

MINUTES  
SNOHOMISH DISTRICT BOARD OF HEALTH  
September 11, 1962

- Present Members, Mrs. Simpson, Messrs. McCollum, Wyatt, Kraetz, Johnson, Gebert, Stocker. Also, Dr. Darrough, Mr. Thomas, Miss Findlay, Dr. Millard, Mr. Stockton, Dr. Beare, Mrs. Schultz, and Mrs. Supper.
- Minutes Mrs. Simpson requested that correction be made in the minutes of the meeting of September 5 that the motion made to accept the bid of Westinghouse Electric Corporation for X-ray facilities was seconded by Mr. Kraetz instead of Mrs. Simpson. Moved by Mr. Johnson, seconded by Mr. Kraetz and carried that the minutes of the August 14 and September 5 meetings and as previously circulated to members, be approved with the aforesaid correction made.
- Auditing Committee Chairman McCollum appointed Mr. Johnson and Mr. Kraetz as the Auditing Committee.
- Unfinished Business Motion made by Mr. Gebert, seconded by Mr. Kraetz, and carried that a letter be sent by the Board of Health to Dr. Reuben Yeller, Health Officer applicant, offering him the position of Snohomish District Health Officer at the monthly salary of \$1,403, and stipulating that if he accepts the position, he would assume the duties of the position not later than February 1, 1963.
- Because of the increased salary offered Dr. Yeller over the Health Officer's salary included in the proposed Budget for 1963, the budget did not balance. Dr. Beare suggested that the meeting be recessed until 11 a.m. on Friday, September 14, at which time the budget would be re-submitted for approval. The suggestion was accepted.
- Tuberculin Skin Testing Miss Dorothy Findlay, Director of Nursing, outlined the tuberculin skin testing program of all high school seniors which will be under the direction of Mrs. Dorothy Bassett, Public Health Nurse, during the months of September, October, and November. The Snohomish Island County Tuberculosis Association will reimburse the Health District for the salary and travel expenses of Mrs. Bassett for three months and purchase all needles and syringes to be used.
- Budgetary Resolutions Moved by Mr. Johnson, seconded by Mr. Kraetz, and carried that the attached resolution providing for transfer of monies from the "SALARIES" portion of the 1962 budget to "MAINTENANCE AND OPERATION - FEES" to pay for fees for services presented by Dr. Darrough and Firland Sanatorium, be adopted.
- Moved by Mr. Gebert, seconded by Mr. Kraetz, and carried that the attached resolution providing for the transfer of monies from "SALARIES - HEALTH OFFICER" to new item in "SALARIES - SUPERVISOR OF NURSES" for the months of October, November, and December, 1962, be adopted.
- Staff Changes The following staff appointments recommended by Dr. Darrough were approved unanimously: Ethel Byrne, PHN II, September 1 at a monthly

salary of \$397, and Shiela Siebert, PHN II, September 10 at a monthly salary of \$397.

### Reports

Dr. Darrough reported that monies for the Mental Health Project had arrived at Northern State Hospital and that a meeting of the Mental Health Committee of the Medical Society, members of the society interested, staff of Northern State Hospital, and representatives of the Health District who will be involved in the project, will be held Monday evening, September 17.

Dr. Darrough also reported briefly on Sabin oral vaccine, which Washington State Health Department has advised all Washington State local health department not to use until further study has been made.

Sanitation Report - for August, as appended.

Mr. Ingram was requested to look into the City of Everett trailer park ordinance and report to the Board on his findings and recommendation. This ordinance involves parking restrictions rather than health problems. Discussion concerning equalization of fees followed. Moved by Mrs. Simpson, seconded by Dr. Stocker, and carried that Mr. Johnson, one County Commissioner, Dr. Millard, Mr. Stockton, and Mr. Ingram meet to work on the equalization of fees in the City of Everett and the County.

Vital Statistics - for July, as appended

### Financial:

1962 Revenues deposited as of 8/31: \$214, 741.74

1962 Operational Cost - Budget Item	Expended thru 8/31	Unexpended Balance
Salaries	\$132,970.52	\$106,901.98
M & O	42,688.97	23,711.69
Cap. Outlay	727.95	292.05

### Recess

The meeting was recessed at 3 p.m. until Friday, September 14 at 11 a.m.

### Meeting cont'd

September 14 Members, Johnson, Wyatt, McCollum, Stocker, Gebert. Also,  
Present: Dr. Darrough, Dr. Millard, Miss Findlay, Mrs. Schultz, Mr. Thomas,  
Mr. Stockton, and Mrs. Supper.

### Budget

The balanced budget was presented and questions concerning it answered. Members requested that a quarterly report of revenues, broken down into specific items as shown on the Revenues page of the budget, be submitted. Moved by Dr. Stocker, seconded by Mr. Gebert, and carried that the words "not over" be inserted before the monthly salary of \$1,403 of the Health Officer, as shown in the 1963 budget. Moved by Mr. Gebert, seconded by

Dr. Stocker, and carried that the 1963 budget be adopted as presented but with the aforesaid insertion.

Adjournment The meeting was adjourned at 11:20 a.m.

  
Chairman

SNOHOMISH HEALTH DISTRICT

1963 BUDGET

REVENUES		\$316,450
SALARIES	\$243,990	
MAINTENANCE & OPERATION	68,310	
CAPITAL OUTLAY	<u>4,150</u>	<u>\$316,450</u>

Approved September 14, 1962 in  
recess session of Regular Board  
of Health meeting held September  
11, 1962

REVENUES-1963

1. LOCAL FUNDS:

County .4 Mill Tax Levy . . . . .	\$72,880	
County of Snohomish . . . . .	15,350	
City of Everett . . . . .	45,200	
County School Districts . . . . .	31,650	\$165,080

Permits and Miscellaneous:

Septic Tank Permits and Certifications . . . . .	14,500	
Septic Tank Installers and Pumpers . . . . .	2,700	
Establishment Licenses . . . . .	7,000	
Nursing and Board Home Licenses . . . . .	1,300	
Food and Bev. Service Workers' Permits . . . . .	3,500	
Refuse Disposal Contract . . . . .	100	

Fees:

Plat Fees . . . . .	5,000	
Other (Vital Statistics, Immunizations, Travel Certifications, Water Samples, etc.) . . . . .	12,000	46,100

2. STATE AND FEDERAL FUNDS:

General . . . . .	19,000	
Indian Service . . . . .	2,400	
Special Services - Pediatrician Fees . . . . .	4,800	
P. H. Social Worker . . . . .	6,260	
Mental Health Project . . . . .	13,308	45,768

3. TUBERCULOSIS FUNDS

43,502

4. CASH ON HAND

16,000

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\$316,450

**SALARIES  
1963**

MEDICAL		<u>Monthly</u>	<u>Annual</u>	<u>Total</u>
District Health Officer	(not over)	\$1,403	\$16,836	\$16,836
 <b>NURSING</b>				
Director of Nursing		586	7,032	
Supervisor		492	5,904	
Supervisor		514	6,168	
Public Health Nurse III	8 mos. @	414		
	4 mos. @	432	5,040	
3 Public Health Nurses II	each @	432	15,552	
3 Public Health Nurses II	each @	451	16,236	
1 Public Health Nurse II		471	5,652	
1 Public Health Nurse II		492	5,904	
1 Public Health Nurse II		414	4,968	
2 Public Health Nurses II	8 mos. @	397		
	4 mos. @	414	9,664	
1 Public Health Nurse II	7 mos. @	397		
	5 mos. @	414	4,849	
1 Public Health Nurse II	6 mos. @	414		
	6 mos. @	432	5,076	
Public Health Nurse I	7 mos. @	414		
	5 mos. @	432	5,058	
1 Clinic Nurse		414	4,968	
1 Clinic Nurse	9 mos. @	364	3,276	
				105,347
 <b>SANITATION</b>				
Director of Sanitation		668	8,016	
Supervisory Sanitarian		537	6,444	
1 Senior General Sanitarian		537	6,444	
2 Senior General Sanitarians	3 mos. @	492		
	9 mos. @	514	12,204	
1 Senior General Sanitarian	8 mos. @	492		
	4 mos. @	514	5,992	
1 Senior General Sanitarian	3 mos. @	471		
	9 mos. @	492	5,841	
1 General Sanitarian		414	4,968	
1 Sanitary Aide		349	4,188	
P.H. Veterinarian		537	6,444	60,541

Cont'd

Monthly

Annual

Total

CLERICAL

Clerical Supervisor		432	5,184
2 Clerk-Stenographers II each @		380	9,120
2 Clerk-Stenographers I each @		320	7,680
2 Clerk-Typists II each @		307	7,368
1 Clerk Typist I		270	3,240
1 Clerk-Typist I	6 mos. @	248	
	6 mos. @	259	3,042

35,634

OTHER

Bacteriologist		514	6,168
P. H. Dental Hygienist		432	5,184
Community Mental Health Consultant		612	7,344
P. H. Social Worker	8 mos. @	471	
	4 mos. @	492	5,736

24,432

Extra Help

1,200

1,200

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\$243,990

MAINTENANCE AND OPERATION - 1963

ITEM:		TOTAL ANNUAL
1.	<b>Employee Benefits:</b>	
	(a) State Retirement and Social Security	\$22,494
	(b) Industrial Insurance	<u>1,500</u>
		\$23,994
2.	<b>Fees:</b>	
	(a) Pediatrician	4,800
	(b) Attorney	1,800
	(c) Registrars	1,000
	(d) Assistant Health Officer	4,032
	(e) TB Consultants	<u>3,684</u>
		15,316
3.	<b>Services:</b>	
	(a) Postage and Telephone	3,500
	(b) Expense Equipment	500
	(c) Insurance and Bond Premiums	<u>3,000</u>
		7,000
4.	<b>Supplies and Materials:</b>	
	(a) Records and Supplies	2,500
	(b) P. H. Literature, etc.	300
	(c) Clinic and Laboratory	<u>6,000</u>
		8,800
5.	<b>Travel:</b>	
	(a) Transportation and Expense	7,000
	(b) Auto Maintenance	4,000
	(c) Repairs and Fuel purchased from County	<u>2,000</u>
		13,000
6.	<b>Other Maintenance and Operation</b>	200
		<u>200</u>
		<u>\$68,310</u>



CAPITAL OUTLAY - 1963

<u>Item</u>	<u>Total Amount</u>
One Laboratory Vacuum Pump	\$150.00
One Four Drawer Metal File Cabinet	100.00
Used or new Office Equipment	300.00
Two new Automobiles - with trade-ins	<u>3,600.00</u>
TOTAL	\$4,150.00

WASHINGTON STATE DEPARTMENT OF HEALTH  
BUDGET FOR LOCAL HEALTH DEPARTMENT

Health Department SNOHOMISH HEALTH DISTRICT

Budget No. \_\_\_\_\_

Population 180,000

Period Covered by Budget January 1, 1963 - January 1, 1964

Item No.	Name or Item	Class Title	Annual Rate	Amounts Budgeted Mos.	Amounts Budgeted in Pooling Fund	Amounts Not in Pooling Fund		Source of Funds	
						State & Federal	All Other Funds	State & Federal	
	Reuben Yeller, M.D.	Health Officer	16,836.00	1,403.00				State & Federal	
	Dorothy Findlay	Dir. of Nursing	7,032.00	586.00				General	\$19,000 <i>OR</i>
	June Schultz	Nursing Supervisor	5,904.00	492.00				Indian Service	2,400 <i>OR</i>
	Mary Jones	Nursing Supervisor	6,168.00	514.00				Spec. Services	24,368 <i>OR</i>
	Helen Scales	Staff PHN	5,040.00	8 mo 414.00				Sub-total	\$45,768 <i>OR</i>
				4 mo 432.00				Local (specify)	
	Betty Brown	Staff PHN	5,184.00	432.00				.4 mill levy	\$72,880
	Carolyn Cosgrove	Staff PHN	5,184.00	432.00				Snohomish Co.	15,350
	- - -	Staff PHN	5,184.00	432.00				City of Everett	45,200
	Elmina Boothby	Staff PHN	5,412.00	451.00				School Districts	31,650
	Tyra Karlsson	Staff PHN	5,412.00	451.00				Septic T. permits	14,500
	Eva Karlsson	Staff PHN	5,412.00	451.00				Inst. & Pumps	2,700
	Lela Ward	Staff PHN	5,652.00	471.00				Est. Licenses	7,000
	Grace Timmer	Staff PHN	5,904.00	492.00				Nurs. & Bding Lic.	1,300
	Ethel Byrne	Staff PHN	4,968.00	414.00				Food & Bev. Wkrs	3,500
	Shiela Siebert	Staff PHN	4,832.00	8 mo 397.00				Refuse Dis. Cont.	100
				4 mo 414.00				<del>Local Sub-total</del>	<del>\$194,180</del>
	Ada Frisk	Staff PHN	4,832.00	8 mo 397.00					
				4 mo 414.00					
	Hope Smith	Staff PHN	4,849.00	7 mo 397.00					
				5 mo 414.00					
	Margaret Fletcher	Staff PHN	5,076.00	6 mo 432.00					
	Mary Hammer	Staff PHN	5,058.00	7 mo 414.00					
				5 mo 432.00					
			Totals	113,939.00					

*J. W. ...*

WASHINGTON STATE DEPARTMENT OF HEALTH  
BUDGET FOR LOCAL HEALTH DEPARTMENT

Health Department Snohomish Health District

Budget No. \_\_\_\_\_

Population \_\_\_\_\_

Period Covered by Budget 1/1/63 - 1/1/64

Item No.	Name or Item	Class Title	Annual Rate	Amounts Budgeted — Mos.	Amounts Budgeted in Pooling Fund	Amounts Not in Pooling Fund		Source of Funds	
						State & Federal	All Other Funds		
	Elvera Mortvedt	Clinic Nurse	4,968.00	414.00				State & Federal	
	Ann Wilson	Clinic Nurse 9 mos.	3,276.00	364.00					
	David Stockton	Dir. of Sanitation	8,016.00	668.00					
	Leo Moser	Supervisory San.	6,444.00	537.00					
	Elmer Ross	Sr. Gen. San.	6,444.00	537.00					
	John Lorenz	Sr. Gen. San.	6,102.00	492 3mos 514 9mos				Sub-total	
	Wayne Fordham	Sr. Gen. San.	6,102.00	492 3 mos 514 9mos				Local (specify)	<del>\$wd. 194,180</del>
	William Franklin	Sr. Gen. San.	5,992.00	492 8 mos 514 4mos				Plat fees	\$ 5,000 ✓
	Charles Mangum	Sr. Gen. San.	5,841.00	471 3mos 492 9mos				Misc.	12,000 ✓
	James Larson	Gen. San.	4,968.00	414.00				T.B. Funds	43,502 ✓
	Petter Dybfest	Sanitary Aide	4,188.00	349.00				Cash on Hand	16,000 ✓
	P.S. Millard, D.V.M.	Veterinarian	6,444.00	537.00					
	Lois Supper	Clerical Superv.	5,184.00	432.00					
	Carol Milless	Clerk-Steno	4,560.00	380.00					
	Alma Sherlock	Clerk-Steno	4,560.00	380.00					
	Alice Bowie	Clerk-Steno	3,840.00	320.00					
	---	Clerk-Steno	3,840.00	320.00					
	Shirley Forsgren	Clerk-Typist	3,684.00	307.00					
	Jane Swanson	Clerk-Typist	3,684.00	307.00					
	Sharon Clark	Clerk-Typist	3,240.00	270.00				Total	<del>\$270,682.</del>
				Totals	\$101,377				

*A. W. ...*

WASHINGTON STATE DEPARTMENT OF HEALTH  
BUDGET FOR LOCAL HEALTH DEPARTMENT

Health Department Snohomish Health District

Budget No. \_\_\_\_\_

Population \_\_\_\_\_

Period Covered by Budget \_\_\_\_\_

Item No.	Name or Item	Class Title	Annual Rate	Amounts Budgeted — Mos.	Amounts Budgeted in Pooling Fund	Amounts Not in Pooling Fund		Source of Funds	
						State & Federal	All Other Funds		
	Marlys Mulvaney	Clerk-Typist	3,042.00	248 6mos. 259 6mos.				State & Federal	
	Jordan Lefler	Bacteriologist	6,168.00	514.00					
	Martha Dunham	Dental Hygienist	5,184.00	432.00					
	Peggy Leuning	C.M.H.C.	7,344.00	612.00					
	Joseph Thomas	Social Worker	5,736.00	471 8mos. 492 4mos.					
	Extra Help		1,200.00		\$243,990.			Sub-total	
	<u>Maintenance &amp; Operation</u>							Local (specify)	
	Employee Benefits		23,994						
	Fees		15,316						
	Services		7,000						
	Supplies and Materials		8,800						
	Travel		13,000						
	Other M.&O.		200		\$ 68,310				
	<u>Capital Outlay</u>								
	Laboratory Vacuum Pump		150						
	4 drawer metal file cabinet		100						
	Used or new office equipment		300						
	2 new automobiles		3,600		\$ 4,150				
				TOTAL	\$316,450			TOTAL	\$316,450
				Totals				Total	

Signed For County or Counties

J. B. McCollum  
E. J. Krazy  
W. D. Wyatt

Date \_\_\_\_\_

Signed For City or Cities

Thos. M. Tolson  
Cl. Johnson  
Melvin J. Simpson

Date \_\_\_\_\_

Signed for Local Health Department

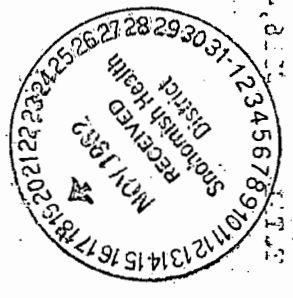
J. W. Darrrough, M.D.  
Executive Secretary  
Snohomish District Board of Health

Date October 15, 1962

Signed for State

H. W. Lane, MD

Date \_\_\_\_\_



DEC 1 1952

DEPT. OF HEALTH  
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1952

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DEC 1 1952

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DEC 1 1952

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RECEIVED  
DEPT. OF HEALTH  
OFFICE

1952

BIRTHS AND DEATHS OCCURRING IN SNOHOMISH COUNTY  
AS OF August 31, , 19 62

CODE#	DISEASES AND CONDITIONS	Total To Date	Total Cur. Month	Non-Resident	Resident	
					County Excl.	Everett Only
	BIRTHS	1809	228	11	129	88
	FETAL D.	19	1		1	
	DEATHS	1008	129	12	70	46
01	Tuberculosis of respiratory system	1				
02	Tuberculosis, other forms					
03	Syphilis and its sequelae					
04	Typhoid fever					
05	Scarlet fever & streptococcal sorethroat					
06	Diphtheria					
07	Whooping Cough					
08	Acute poliomyelitis					
09	Measles					
10	Other infective & parasitic diseases					
11	Malignant neoplasms	135	16		8	8
12	Neoplasms of lymphatic & hematopoietic tissues	14	4	1	2	1
13	Benign or unspecified neoplasms					
14	Allergic, endocrine system, metabolic, & nutritional diseases	2				
15	Diabetes mellitus	13	1			1
16	Diseases of the blood & blood-forming organs					
17	Mental, psychoneurotic & personality disorders	6	2	1	1	
18	Diseases of nervous system and sense organs	185	17	1	9	7
19	Rheumatic fever	1				
20	Diseases of circulatory system (excl. acute rheumatic fever)	416	60	4	36	20
21	Influenza	2				
22	Pneumonia	36	4		2	2
23	Diseases of respiratory system (excl. 21 & 22)	4	2			2
24	Cirrhosis of liver	4	1			1
25	Diseases of digestive system (excl. 24)	21	2		2	
26	Diseases of genito-urinary system	14	2		2	
27	Deliveries & complications of pregnancy, childbirth and the puerperium					
28	Diseases of the skin & cellular tissue					
29	Diseases of the bones & organs of movement	2				
30	Congenital malformations	11	1		1	
31	Diseases of early infancy (excl. 30)	32	2		1	1
32	Symptoms, senility & ill-defined conditions	15	2		2	
33	Motor vehicle traffic accidents	29	4	3	1	
34	Accidents (excl. 33)	37	5	2	2	1
35	Suicide & self-inflicted injury	22	1		1	
36	Homicide & injury purposely inflicted by other persons	6	3		1	2

September 12, 1962

Dr. Reuben Yeller  
Box 970  
Tisdale  
Saskatchewan, Canada

Dear Dr. Yeller:

On behalf of the Snohomish Health District Board of Health and the people of this community, may I extend my appreciation to you and Mrs. Yeller for coming to Everett to be interviewed for the position of the Snohomish District Health Officer by the Board of Health. The Board was pleased that you would consider the position. The Snohomish Health District offers to you the position of District Officer at a monthly salary of \$1,403. If you accept this offer, it is with the understanding that you have until the first of February, 1963, to assume the duties of this office.

For your information, one of the requirements of the State of Washington in regard to a permanent appointment for the position of a District Health Officer is "a license to practice medicine in the State of Washington must be acquired before or at the first meeting of the Board of Medical Examiners after probationary appointment".

The Snohomish Health District operates under a Merit System recommended by the State Health Department. You will find enclosed a copy of the Merit System.

We will look forward to your written reply to the offer as set forth herein.

Very truly yours,

BOARD OF HEALTH

J. E. McCollum, Chairman

JM:l

ALBERT D. ROSELLINI  
GOVERNOR

BERNARD BUCOVE, M.D., D.P.H.  
DIRECTOR  
CHAIRMAN, STATE BOARD OF HEALTH



STATE OF WASHINGTON

DEPARTMENT OF HEALTH

OLYMPIA

September 6, 1962

MEMBERS  
STATE BOARD OF HEALTH

M. S. CAMPBELL, M.S.  
BURTON H. GOODMAN, D.D.S.  
CARL HUTCHINSON, M.D.  
J. COLIN LINDSAY, M.D.

Mr. J. E. McCollum  
Chairman, Board of Health  
Snohomish Health District  
3011 Rockefeller Street  
Everett, Washington

Dear Mr. McCollum:

In confirmation of my statement yesterday to the Board of Health, of the Snohomish Health District, it is my recommendation that the position of Health Officer be offered to Dr. Reuben M. Yeller at a salary of \$1,403 per month which is in line with the civil service salary schedule. Should Dr. Yeller accept this proposal, it is my understanding that it may be several months before he can free himself from his present duties and make sufficient progress through the intricacies of professional licensing to begin work in Everett.

Sincerely yours,

*Wallace Lane, M.D.*

Wallace Lane, M.D., Chief  
Division of Local Health Services



RESOLUTION

WHEREAS, the position of a Supervisor of Nurses to be assigned to Nursing Home Inspections and a general supervisor of nursing personnel, has been included in the 1963 Budget for the Snohomish Health District with monies for such position being allocated by the State Health Department, and

WHEREAS, personnel with qualifications applicable to such position are few, and

WHEREAS, an applicant with such qualifications has been contacted and is traveling from the East Coast for an interview for such position, and

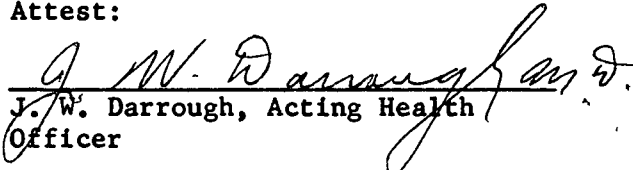
WHEREAS, it is considered necessary by the Board of Health to create this position effective October 1, 1962 in order to hire said applicant while she is in Everett and available,

NOW THEREFORE, BE IT RESOLVED that the position of Supervisor of Nurses to be assigned to Nursing Home Inspections and general supervision of nursing personnel, be created effective October 1, 1962, and that the sum of \$1542 be transferred from SALARIES - DISTRICT HEALTH OFFICER to SALARIES - NURSING SUPERVISOR II, and said sum shall be disbursed at the rate of \$514 monthly for the months of October, November, and December, 1962.

Dated the 11th day of September, 1962.

  
Chairman

Attest:

  
J. W. Darrrough, Acting Health Officer

Passed at regular session  
Snohomish District Board of  
Health this 11th day of September  
1962

RESOLUTION

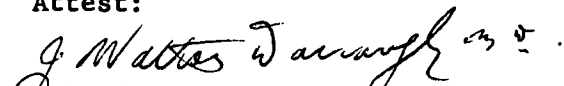
WHEREAS, it is necessary to make a budgetary transfer from "SALARIES" to "MAINTENANCE AND OPERATION" in the 1962 budget of the SNOHOMISH HEALTH DISTRICT in order to satisfy fees earned by the Acting Health Officer and pay for services rendered by the Firland Sanatorium for the Tuberculosis Department.

NOW THEREFORE, BE IT RESOLVED, that the sum of \$500 be transferred from SALARIES - DISTRICT HEALTH OFFICER, and the sum of \$315 be transferred from SALARIES - DIRECTOR OF TB CONTROL to "FEES - OTHER" under MAINTENANCE AND OPERATION, and said sum shall be disbursed to Dr. J. W. Darrough in the amount of \$500 and to Firland Sanatorium in the amount of \$315, respectively.

Dated this 11th day of September, 1962.

  
Chairman

Attest:

  
Dr. J. W. Darrough, Acting  
Health Officer

Passed at regular session  
Snohomish District Board of  
Health this 11th day of  
September, 1962



*File*

ALBERT D. ROSELLINI  
GOVERNOR  
BERNARD BUCOVE, M.D., D.P.H.  
DIRECTOR

The State of Washington  
Department of Health

OLYMPIA OFFICE  
PUBLIC HEALTH  
BUILDING

SEATTLE OFFICE  
SMITH TOWER

ADDRESS REPLY TO OFFICE OF ORIGIN

Olympia, Washington  
August 6, 1962

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*12/13 30 8*  
*17 17*

John A. Beare, M.D.  
Snohomish Health District  
3011 Rockefeller Avenue  
Everett, Washington

Dear Dr. Beare:

This will acknowledge your letter of July 23 relating to budgeting of mental health funds for 1962-1963.

In recognition of the change from Range *\$561.00* 36 to Range *\$612.00* 38 as the recommended salary schedule for the Community Mental Health Consultant, the grant amount will be adjusted to \$13,308 per annum, as you suggest. I am sorry, however, that our budget does not permit the additional grant for a public health nurse which you request. I agree with you that this request is thoroughly justified, and we will take it into account in preparing our own budget request to the state legislature for the coming biennium.

You have had for some time now a social worker position budgeted from mental retardation funds and have not been able to fill this position. I wonder whether you might consider converting this to a public health nurse II position. This would give you an opportunity to recruit a community mental health consultant and an additional public health nurse and begin to develop your mental health follow-up program jointly with Northern State Hospital. Hopefully, then, by the time you are ready for a second social worker we would be in a position to assist you financially.

Very truly yours,

*Jess B. Spielholz*  
Jess B. Spielholz, M.D., Chief  
Division of Health Services

*JB*

cc/Prosser  
Lane  
Ericson  
eb



July 23, 1962

Dr. Jess B. Spielholz, Chief  
Division of Health Services  
Public Health Building  
Olympia, Washington

Dear Dr. Spielholz:

RE: Mental Health Grant - 1962-63

In preparing the Snohomish Health District budget for 1963, certain problems have arisen relative to the Mental Health Grant. As you will recall, initial approval was made for a Community Mental Health Consultant, Range 36 (\$514 - \$612 per month or \$6168 - \$7344 per annum actual salary,) and a Clerk-Typist, Range 23 (\$294 - \$349 or \$3528 - \$4188 per annum) in the amount not to exceed \$11,524 per annum.

The grant period extended from January 1, 1962 through December 31, 1963. Hence the same amount would be available in 1963.

In light of the new recommended salary schedule changes for the Community Mental Health Consultant from Range 36 to Range 38 (\$561 - \$729 per month or \$6732 - \$8748 per annum) it would seem only logical to adjust this grant amount to at least \$13,308 per annum. This amount is listed as actual salary and does not cover employee benefits.

In addition, because of the anticipated increase in load on nursing time to assure adequacy of the mental health follow-up through this program with Northern State, I would like to request additional funds for the employment of one public health nurse, salary range 30 (\$397 - \$561 per month or \$5784 - \$6732 per annum). This would bring the total grant for 1963 to

Community Mental Health Consultant -	\$8748
Clerk Typist	4560
PHN II	<u>6732</u>

\$20,040

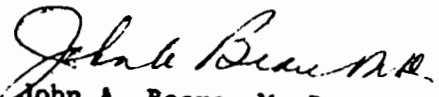
The corps of nurses we now have is excellent. However, they are working almost beyond capacity. Therefore, such a request is thoroughly justified.

As you can see, we are anxious to get the community aspects of this program ironed out so that when Northern State is ready to go, we too will be ready.

I will look forward to hearing from you soon so that we can proceed with the budget formation.

Very truly yours,

SNOHOMISH HEALTH DISTRICT

  
John A. Beare, M. D.  
Asst. to Acting Health Officer

JB:1

cc: Dr. Lane  
Dan L. Prosser

ALBERT D. ROSELLINI  
GOVERNOR

BERNARD BUCOVE, M.D., D.P.H.  
DIRECTOR  
CHAIRMAN, STATE BOARD OF HEALTH

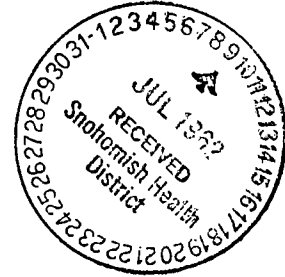


STATE OF WASHINGTON

DEPARTMENT OF HEALTH  
OLYMPIA

MEMBERS  
STATE BOARD OF HEALTH  
M. S. CAMPBELL, M.S.  
BURTON H. GOODMAN, D.D.S.  
CARL HUTCHINSON, M.D.  
J. COLIN LINDSAY, M.D.

July 5, 1962



J. W. Darrough, M.D.  
Snohomish Health District  
3011 Rockefeller  
Everett, Washington

Dear Doctor Darrough:

1963 grants-in-aid to local health departments from the State Department of Health will remain much the same as those for the current year.

The 1963 allocations to Snohomish Health District will be up to the following amounts:

State Tuberculosis Fund	\$53,102
Other State Public Health Fund	<u>43,984</u>
	\$97,086

It is intended that within this allocation at least the amounts designated below will be budgeted for the following programs:

MCH Clinics	\$ 4,800
Mental Retardation	6,260
Mental Health	11,524
Residency Training	9,600
Indian Health Services	2,400

There is an increase of \$8,500, over the 1962 grant, in the allocation from the State Tuberculosis Fund in order to help make it possible to employ a second Public Health Nurse Supervisor. The increase should provide for her salary, including retirement and travel costs.

Details of the items covered by the State Tuberculosis Fund will be developed in your tuberculosis control budget.

Enclosed is a supply of budget forms for your general public health program. Please return four copies after approval by and signed for the district board of health.

Also enclosed is a supply of tuberculosis control budget forms. Please return four copies after approval by and signed for the county commissioners.

Very truly yours,

*Wallace Lane*

Wallace Lane, M.D., Chief  
Division of Local Health Services

cc: Division of Child Health Services  
Business Management Section



ALBERT D. ROSELLINI  
GOVERNOR  
BERNARD BUCOVE, M.D., D.P.H.  
DIRECTOR

The State of Washington  
Department of Health

OLYMPIA OFFICE  
PUBLIC HEALTH  
BUILDING

SEATTLE OFFICE  
SMITH TOWER

ADDRESS REPLY TO OFFICE OF ORIGIN

Olympia  
August 6, 1962

J. W. Darrough, M.D.  
Acting District Health Officer  
Snohomish Health District  
3011 Rockefeller Street  
Everett, Washington

Dear Dr. Darrough:

In order that the Snohomish District Health Department may procure adequately functioning X-ray equipment it is the desire of the Washington State Department of Health that \$9,000 be transferred from item 5 to item 1 in the 1962 Tuberculosis Control Budget.

If this reduces the amount available for Sanatorium care below the amount required for that purpose, the State Department of Health, upon request, will issue a supplemental budget to take care of such deficit.

Sincerely,

*Wallace Lane*  
Wallace Lane, M.D., Chief  
Division of Local Health Services

cc: Delbert E. Neubecker, County Auditor  
Mr. Robert G. Beaumier  
Mr. Charles Richmond





ALBERT D. ROSELLINI  
GOVERNOR  
BERNARD BUCOVE, M.D., D.P.H.  
DIRECTOR

The State of Washington  
Department of Health

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ADDRESS REPLY TO OFFICE OF ORIGIN  
Olympia  
September 12, 1962

J. W. Darrough, M.D.,  
Acting District Health Officer  
Snohomish Health District  
3011 Rockefeller Street  
Everett, Washington

Attention: Mrs. Dorothy Findlay

Dear Dr. Darrough:

From time to time during the past year, this Department has discussed with Dr. Knipe and Dr. Beare, and other members of the Snohomish Health Department, your need for an additional Public Health Nursing Supervisor. On the basis of these discussions and Dr. Beare's letter of June 14, 1962, the State Department of Health authorized an allocation for the 1963 calendar year, funds to provide for such a position with the understanding that Snohomish Health District would underwrite these costs from current funds for the remainder of 1962.

I have not been aware of any action by your Board of Health in this regard, and have been asked by our Nursing Division as to what action you have taken in regard to budgeting and recruitment for this position. I would appreciate your bringing me up to date and keeping me informed on this matter.

Sincerely,

*Wallace Lane, M.D.*

Wallace Lane, M.D., Chief  
Division of Local Health Services

cc: Miss.L. Birkbeck

*Ans. 9/13  
Resolution  
sent*



June 14, 1962

Dr. Wallace Lane, Chief  
Division of Local Health Services  
Washington State Department of Health  
Smith Tower  
Seattle 4, Washington

Dear Dr. Lane:

RE: Nursing Supervisor's Salary

In response to my conversation with you a few days ago, I have investigated the cost of the Nursing Supervisor from July 1 through the remainder of 1962. The cost would be somewhere between \$3000 and \$3300, depending on which step of Range 33 she is employed (33-1 \$2952.92; 33-2 \$3083.87; 33-3 \$3221.37). In figuring the amount of available monies left in Health Officer's salary, were we to obtain a Health Officer by September 1 at \$1134 per month, and paying Dr. Darrough as Acting Health Officer through August, we find that we would have \$6259 left, which would more than adequately cover the salary of the Nursing Supervisor. In 1963, the hope is to cover salary through TBC and Mental Health funds. I believe that it would be necessary for us now to present a resolution to the Board authorizing this new position and making necessary budgetary transfers to cover the salary.

Mrs. Schultz has interviewed Miss Melba Cather, who was sent as a candidate for this position by Miss Birkbeck. Miss Findlay and I will interview her on June 26. I will let you know following this interview what our intentions are.

Enclosed find copy of a letter dictated at the recent Board of Health meeting to Dr. Lewis offering him the position of District Health Officer.

Best regards to you and the family as you get settled in Olympia. I hope your wife is recuperating satisfactorily and that the pathology report is favorable.

Very truly yours,

SNOHOMISH HEALTH DISTRICT

  
John A. Beare, M.D.  
Asst. to Acting Health Officer

JB:1







BIRTHS AND DEATHS OCCURRING IN SNOHOMISH COUNTY  
AS OF July 31, , 1962

		Total To Date	Total Cur. Month	Non- Resi- dent	Resident	
					County (excl.)	Everett Only
	BIRTHS	1581	248	21	135	92
	FETAL D.	18	4	2	2	
	DEATHS	879	137	20	72	45
CODE#	DISEASES AND CONDITIONS					
01	Tuberculosis of respiratory system	1				
02	Tuberculosis, other forms					
03	Syphilis and its sequelae					
04	Typhoid fever					
05	Scarlet fever & streptococcal sorethroat					
06	Diphtheria					
07	Whooping Cough					
08	Acute poliomyelitis					
09	Measles					
10	Other infective & parasitic diseases					
11	Malignant neoplasms	119	18	1	9	8
12	Neoplasms of lymphatic & hematopoietic tissues	10	2		1	1
13	Benign or unspecified neoplasms					
14	Allergic, endocrine system, metabolic, & nutritional diseases	2	1		1	
15	Diabetes mellitus	12	1			1
16	Diseases of the blood & blood-forming organs					
17	Mental, psychoneurotic & personality disorders	4				
18	Diseases of nervous system and sense organs	168	27	5	11	11
19	Rheumatic fever	1				
20	Diseases of circulatory system (excl. acute rheumatic fever)	356	55	7	32	16
21	Influenza	2				
22	Pneumonia	32	7	1	4	2
23	Diseases of respiratory system (excl. 21 & 22)	2	1		1	
24	Cirrhosis of liver	3				
25	Diseases of digestive system (excl. 24)	19	3	1	2	
26	Diseases of genito-urinary system	12				
27	Deliveries & complications of pregnancy, childbirth and the puerperium					
28	Diseases of the skin & cellular tissue					
29	Diseases of the bones & organs of movement	2	1			1
30	Congenital malformations	10	2		2	
31	Diseases of early infancy (excl. 30)	30	2		1	1
32	Symptoms, senility & ill-defined conditions	13				
33	Motor vehicle traffic accidents	25	5	3	2	
34	Accidents (excl. 33)	32	8	1	4	3
35	Suicide & self-inflicted injury	21	3	1	1	1
36	Homicide & injury purposely inflicted by other persons	3	1		1	



7  
JOS

ALBERT D. ROSELLINI  
GOVERNOR  
BERNARD BUCOVE, M.D., D.P.H.  
DIRECTOR

The State of Washington  
Department of Health

OLYMPIA OFFICE  
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SMITH TOWER

ADDRESS REPLY TO OFFICE OF ORIGIN

Olympia  
July 20, 1962

J. W. Darrough, M.D.,  
Acting District Health Officer  
Snohomish Health District  
3011 Rockefeller Street  
Everett, Washington

Dear Dr. Darrough:

As you no doubt are aware, the Washington State Department of Health underwrites the expense of the salary of the Medical Resident, Dr. John Beare, currently assigned to the Snohomish Health District as part of its contribution to your budget.

As Dr. Beare's first year draws to a close July 31, certain budgetary changes are in order. As of August 1, he is entitled to the salary of a second year Medical Resident, namely, \$875.00 per month. Please consider this authorization from the State Department of Health for such salary increment to be made. Would you kindly take the necessary action to assure that he is so compensated.

Sincerely,

Wallace Lane, M.D., Chief  
Division of Local Health Services

cc: Mr. Howard Ericson  
Dr. John Beare





ALBERT D. ROSELLINI  
GOVERNOR  
BERNARD BUCOVE, M.D., D.P.H.  
DIRECTOR

The State of Washington  
Department of Health

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ADDRESS REPLY TO OFFICE OF ORIGIN

Olympia  
July 20, 1962

J. W. Darrough, M.D.  
Acting District Health Officer  
Snohomish Health District  
3011 Rockefeller Street  
Everett, Washington

Dear Dr. Darrough:

Although Dr. John Beare would normally leave the Snohomish Health District at the end of his twelve months of residency, the State Department of Health is extending his stay with your Department for one more month, that is, through August 31, 1962. At that time he will assume other training responsibilities with the State Department of Health in Seattle.

Since it will not be feasible to place another medical resident in the Snohomish Health District during the foreseeable future, please delete from your proposed budget for 1963 the item "Resident Trainee". Correspondingly, under "Source of Funds", please reduce the State and Federal item "T.B. Fund" by \$9,600.

If you have any questions regarding this, please contact me.

Sincerely,

*Wallace Lane*  
Wallace Lane, M.D., Chief  
Division of Local Health Services

cc: Mr. Robert Beaumier  
Mr. Howard Ericson  
Training



NOTICE OF MEETING AND AGENDA  
SNOHOMISH DISTRICT BOARD OF HEALTH

September 11, 1962  
1:30 p.m.

AGENDA

1. Call to Order
2. Minutes of August 14 and September 5 meetings.
3. Auditing Committee
4. Unfinished Business
  - (A) Health Officer Applicant
  - (B) Budget
5. New Business
  - (A) Skin Testing Program
  - (B) Resolutions for Budgetary Transfers
  - (C) Staff Changes
    - (1) Appointments
      - (a) Ada Frisk - PHN
      - (b) Ethel Byrne - PHN
      - (c) Sheila Siebert - PHN
6. Reports
  - (A) Acting Health Officer
  - (B) Sanitation Report
  - (C) Vital Statistics
  - (D) Financial
7. Authorization of Accounts
8. Adjournment