

NOTICE OF MEETING AND AGENDA  
SNOHOMISH DISTRICT BOARD OF HEALTH

August 13, 1963  
1:30 p.m.

AGENDA

1. Call to Order
2. Minutes of July 9, 1963 meeting
3. Auditing Committee
4. Unfinished Business
5. New Business
  - (A) Health Officer Assumes Duties
  - (B) Resolution for Budgetary Transfer
  - (C) Staff Resignation
  - (D) Preliminary Budget for 1964
6. Reports
  - (A) Acting Health Officer
  - (B) Sanitation
  - (C) Vital Statistics
  - (D) Financial
7. Authorization of Accounts
8. Adjournment

J. W. Darrough, M.D.  
Acting Health Officer

MINUTES  
SNOHOMISH DISTRICT BOARD OF HEALTH  
August 13, 1963

- Present: Members, Mrs. Simpson, Messrs. Johnson, McCollum, Kraetz, Wyatt, Stocker, and Gebert. Also, Dr. Anderson, Dr. Darrough, Dr. Millard, Miss Findlay, Miss Jones, Miss Luening, Mrs. Schultz, Mr. Stockton, Mr. Ingram, and Mrs. Supper.
- Minutes Moved by Mr. Kraetz, seconded by Mr. Johnson, and carried that the minutes of July 9, 1963, and as previously circulated to members, be approved.
- Auditing Committee Mr. McCollum appointed Mr. Kraetz and Mr. Johnson as the Auditing Committee.
- Health Officer Assumes Duties Dr. Clifford Anderson assumed the office of District Health Officer on Monday, August 12, 1963.
- Budgetary Transfer Moved by Mr. Johnson, seconded by Mr. Kraetz, and carried that the attached resolution providing for the transfer of monies from the "Salaries" portion of the 1963 budget to "Maintenance and Operation-Fees" to pay for fees for services presented by Dr. Darrough, be adopted.
- Staff Resignations Moved by Mr. Kraetz, seconded by Mr. Johnson, and carried that the resignations of Sharon Clark - Clerk-Typist, effective September 5, 1963, and Hope Smith, Public Health Nurse II, effective September 6, 1963, be accepted.
- Attorney's Fees Moved by Mr. Johnson, seconded by Mr. Gebert, and carried that the Attorney's Fees be increased to \$200 per month, effective January 1, 1964, and the amount of \$2400 be budgeted for 1964 under MAINTENANCE AND OPERATION - FEES - ATTORNEY.
- Budget for 1964 Adopted Moved by Mr. Johnson, seconded by Mrs. Simpson, and carried that the 1964 Budget for Snohomish Health District be adopted as presented with the following adjustments: The increased Attorney's Fees as specified above, and the addition of One New Automobile at \$2000 under CAPITAL OUTLAY; or a total increase of \$2600 with a subsequent increase of \$2600 in the REVENUES portion of the budget under 1. LOCAL FUNDS - Septic Tank Permits and Certifications.
- Reports Sanitation: Mr. Stockton reported that he and Mr. Rodney Colvin, Everett City Engineer, had met with the septic tank pumpers in the county and had determined that the pumpers were not only collecting and dumping sewage sludge but also caustics, grease, etc. which could not be put into the sewer system. There is no alternative but to bury this material. One possibility is that the pumpers provide a dumping spot and maintain it under the supervision of the Health District.

Reports  
Cont'd

Sanitation: Mr. Gebert stated that the city is getting numerous complaints concerning the mosquito nuisance. Discussion followed.

Vital Statistics: For June, 1963, as appended.

Financial:

1963 Revenues deposited as of 7/31/63: \$207,399.32

1963 Operational Cost up to 7/31/63:	<u>Budget Item</u>	<u>Expended</u>
	Salaries	\$126,537.33
	M. & O.	42,054.08
	Cap. Outlay	3,868.01

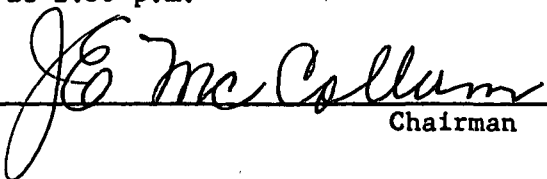
Authorization  
of Accounts

Moved by Mr. Johnson, seconded by Mr. Kraetz, and carried that accounts and as presented for payment be approved, as follows:

Salaries - August 1963 - \$17,637.80  
M. & O. - July 1963 - 6,130.61

Adjournment

The meeting was adjourned at 2:30 p.m.

  
Chairman

SNOHOMISH HEALTH DISTRICT  
PRELIMINARY  
BUDGET for 1964

REVENUES \$319,808

SALARIES \$246,674

MAINTENANCE & OPERATION 70,634

CAPITAL OUTLAY 2,500 \$319,808

REVENUES  
1964

1. LOCAL FUNDS:

County .4 Mill Tax Levy . . . . .	\$80,380
County of Snohomish . . . . .	15,350
City of Everett . . . . .	48,350
County School Districts . . . . .	18,670

Permits and Miscellaneous:

Septic Tank Permits and Certifications . . . . .	18,268
Septic Tank Installers and Pumpers . . . . .	2,600
Establishment Licenses . . . . .	7,500
Nursing and Boarding Home Licenses . . . . .	1,400
Food and Beverage Service Workers' Permits . . . . .	3,600
Refuse Disposal Contract . . . . .	100

Fees:

Plat Fees . . . . .	3,000
Other (Vital Statistics, Immunizations, Travel Certifications, Water Samples, etc.) . . . . .	12,000

21,218

2. STATE AND FEDERAL FUNDS:

General . . . . .	19,000
Indian Service . . . . .	2,400

Special Services:

Pediatrician Fees . . . . .	6,000
Mental Health . . . . .	19,568
Vocational Rehabilitation . . . . .	520

3. TUBERCULOSIS FUNDS

47,488  
43,502

4. CASH ON HAND

17,600

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\$319,808

SALARIES  
1964

MEDICAL	Monthly	Annual	Total
District Health Officer	\$1438	\$17,256	\$17,256
NURSING			
Director of Nursing	627	7,524	
Nursing Supervisor	550	6,600	
Nursing Supervisor	527	6,324	
Public Health Nurse III	462	5,544	
Public Health Nurse III	443	5,316	
5 Public Health Nurses II each @	424	25,440	
1 Public Health Nurse II @	462	5,544	
2 Public Health Nurses II each @	483	11,592	
2 Public Health Nurses II each @	504	12,096	
1 Public Health Nurse II @	527	6,324	
1 Public Health Nurse I @	483	5,796	
1 Clinic Nurse @	443	5,316	
1 Clinic Nurse 9 mos. @	390	3,510	
			106,926
SANITATION			
Director of Sanitation	715	8,580	
Supervisory Sanitarian	575	6,900	
1 Senior General Sanitarian @	443	5,316	
1 Senior General Sanitarian @	527	6,324	
2 Senior General Sanitarians each @	550	13,200	
1 Senior General Sanitarian @	575	6,900	
1 Senior Sanitary Aide @	407	4,884	
			52,104
CLERICAL			
Clerical Supervisor	462	5,544	
2 Senior Stenographers each @	424	10,176	
1 Stenographer @	358	4,296	
1 Stenographer @	328	3,936	
1 Typist @	342	4,104	
3 Typists each @	301	10,836	
			38,892
OTHER			
Bacteriologist	550	6,600	
Public Health Veterinarian	601	7,212	
Mental Health Consultant	655	7,860	
Public Health Social Worker	527	6,324	
			27,996
Extra Help			3,500
			\$246,674

MAINTENANCE AND OPERATION  
1964

ITEM:		TOTAL ANNUAL
1.	Employee Benefits:	
	(a) State Retirement and Social Security	\$23,864
	(b) Industrial Insurance	<u>1,000</u>
		\$24,864
2.	Fees:	
	(a) Pediatrician	\$ 7,200
	(b) Attorney	<u>1,800</u> 2,400?
	(c) Registrars	1,600
	(d) Assistant Health Officer	4,800
	(e) Professional Services	500
	(f) Vocational Rehabilitation	<u>520</u>
		16,420
3.	Services:	
	(a) Postage and Telephone	4,500
	(b) Expense Equipment	800
	(c) Insurance and Bond Premiums	<u>2,500</u>
		7,800
4.	Supplies and Materials:	
	(a) Records and Supplies	2,500
	(b) P. H. Literature, etc.	200
	(c) Clinic and Laboratory	<u>5,000</u>
		7,700
5.	Travel:	
	(a) Transportation and Expense	6,000
	(b) Auto Maintenance	2,500
	(c) Repairs and Fuel Purchased from County	<u>5,000</u>
		13,500
6.	Other Maintenance and Operation	350
		<hr/>
		\$70,634

CAPITAL OUTLAY  
1964

Item	Amount
Three Metal File Cabinets	\$ 200 ✓
Used or New Office Equipment	200
One Executive Chair	100
One New Automobile - with trade-in	2,000
	<hr/>
	\$2,500

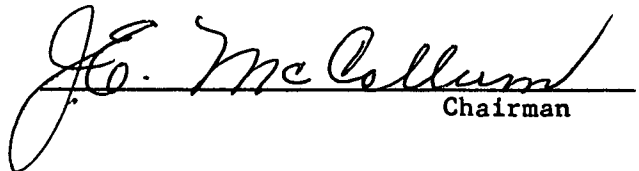


RESOLUTION

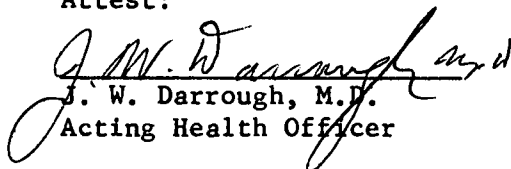
WHEREAS, it is necessary to make a budgetary transfer from "SALARIES" to "MAINTENANCE AND OPERATION" in the 1963 budget of the Snohomish Health District in order to satisfy fees earned by the Acting Health Officer.

NOW THEREFORE, BE IT RESOLVED that the sum of \$800 be transferred from SALARIES - DISTRICT HEALTH OFFICER to FEES - OTHER under MAINTENANCE AND OPERATION, and said sum shall be disbursed to Dr. J. W. Darrough for his services for the month of July, 1963.

Dated this 13th day of August, 1963.

  
Chairman

Attest:

  
J. W. Darrough, M.D.  
Acting Health Officer

Passed in regular session  
Snohomish District Board of  
Health this 13th day of  
August, 1963.

RECEIVED two copies of the SNOHOMISH DISTRICT BOARD OF HEALTH  
minutes for July 9, 1963.

Dorothy L. Tjerna  
Auditor's Office



ALBERT D. ROSELLINI  
GOVERNOR  
BERNARD BUCOVE, M.D., D.P.H.  
DIRECTOR

The State of Washington  
Department of Health

OLYMPIA OFFICE  
PUBLIC HEALTH  
BUILDING

SEATTLE OFFICE  
SMITH TOWER

ADDRESS REPLY TO OFFICE OF ORIGIN

OLYMPIA  
July 24, 1963



J. W. Darrough, M.D.  
Snohomish Health District  
3011 Rockefeller Avenue  
Everett, Washington

Dear Doctor Darrough:

This will amend our letter of July 12, 1963, relative to the 1964 allocations to the Snohomish Health District, which will be up to the following amounts:

State Tuberculosis Fund	\$43,502
Other State Public Health Fund	47,488
	<u>\$90,990</u>

It is intended that within this allocation at least the amounts designated below will be budgeted for the following programs:

MCH Clinics	\$ 6,000
Mental Health	13,308
Mental Retardation	6,260
Indian Health Services	2,400
	<u>27,968</u>

The information provided in regard to the current tuberculosis program is appreciated, but would not appear to justify, at this time, any increase in tuberculosis allocations.

Sincerely,

*Wallace Lane M.D.*  
Wallace Lane, M.D., Chief  
Division Local Health Services

WL:jc  
cc: Division of Child Health Services  
Business Management Section

BIRTHS AND DEATHS OCCURRING IN SNOHOMISH COUNTY  
AS OF June 30, 1963

		Total To Date	Total For Month	Total Co. Res.	Total Non Res.
	BIRTHS	1169	135	117	18
	FETAL DEATHS	17	5	5	
	DEATHS	763	117	108	9
Motor vehicle accidents		17	5	4	1
Other accidental deaths		24	5	5	
undetermined cause		1			
Suicide		13	2	2	
Homicide		1	1	1	
All other deaths		707	104	96	8