

NOTICE OF MEETING AND AGENDA
SNOHOMISH DISTRICT BOARD OF HEALTH
November 14, 1967
1:45 p.m.

AGENDA

1. Call to Order
2. Minutes of October 10, 1967
3. Appointment of Auditing Committee for December
4. Old Business
5. New Business
 - A. Plat Appeal
 - B. Supplemental Budget for Mental Health Program
6. Reports
 - A. Health Officer
 - B. Community Health Administrator
 - C. Environmental Health
 - D. Nursing
 - E. Vital Statistics
7. Authorization of Accounts
8. Adjournment

Clifford Anderson, M.D., M.P.H.
District Health Officer

MINUTES
SNOHOMISH DISTRICT BOARD OF HEALTH
November 14, 1967

- Present Members, Mrs. Simpson, Messrs. Kincaid, McCollum, Alexander, Krekow, Harrison, Slye, Fowler, and Forsgren. Also, Dr. Anderson, Dr. Darrough, Dr. Millard, Miss Findlay, Mr. Stockton, Mr. Moser, Mr. Gillard, Mr. Krell, Mr. Crain, Mr. Thompson, Mr. Ferguson, Mr. Mangum, Mrs. DeSoto, Mr. Ingram, and Mrs. Supper.
- Minutes Moved by Mr. Alexander, seconded by Mr. McCollum, and carried that the minutes of October 10, 1967, as previously mailed to members, be approved.
- Auditing Committee Mr. Fowler appointed Mr. Kincaid to serve on the Auditing Committee this month in place of Mr. Kraetzwho was absent. Mr. Fowler appointed Mr. Krekow and Mr. Slye as the Auditing Committee for December.
- Plat Appeal Mr. Moser presented Mr. Pat Crain and Mr. Jerry Krell, representing Sunridge Plat located on Soper Hill between Snohomish and Marysville. Mr. Moser explained that the preliminary plat was accepted after the number of lots was decreased. However, the Health District has not made recommendation to the Planning Department that the final plat is acceptable. Mr. Moser explained the reasons why the Health District could not make this recommendation for acceptance. Mr. Crain and Mr. Krell wished to appeal that decision to the Board of Health as they feel that the plat could be accepted for recording at this time without meeting all the necessary requirements, due to difficult soil conditions at this time of the year. Mr. Fowler pointed out that by law all appeals on decisions by the County Planning Commission go to the Board of County Commissioners. Moved by Mr. Alexander, seconded by Mr. Kincaid, and carried that this question be turned over to the Board of County Commissioners for consideration.
- Mental Health Budget Mr. Stockton presented the Mental Health Program Supplemental Budget for 1968 in the total amount of \$27,703 to be apportioned by the Health District on a reimbursement basis.
- Moved by Mr. Krekow, seconded by Mrs. Simpson, and carried that the Mental Health Program Supplemental Budget be added to the Snohomish Health District 1968 Budget.
- Boeing Dumping Site Mr. Moser reported that the Everett City Planning Commission had approved the proposed sanitary land fill on Boeing property, subject to approval by the Snohomish District Board of Health. He introduced Mr. Ferguson, Boeing representative.
- Moved by Mr. Alexander, seconded by Mr. Slye, and carried that this sanitary land fill be approved subject to periodic inspections by the Environmental Health Division of the Health District.

Board
Membership
In 1968

Mr. Stockton reported that he and Dr. Anderson had met with Mr. Ingram as directed by the Board to formulate a recommendation for Snohomish District Board of Health membership in 1968. They presented the following recommendation:

"The three (3) members of the Board of County Commissioners for Snohomish County; two (2) members each selected by cities having populations in excess of 20,000; one (1) member each from cities having populations more than 10,000, but less than 20,000; one (1) representative member selected by third-class cities having populations less than 10,000; one (1) representative member selected by cities of the fourth class having populations less than 10,000."

They also presented the attached resolution regarding the reorganization of membership of the Snohomish District Board of Health.

Moved by Mr. Forsgren, seconded by Mr. Kincaid, and carried that the above recommendation be accepted and the resolution signed by the Chairman of the Board.

Nominating
Committee

Mr. Fowler appointed Mr. McCollum, Mr. Alexander, and Mr. Krekow as a nominating committee to present nominees at the next meeting for Chairman and Vice-Chairman of the Board of Health for the year of 1968.

Budget

Mr. Stockton distributed copies of the Agreement made between the Snohomish Health District and the Washington State Nurses Association, executed on September 27, 1967. He also presented a "Budget Cycle" to be used by the Board of Health and staff of the Health District as a guide in preparing and negotiating the 1969 budget.

Bargaining
Unit

Dr. Anderson read the attached letter from A.G. Ross, Business Manager of the Professional and Technical Engineers Association, Local No. 17, stating that Snohomish Health District Sanitarians and Bacteriologist have requested that the Association represent them in matters pertaining to collective bargaining, and requesting consideration of this submission.

Board of Health members felt that proof of the desire of involved employees should be submitted.

Moved by Mr. Kincaid, seconded by Mr. Forsgren, and carried that this matter be tabled for thirty days.

Health
Officer's
Report

Dr. Anderson reported on the County-wide free measles clinic to be held November 19 under the sponsorship of the Snohomish County Medical Society and the Snohomish Health District.

Certificate
of
Recognition

Mr. Fowler, on behalf of the Board of Health, presented Dr. Millard with a Certificate of Recognition for his long and valuable service to the County, in not only his field of veterinary medicine and meat inspection but for his part in the establishment and success of the Senior Citizens' Center.

Resolutions Moved by Mr. Kincaid, seconded by Mr. Krekow, and carried that the attached resolution providing for the investment of surplus funds on December 16, 1967, be adopted.

Moved by Mr. McCollum, seconded by Mr. Krekow, and carried that the attached resolution providing for transfer of monies to provide clerical extra help, be adopted.

Moved by Mr. Siye, seconded by Mr. McCollum, and carried that the attached resolution providing for salary item revision, be adopted.

Authorization of Accounts Moved by Mrs. Simpson, seconded by Mr. Kincaid, and carried that accounts as presented for payment be approved as follows:

Salaries - November 1967: \$23,867.50

Maintenance and Operation - October 1967: \$6,436.66

Capital Outlay - October 1967: \$117.56

Vital Statistics Report for September 1967, as appended.

Adjournment The meeting was adjourned at 3:25 p.m.


Chairman

RESOLUTION

BE IT HEREBY RESOLVED that the Snohomish District Board of Health authorizes the Snohomish County Treasurer, in accordance with RCW 36.29.020, to re-invest on December 16, 1967, the amount of TWENTY THOUSANDS AND NO/100 DOLLARS (\$20,000), for a period of SIXTY (60) DAYS.

Dated this 14th day of November, 1967.

ATTEST:

Clifford Anderson, M.D., M.P.H.
Clifford Anderson, M.D., M.P.H.
District Health Officer

Passed in Regular Session
this 14th day of November,
1967, Snohomish District
Board of Health.

Richard T. Fowler
Chairman

A.P. Fincis

W.H. Harrison

A.C. Kuker

A.F. Alexander

Richard Forsgren

Tom Callum

Richard Olge

Malcolm F. Simpson

RESOLUTION


WHEREAS, Mrs. JoAnne Squires, Public Health Nurse II, has resigned effective November 8, 1967, and Miss Donna Barcott, Public Health Nurse I, has replaced her,

NOW THEREFORE, BE IT RESOLVED that Salary Item No. 24d be set at \$550 per month, commencing November 13, 1967.

Dated this 14th day of November, 1967.


Chairman

ATTEST:


Clifford Anderson, M.D., M.P.H.
District Health Officer

Passed in Regular Session this
14th day of November, 1967.
Snohomish District Board of Health

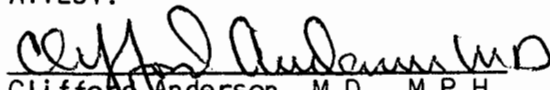
RESOLUTION

BE IT HEREBY RESOLVED that One Hundred and No/100 Dollars (\$100.00) surplus monies be transferred from Salary Item No. 62 to Salary Item No. 99 - Extra Help - to provide Clerical Extra Help through the month of November 1967.



Dated this 14th day of November, 1967.


Chairman

ATTEST:


Clifford Anderson, M.D., M.P.H.
District Health Officer

Passed in regular session this
14th day of November 1967
Snohomish District Board of Health

<p><i>Affiliated with</i> AMERICAN FEDERATION OF TECHNICAL ENGINEERS OF THE AMERICAN FEDERATION OF LABOR AND CONGRESS OF INDUSTRIAL ORGANIZATIONS</p> 	 <p>PROFESSIONAL AND TECHNICAL ENGINEERS ASSOCIATION</p> <p>LOCAL NO. 17 • WASHINGTON AND OREGON</p> <p>GENERAL OFFICE: 920 SECOND AVENUE, ROOM 616 Phone: MA 4-0445 SEATTLE, WASHINGTON 98104 Established 1927</p>	<p><i>Affiliated with</i> WASHINGTON STATE LABOR COUNCIL</p> <p>•</p> <p>OREGON STATE LABOR COUNCIL</p> <p>•</p> <p>LOCAL AREA LABOR COUNCILS</p> <p>•</p> <p>BUILDING AND CONSTRUCTION TRADES COUNCILS</p> <p>•</p> <p>METAL TRADES COUNCILS</p>
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November 8, 1967

The Honorable Richard Fowler, Chairman
 Snohomish County Board of Commissioners
 Snohomish County Courthouse
 Everett, Washington

My dear Mr. Fowler:

The Professional and Technical Engineers Association, Local 17 requests the Board of County Commissioners to establish a collective bargaining unit within the environmental sanitation section of the Snohomish Health District. The unit requested consists of those employees classified as Sanitarian and Bacteriology technician.

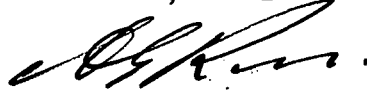
The history of collective bargaining by the employees and their representatives has heretofore not existed, however, subsequent to October 1967 a majority have requested to be represented by this association in matters pertaining to collective bargaining, and have confirmed that request by signing an "Authorization for Representation" card, completing a membership application card and, by paying the regular dues of the association.

Proof of the desire of the employees in this matter and of their membership will be available for your inspection upon request.

We respectfully request favorable consideration of this submission.

Very truly yours,

PROFESSIONAL & TECHNICAL ENGINEERS
 ASSOCIATION, LOCAL NO. 17



A. G. Ross
 Business Manager

AGR:mb

SUPPLEMENTAL BUDGET 1968
SNOHOMISH HEALTH DISTRICT

MENTAL HEALTH PROGRAM

SALARIES

Mental Health Coordinator	\$ 9,420.00	
Mental Health Assistant Coordinator	7,944.00	
Secretary-receptionist	<u>5,136.00</u>	22,500.00

MAINTENANCE & OPERATION

Employee Benefits; F.I.C.A. & State Retirement		
	2,340.00	
Telephones (3 @ \$23.70/mo.)	853.00	
Telephone (Hospital Extension Service)	155.00	
Telephone Toll Charges	720.00	
Postage	125.00	
Office Supplies	250.00	
Travel	<u>100.00</u>	4,543.00

CAPITAL OUTLAY

Desk and chairs	<u>660.00</u>	<u>660.00</u>
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Total \$ 27,703.00

Source of Funds: Washington State Department of Institutions
Grant-in-Aid Funds to Snohomish County.
Apportionment from total allocation per
letter dated November 1, 1967 from Dr.
William R. Gente, Director.

\$ 27,703.00

SNOHOMISH HEALTH DISTRICT

THE BUDGET CYCLE

4 PHASES

- PHASE I. Executive preparation and submission.
Executive function: Health Officer, Budget Officer,
Division Chiefs.
- PHASE II Legislative authorization.
Legislative function: District Board of Health.
- PHASE III Execution.
Executive function: Health Officer, Budget Officer,
Division Chiefs.
- PHASE IV Audit.
Executive function: State Examiner, County Auditor,
Health Officer, Washington State
Health Department (T.B. monies).

SNOHOMISH HEALTH DISTRICT

PHASE I

PREPARATION AND SUBMISSION OF BUDGET FOR CALANDER
(BUDGET) YEAR 1969

1968

- Prior to April -- Divisional and departmental programming planning for next calander year.
- March 31 -- Deadline for submission of employee unit salary schedules and other employment conditions requests.
- May 15 -- Deadline for promulgation of new personnel policies (executive and legislative)
- May 30 -- Deadline for Beard of Health to make available proposed employee unit salary schedules.
- June 15 -- Deadline for division and departmental overall budget requests.
- June 16 - July -- Reviews, hearings and adjustments.
- August -- Submission of preliminary budget to Beard of Health.
- September -- Submission of final budget to Board.

SNOHOMISH HEALTH DISTRICT

PHASE II
(Board of Health)

1967

November - December

-- Board of Health reorganization. Appointment of Budget Committee and Personnel Committee.

1968

January - May 15

-- Personnel Committee promulgates new personnel policies.

April - May 30

-- Budget Committee prepares proposed employee unit salary schedules.

June 16 - July

-- Committees review, hold hearings, make adjustments.

August

-- Board considers preliminary budget.

September

-- Board approval of final budget.

BIRTHS AND DEATHS

(By Occurrence in Snohomish Co.)

September 30, 19 67

<u>BIRTHS</u>		Total to Date	Total for Month	Total County Res.	Total Non-Res.	
Male...1,134.						
Female 1,044.						
		<u>BIRTHS</u>	2,178	250	228	22
<u>DEATHS</u>		<u>FETAL DEATHS</u>	22	1		1
Male...730..						
Female. 542..						
		<u>DEATHS</u>	1,272	128	107	21
"Motor Vehicle" accidents	(traffic)	49	10	4	6	
	(non-traffic)	6	1	1		
Accidental deaths (adults)		61	5	4	1	
Accidental deaths (infant *)						
All other infant deaths		24				
Suicide		26	3	3		
Homicide		4	1		1	
Undetermined (of above)		2				
Infectious diseases (cause)		1				
Influenza						
Malignant neoplasms		174	24	22	2	
Cerebral vascular accident		166	17	14	3	
Diseases of the heart		511	49	41	8	
All other diseases		248	18	18		

* Under one year of age