ~~1/27/67~~
1/12/68

~~Thornberry Chevrolet~~

~~Follestad Rambler~~

~~Simpson-Pontiac-Cadillac Inc.~~

~~Davis-Chevrolet-Oldsmobile~~

Harris Ford, Inc. 20006-64th W. LYNN

Ralph Minor Motors 211 S. Lewis, Monroe

Klein Motors Inc. 5200 Evergreen Way, Ever

Walsh-Platt Motors 2902 Rucker

Sevenich Motor Company 3014 Rucker, Ever

Cox Motors, Inc. 301 W. Av. Ard

Bickford Motors 1206-1st, Snoh.

Poier Motor Company 2nd Snok.

Friday Olds - 7900 Evergreen Way, Ever.

Town and Country Dodge 20612 Hwy 99, Lynn

~~Collins-Chevrolet Co.~~

Cascade Chrysler Plymouth 4620 Evergreen Way, Everett

Affidavit of Publication

STATE OF WASHINGTON, }
County of Snohomish } ss.

I, ARNE L. SUNDE being first duly sworn on oath depose and say: That I am the

.....CONTROLLER..... of the EVERETT DAILY HERALD,
a daily newspaper printed and published in the City of Everett, County
of Snohomish, and State of Washington; that said newspaper is a news-
paper of general circulation in said County and State; that said news-
paper has been approved as a legal newspaper by order of the Superior
Court of Snohomish County, and that the notice

NOTICE OF CALL FOR BIDS
SNOHOMISH HEALTH DISTRICT
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which time anyone may make an
offer to purchase from the Sno-
homish Health District the used
automobiles independent of a bid
on the new automobiles wanted
by the Snohomish Health District.
Dated this 9th day of January,
1968.
CLIFF FOSSE
Chairman
Snohomish District
Board of Health
Published: January 12 and 19,
1968.

.....NOTICE OF CALL FOR BIDS.....

.....
a printed copy of which is hereunto attached, was published in said
newspaper proper and not in supplement form, in the regular and entire
edition of said paper on the following days and times, namely:—

JAN. 12, 19, 1968

.....
and that said newspaper was regularly distributed to its subscribers
during all of said period.

Arne L. Sunde

Subscribed and sworn to before me this 20th
JANUARY 19 68
day of, 19.....

Helmer Broderick

Notary Public in and for the State of Washington,
residing at Everett, Snohomish County.

BIRTHS AND DEATHS

(By Occurrence in Snohomish Co.)

November 30, 19 67

| <u>BIRTHS</u> | | Total to Date | Total for Month | Total County Res. | Total Non- Res. |
|------------------------------|---------------|---------------------|-----------------------|-------------------------|-----------------------|
| Male...1393.. | | | | | |
| Female 1287.. | | | | | |
| <u>DEATHS</u> | | | | | |
| Male...884... | | | | | |
| Female 668... | | | | | |
| BIRTHS | | 2,680 | 261 | 234 | 27 |
| FETAL DEATHS | | 25 | 2 | 2 | |
| DEATHS | | 1,552 | 132 | 111 | 21 |
| "Motor Vehicle" accidents | (traffic) | 63 | 6 | 3 | 3 |
| | (non-traffic) | 7 | | | |
| Accidental deaths (adults) | | 74 | 4 | 4 | 0 |
| Accidental deaths (infant *) | | | | | |
| All other infant deaths | | 37 | 5 | 5 | 0 |
| Suicide | | 28 | 1 | 1 | |
| Homicide | | 5 | | | |
| Undetermined (of above) | | 3 | | | |
| (cause) | | | | | |
| Infectious diseases | | 1 | | | |
| Influenza | | | | | |
| Malignant neoplasms | | 218 | 21 | 19 | 2 |
| Cerebral vascular accident | | 209 | 22 | 20 | 2 |
| Diseases of the heart | | 611 | 48 | 37 | 11 |
| All other diseases | | 296 | 25 | 22 | 3 |

* Under one year of age

CHANGES IN MOBILE HOME PARK REGULATIONS

Section 1. DEFINITIONS

- (a) More complete definition of Mobile Home Park
- (b) Some changes in wording of definitions
- (c) Adds definitions of Person, Sewer Connection, Sewer Riser Pipe, Water Connection, and Water Riser Pipe.

Section 3. PERMITS

Still requires an annual permit but drops the \$10.00 permit fee.

Section 4. LOCATION, SPACE AND GENERAL LAYOUT.

- (a) Omits distance mobile homes must be from property lines which was 5 feet.
- (b) Omits the requirement of lots being at least 1200 sq. ft.
- (c) Increases road widths from 20 to 24 feet.

Section 5. SERVICE BUILDING S

- (a) Makes service buildings (toilet, bathing and laundry facilities) optional for mobile home parks serving only independent mobile homes.
- (b) Sets requirements for service buildings for dependent mobile homes and for community recreation structures.

Section 6. WATER SUPPLY

- (a) Increases requirement of gallons of water to each trailer space from 125 gallons/day to 200 gallons/day.
- (b) Requires that size of water connections for each trailer be 3/4 inch. Also water shut-offs and installation procedures are more detailed.

Section 8. SEWAGE DISPOSAL

Details sewer connections and installation procedures of sewer lines depths, flow rates, sizes and locations.

Section 9. REFUSE DISPOSAL

- (a) Omits garbage can size, number and reduces distance of garbage cans from mobile home spaces from 200 feet to 150 feet.
- (b) Omits racks or platforms for refuse containers.

Section 11. ALTERATION AND ADDITION

Omits this section entirely. This dealt with permanent additions, skirting and removing of wheels of mobile homes.

Section 12. ELECTRICITY AND FIRE PROTECTION

Adds natural gas or liquified petroleum installation and maintenance requirements.

Section 13. MISCELLANEOUS

Changes this section to Park Management. This specifies in more detail supervision of the park.

ARTICLE IV

MOBILE HOMES AND MOBILE HOME PARKS

Section I. DEFINITION

The following definitions shall apply in the interpretation and the enforcement of these Rules and Regulations.

- (a) Mobile Home Park. Mobile home park means a plot of ground divided into lots, under the ownership or management of one person, firm or corporation for the purpose of locating two or more mobile homes for dwelling or sleeping purposes.
- (b) Mobile Home Lot. Mobile home lot means a parcel of land within a mobile home park for the placement of a single mobile home and the exclusive use of its occupants.
- (c) Mobile Home. Mobile home means a transportable, single-family dwelling unit suitable for year-round occupancy and containing similar plumbing, waste disposal and electrical conveniences as immobile housing.
- (d) Independent Mobile Home. Independent mobile home means a mobile home having toilet and bathing facilities.
- (e) Dependent Mobile Home. Dependent mobile home means a mobile home without toilet and/or bathing facilities.
- (f) Permit. A permit shall mean a written permit issued by the health officer allowing a person to operate and maintain a mobile home park subject to the provisions of these Rules and Regulations.
- (g) Person. The work "person" means a person, firm, corporation, partnership, association, or agency of state, county or municipal government, or agency of the federal government which is subject to the jurisdiction of the state.
- (h) Service Building. Service building means a structure housing toilet, lavatory, shower and such other facilities as may be required by these Rules and Regulations.
- (i) Sewer Connection. Sewer connection means the connection consisting of all pipes, fittings and appurtenances from the drain outlet of the mobile home to the inlet of the corresponding sewer riser pipe of the sewerage system serving the mobile home park.
- (j) Sewer Riser Pipe. Sewer riser pipe means that portion of the sewer lateral which extends vertically and terminates above ground elevation to permit hook-up with the mobile home sewer connection.
- (k) Water Connection. Water connection means the connection consisting of all pipes, fittings and appurtenances from the water riser pipe to the water inlet pipe of the distribution system within the mobile home.

- (l) Water Riser Pipe. Water riser pipe means that portion of the water supply system serving the mobile home park which extends vertically above ground elevation and terminates at a designated point at each mobile home lot.

Section 2. REQUIREMENTS FOR PARKING MOBILE HOMES OUTSIDE OF MOBILE HOME PARKS

No mobile home shall be parked and occupied outside of an approved mobile home park unless adequate sanitary facilities are provided and approved by the health officer and unless permitted by applicable local building and/or zoning requirements.

Section 3. PERMITS FOR MOBILE HOME PARKS.

- (a) No person shall operate a mobile home park in the State of Washington who does not possess an unrevoked permit as issued annually by the Health Officer, in the name of such person, for the specific mobile home park.
- (b) If there is a failure to comply with the provisions of this Article, the health officer may issue a provisional permit which will permit the operation of the mobile home park for a specified period of time provided the owner has agreed in writing to comply with the provisions of this Article within a specified time, and provided further that such provisional permit shall stipulate the terms, requirements or conditions under which the mobile home park may be operated.
- (c) Upon receipt of an application for a permit the health officer shall issue a permit for the premises named in the application if the mobile home park meets the provisions of this Article.
- (d) The applications for the initial permit shall include the name and address of the applicant, a legal description and complete plan of the proposed park, which shall contain the following information:
- (1) The area and dimensions of the tract of land;
 - (2) The number, location, size of all mobile home lots - dependent and independent;
 - (3) The number, location, and size of all automobile parking lots;
 - (4) The location and width of roadways and walkways;
 - (5) Method and plan of water supply;
 - (6) Method and plan of sewage disposal;
 - (7) Method of garbage disposal;
 - (8) Plan of electrical service;

- (9) Plans and specifications of all buildings and other improvements constructed or to be constructed within the mobile home park;
 - (10) Size and location of the play area, if provided; and,
 - (11) Evidence of compliance with local building and/or zoning requirements.
- (e) No major changes or alterations shall be made to any part of the mobile home park, as outlined in the park plan, without approval of the health officer.

Section 4. LOCATION, SPACE AND GENERAL LAYOUT.

The mobile home park shall be located on a well drained site, and shall be so situated and maintained as not to create a public health hazard or nuisance.

The area of the mobile home park shall be adequate to accommodate:

- (a) The designated number of mobile home lots, independent and dependent.
- (b) Necessary streets and roadways.
- (c) Service Areas.

Each mobile home lot shall abut on a driveway or other clear area with unobstructed access to a public street. Mobile homes shall be parked on such lots so that there will be a minimum of eight (8) feet between mobile homes.

No mobile home shall be parked so that any part of such mobile home will obstruct any roadway or walkway.

A mobile home shall not be occupied unless it is properly placed on a mobile home lot and connected to water, sewerage and electrical utilities.

Access roads shall be provided to each mobile home lot. Access roads shall be surfaced with crushed rock, blacktop, concrete or other suitable material approved by the health officer. Each access road shall connect with a street or highway; have a minimum width of twenty-four (24) feet; and shall be well marked in the daytime and adequately lighted at night.

Surfaced and lighted walkways shall be provided to all service buildings.

Section 5. SERVICE BUILDINGS

Service buildings are optional for mobile home parks serving only independent mobile homes. Service buildings adequately equipped with flush-type toilet fixtures, lavatories and showers

shall be provided for the use of dependent mobile homes.

- (a) Location. Service buildings shall be conveniently located not more than 200 feet from any dependent mobile home lot and not less than eight (8) feet from any mobile home.
- (b) Construction and maintenance.
 - (1) Service buildings shall be of permanent construction with an interior finish of light colored moisture-resistant material which will stand frequent washing and cleaning.
 - (2) The floors shall be of water-impervious material, easily cleanable, and sloped to floor drains connected to the sewage system. The service building shall be maintained in a clean condition at all times.
 - (3) All exterior openings from toilet rooms shall be covered with 16-mesh screen during fly seasons. Toilet rooms shall be provided with self-closing doors.
 - (4) Toilet and shower rooms shall be well-lighted at all times. There shall be at least one operable window, or a mechanical device which will adequately ventilate such rooms.
 - (5) During periods of use, service buildings shall be maintained at a temperature of 70° F., minimum.
 - (6) An adequate quantity of hot water shall be provided for lavatory and bathing fixtures.
- (c) Toilet, Lavatory and Shower Facilities. Service buildings shall have toilet, shower and lavatory facilities separate for each sex, with a minimum of one toilet for females, one toilet for males, one lavatory and one shower for each sex.
 - (1) For those mobile home parks that have a capacity of more than ten (10) dependent mobile homes, additional fixtures shall be provided. One additional toilet for each sex shall be provided for every ten additional dependent mobile homes. (Urinals may be substituted for one-third of the additional toilets.) One additional lavatory for each sex shall be provided for every 10 additional dependent mobile homes, and one additional shower for each sex for every 20 additional dependent mobile homes.
 - (2) Toilet rooms shall be provided with toilet paper.
 - (3) Lavatory facilities shall be provided with soap and single service towels.

- (4) If laundry facilities are provided, the room containing them shall be separate from the toilet rooms and shall have an exterior entrance.
- (d) Community Recreation Structures. Where community recreation structures are provided, an adequate and sufficient number of toilet and lavatory facilities, separate for each sex, and in accordance with the appropriate plumbing code (see Sec. 8), shall be installed. Such facilities shall be housed in a building, or buildings, of comparable construction to that provided in (b) and (c) of this section.

Section 6. WATER SUPPLY

- (a) An accessible, adequate, safe, and potable supply of water shall be provided in each mobile home park. Where a public supply of water of satisfactory quantity, quality, and pressure is available, connection shall be made thereto and its supply used exclusively. When a satisfactory public water supply is not available, a private water supply system may be developed and used as approved by the health officer.
- (b) The water supply shall be capable of supplying a minimum of 200 gallons per day per mobile home.
- (c) Individual water connections having a minimum three-quarter inch diameter and consisting of a water riser pipe terminating at least four inches above the ground surface shall be provided at each mobile home lot.
- (d) Each water connection shall be equipped with a shut off valve not subject to flooding, protected from freezing, from damage from mobile home wheels and the ground surface around the riser pipe shall be graded to divert surface drainage away from the connection. Underground stop-and-waste valves shall not be installed on any water service.

Section 7. PLUMBING

Plumbing shall conform with the current edition of the National Plumbing Code, A.S.A. - A 40.8; however, local code requirements shall prevail, when these requirements are in excess of or more stringent than the National Plumbing Code.

Section 8. SEWAGE DISPOSAL

- (a) All sewage and waste water from mobile homes and service buildings shall be drained to a sewage treatment plant; provided, however, that where no public sewage treatment plant is available, a private sewage disposal system approved by the health officer shall be provided. The disposal system shall be located and maintained where it will not create a nuisance or health hazard to the park occupants or to the owner or occupants of any adjacent property.
- (b) All sewer lines shall be located in trenches of sufficient depth to be free of breakage from traffic or other vehicular movements and shall be separated from the park water supply system

at a safe distance, as approved by the health officer. Sewers shall be at a grade which will insure a velocity of two feet per second when flowing full. All sewer lines shall be constructed of materials approved by health officer, shall be adequately vented, and shall have watertight joints.

- (c) Each mobile home lot shall be provided with at least four inch diameter sewer riser pipe. The sewer riser pipe shall be so located on each mobile home lot that the sewer connection to the mobile home drain outlet will approximate a vertical position.
- (d) The sewer connection (see definition) shall have a minimum diameter of at least three inches, and the slope of any portion thereof shall be at least one-fourth inch per foot. The sewer connection shall consist of one pipe line only without any branch fittings. All joints shall be leak and insect proof.
- (e) The sewer riser pipe shall be plugged when a mobile home does not occupy the lot. Surface drainage shall be diverted away from the riser. The rim of the riser pipe shall extend above ground elevation.

Section 9. REFUSE DISPOSAL

- (a) The storage, collection and disposal of refuse in the mobile home park shall be so conducted as to create no health hazards, rodent harborage, insect breeding areas, accident or fire hazards or air pollution.
- (b) All refuse shall be stored in flytight, watertight, rodentproof containers, which shall be located not more than 150 feet from any mobile home lot. Containers shall be provided in sufficient number and capacity to properly store all refuse.
- (c) Where suitable collection service is not available from municipal or private agencies, the mobile home park operation shall provide this service.
- (d) All refuse shall be collected and transported in covered vehicles or covered containers to an approved disposal site or disposed of by other methods approved by the health officer.

Section 10. INSECT AND RODENT CONTROL

All mobile home parks shall be kept free of rodents, and arthropods of public health significance, and the park operator shall take such measures as directed by the health officer to maintain the premises in this condition.

Section 11. ELECTRICITY AND FIRE PROTECTION.

- (a) Mobile home parks shall adhere to local and state electrical and fire prevention regulations.
- (b) Natural gas or liquified petroleum gas piping systems shall be installed and maintained in accordance with American Standards Association 2-2130 or local applicable codes.

Section 12. PARK MANAGEMENT.

- (a) The person to whom a license for a mobile home park is issued shall operate the park in compliance with the Rules and Regulations issued hereunder and shall provide adequate supervision to maintain the park, its facilities and equipment in good repair and in a clean and sanitary condition.
- (b) The park management shall notify park occupants of all applicable provisions of these Rules and Regulations and inform the occupants of their duties and responsibilities.
- (c) The park management shall supervise the placement of each mobile home on its lot which includes the installation of sewer and water connections.
- (d) The park management shall notify the health officer immediately of any suspected communicable or contagious disease within the park.
- (e) The park management shall not allow the owner or person in charge of a dog, cat or other pet animal to permit it to run at large or to commit any nuisance within the limits of any mobile home lot.