

NOTICE OF MEETING AND AGENDA
SNOHOMISH DISTRICT BOARD OF HEALTH
December 11, 1962
1:30 p.m.

AGENDA

1. Call to Order
2. Minutes of November 13, 1962 meeting
3. Auditing Committee
4. Unfinished Business
5. New Business
 - (A) Call for Bids for Two New Automobiles
 - (B) Resolutions for Budgetary Transfers
 - (C) Appointment - Board of Review Member
 - (D) Staff Appointment
6. Reports
 - (A) Acting Health Officer
 - (B) Sanitation
 - (C) Vital Statistics
 - (D) Financial
7. Authorization of Accounts
8. Adjournment

J. W. Darrough, M.D.
Acting Health Officer

MINUTES
SNOHOMISH DISTRICT BOARD OF HEALTH
December 11, 1962

- Present Members, Mrs. Simpson, Messrs. Johnson, Wyatt, Kraetz, Gebert, McCollum. Also, Dr. Darrough, Miss Findlay, Miss Luening, Dr. Millard, Mr. Stockton, Mr. Thomas, Mr. Ingram, and Mrs. Supper.
- Minutes Moved by Mr. Kraetz, seconded by Mrs. Simpson, and carried that the minutes of November 13, 1962 and as previously circulated to members, be approved.
- Auditing Committee Mr. McCollum appointed Mrs. Simpson and Mr. Wyatt as the Auditing Committee.
- Sanitary Code Mr. Stockton informed the Board that the State Board of Health will not be asked to pass on the Amendments to the Sanitary Code passed by the Health District Board in November. The Sanitation Department will make further changes before presenting it to them.
- Bid Call Moved by Mr. Johnson, seconded by Mr. Kraetz, and carried that the Board of Health call for bids for two new automobiles for use by the Snohomish Health District, as per Notice of Call for Bids and Specifications attached.
- Budgetary Resolutions Moved by Mr. Kraetz, seconded by Mr. Johnson, and carried that the attached resolution providing for transfer of monies from the "SALARIES" portion of the 1962 budget to "MAINTENANCE AND OPERATION - FEES" to pay for fees for services presented by Dr. Darrough and Firland Sanatorium, be adopted.
- Moved by Mr. Johnson, seconded by Mr. Kraetz, and carried that the attached resolution providing for a transfer of \$180 from Sanitarian Salary Item No. 143 to Salary Item No. 146, be adopted.
- Board of Review Moved by Mrs. Simpson, seconded by Mr. Kraetz, and carried that Mr. Harry Kluge be re-appointed by the Board of Health to the Snohomish Health District Board of Review for a three year term.
- Staff Changes Moved by Mr. Kraetz, seconded by Mr. Johnson, and carried that the appointment recommended by Dr. Darrough of Miss Joyce Ames as Clerk Typist I, effective January 1, 1963, at a monthly salary of \$259, be approved; and that the resignation, effective November 30, 1962, of Mrs. Dorothy Bassett, Public Health Nurse, be accepted.
- Reports Dr. Darrough outlined briefly a plan which is being formulated whereby violent mental patients may be taken under emergency conditions to the Delta Rehabilitation Center, Inc., Snohomish, instead of to the County Jail. He urged the Board to back this plan as a humane and necessary one.

Reports
Cont'd

Dr. Darrough informed the Board that the building at Northern State Hospital for Snohomish County patients is now completed, and the Mental Health Project had begun this week with the first patient undergoing treatment.

Dr. Darrough spoke again of the crowded conditions at the Health District Offices, and said Mr. Stockton had found suitable quarters for the Sanitation Department, and he and Mr. Stockton had also inspected the County owned building on Everett Avenue and were prepared to make recommendations for its remodeling.

Mr. Stockton informed the Board of several vacancies, and gave the rental rate for each. Discussion followed, and was concluded with the opinion of the Board that when a move is made, the whole Health District Office should be moved.

Dr. Darrough read a portion of a copy of a letter from the United States Consulate at Calgary, Canada which had been sent to Dr. R. M. Yeller informing him that the South African quota for granting of immigrant visas was oversubscribed. Moved by Mr. Gebert, seconded by Mr. Wyatt, and carried that Dr. Darrough contact Dr. Lane immediately to ascertain the present status of Dr. Yeller.

Vital Statistics - For October, as appended.

Financial:

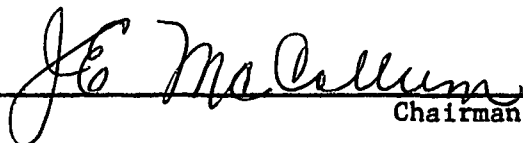
1962 Revenues deposited as of 11/30: \$268,645.54

1962 Operational Cost - Budget Item	Expended thru 11/30	Unexpended Balance
Salaries	\$197,047	\$48,843
M & O	58,852	10,683
Cap. Outlay	977	42

Authorization of Accounts Moved by Mrs. Simpson, seconded by Mr. Wyatt, and carried that accounts and as presented for payment be approved, as follows:

Salaries, December, 1962 -	\$18,033.00
M & O, November, 1962 -	5,168.87
Cap. Outlay, November, 1962 -	

Adjournment The meeting was adjourned at 2:30 p.m.


Chairman

Province of  Saskatchewan

DEPARTMENT OF PUBLIC HEALTH

MELFORT - TISDALE HEALTH REGION
TISDALE, SASK.

REFER TO FILE

27th December, 1962.

Mr. McCollum, Chairman,
Snohomish Board of Health,
3011, Rockefeller Avenue,
Everett,
Washington State., U.S.A.

Dear Mr McCollum,

This letter is to notify you and your board, that I shall not be able to assume the responsibilities of Health Officer by February 1, 1963. Please feel absolutely free to recruit someone else for the vacancy.

I shall probably be able to do the licensing examination during next summer. Should the post become available when I have met with all requirements (both professional and immigration) I would be delighted if your board will keep me in mind.

Kindest regards,


R. Michael Yeller.

R.M.H.O.

C.C. Dr. Wallace Lane.

December 26, 1962

Mr. D. E. Neubecker
Snohomish County Auditor
Court House,
Everett, Washington

Attention: Warrant Department

Dear Sir:

Please transfer \$22.51 from Salary Item 118 to Salary Item 124 of the SALARIES portion of the Snohomish Health District Budget for 1962. Due to unforeseen circumstances, this transfer is necessary in order to pay the part-time Clinic Nurse for her services for the month of December, 1962.

Very truly yours,

J. E. McCollum, Chairman
Board of Health

JM:l

SPECIFICATIONS FOR TWO NEW CARS FOR THE SNOHOMISH HEALTH DISTRICT

Sedan - four doors

Six cylinders

Eighty-five (85) Horsepower minimum

Fresh Air heater and defroster

Stick Shift

Turn Signals, front and rear

Sun visors

Rear View Mirrors - inside and outside

Solid Color

Five tires and five wheels

Floor Mats - front

Windshield Wipers and Washers

Arm Rests, front

Seat Belt - driver's seat

Back-up lights

NOTICE OF CALL FOR BIDS
SNOHOMISH HEALTH DISTRICT

NOTICE IS HEREBY GIVEN that written, sealed bids will be received for the purchase by the Snohomish Health District of two (2) new automobiles. The specifications for said automobiles may be secured from the Snohomish Health District offices at 3011 Rockefeller Avenue, Everett. See Mr. Petter Dybfest.

Bids will be opened by the Snohomish District Board of Health on Tuesday, January 8, 1963 at 3001 Rockefeller Avenue, Everett, in the Conference Room, at 2:00 o'clock p.m. The Board of Health reserves the right to reject any or all bids.

Bidders must show as separate items on their bid proposal the deducted amount of the Federal Excise Tax and the added amount of the State Sales Tax. Date of delivery must be stated, F.O.B. Everett, Washington.

Bidders shall include in their bid an offer to accept one used 1951 Ford Four Door Sedan, six (6) cylinders, Ident. No. HIRH 149686, as a trade-in on the new automobiles wanted by the Snohomish Health District.

NOTICE IS HEREBY FURTHER GIVEN that one 1951 Ford Sedan as described above will be traded in or sold on this same day and hour as stated above, at which time anyone may make an offer to purchase from the Snohomish Health District this used automobile independent of a bid on the new automobiles wanted by the Snohomish Health District.

Dated this 11th day of December, 1962.

SNOHOMISH HEALTH DISTRICT

By: J. E. McCollum, Chairman
Board of Health

Published: December 14 and 21, 1962

Sent to Herald Office 12/12/62

RECEIVED from the Snohomish Health District two copies of Board of Health Minutes
for November 13, 1962.

Sarah L. Tjerne
Auditor's Office



ALBERT D. ROSELLINI
GOVERNOR
BERNARD BUCOVE, M.D., D.P.H.
DIRECTOR

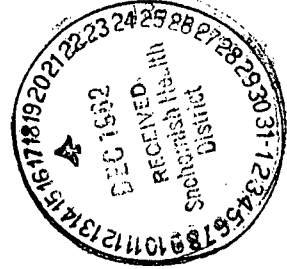
The State of Washington
Department of Health

OLYMPIA OFFICE
PUBLIC HEALTH
BUILDING

SEATTLE OFFICE
SMITH TOWER

ADDRESS REPLY TO OFFICE OF ORIGIN

Olympia
December 13, 1962



J. W. Darrough, M.D.
Acting District Health Officer
Snohomish Health District
3011 Rockefeller Street
Everett, Washington

Dear Doctor Darrough:

This is an amendment of our letters of July 5, and August 6, 1962 concerning budget allocations.

The 1963 allocation to Snohomish Health District from the "Other State Public Health Funds" is hereby increased \$520 to a total of \$46,288 to compensate for the Rehabilitation Program.

This increase will be available for re-imburement through June 30, 1963.

Sincerely,

Wallace Lane, M.D., Chief
Division of Local Health Services

cc: Business Management
Dr. Spielholz

RESOLUTION

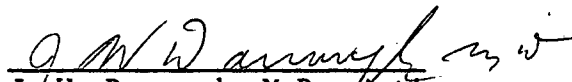
WHEREAS, it is necessary to make a budgetary transfer from "SALARIES" to "MAINTENANCE AND OPERATION" in the 1962 budget of the SNOHOMISH HEALTH DISTRICT in order to satisfy fees earned by the Acting Health Officer and pay for services rendered by the Firland Sanatorium for the Tuberculosis Department,

NOW THEREFORE, BE IT RESOLVED, that the sum of \$800 be transferred from SALARIES - DISTRICT HEALTH OFFICER, and the sum of \$490 be transferred from SALARIES - DIRECTOR OF TB CONTROL to "FEES - OTHER" under MAINTENANCE AND OPERATION, and said sum shall be disbursed to Dr. J. W. Darrough in the amount of \$800 and to Firland Sanatorium in the amount of \$490, respectively.

Dated this 11th day of December, 1962.


Chairman

Attest:


J. W. Darrough, M.D., Acting
Health Officer

Passed at regular session
Snohomish District Board of
Health this 11th day of December,
1962

RESOLUTION

WHEREAS, on March 13, 1962, the SNOHOMISH DISTRICT BOARD OF HEALTH passed a motion reclassifying three sanitarians; namely, John Lorenz, Wayne Fordham, and Charles Mangum, as Senior General Sanitarians, with appropriate increases in salary, and

WHEREAS, monthly transfers between the proper salary items were provided for in the motion passed, and

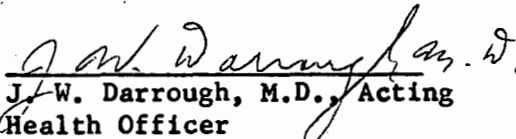
WHEREAS, the Snohomish County Auditor's Office Warrant Department does not make monthly transfers and has requested a resolution providing for one final monetary transfer in order to pay December, 1962 salaries due the above named Sanitarians,

NOW THEREFORE, BE IT RESOLVED that, pursuant to the Snohomish District Board of Health's motion of March 13, 1962 providing for the reclassification of the above named Sanitarians with appropriate salary increases, \$180.00 be transferred from Salary Item No. 143 to Salary Item No. 146.

Dated this 11th day of December, 1962.


Chairman

Attest:


J. W. Darrrough, M.D., Acting
Health Officer

Passed at regular session
Snohomish District Board of
Health this 11th day of
December, 1962