

MINUTES  
SNOHOMISH DISTRICT BOARD OF HEALTH  
Meeting of October 10, 1961

Present

Members, Mrs. Simpson, Messrs. McCollum, Gebert, Johnson, Kraetz, Wyatt, and Doctor Stocker. Also, Doctor Knipe, Doctor Kinard, Mr. Ingram, Miss Findlay, Mrs. Rands and Mrs. Schultz.

Minutes

Moved by Mrs. Simpson, seconded by Mr. Wyatt, and carried, that minutes of regular meeting of 9/12/61 and special meeting of 9/14/61, and as previously circulated to members, be approved.

Auditing  
Committee

Chairman McCollum appointed Mrs. Simpson and Doctor Stocker as the Auditing Committee.

Tuberculosis  
Control Report

Doctor Kinard, Director of Tuberculosis Control, presented a brief summary of the Tuberculosis Control Program in Snohomish County to date. Highlights of the report included the fact that the average daily census of patients at Firland Sanatorium was at an all-time low, at about 12. This, however, Doctor Kinard pointed out does not mean that there were fewer persons with tuberculosis, simply that modern treatment requires shorter hospitalization yet long-term and costly out-patient clinic care. This latter is reflected in the fact that over 600 patients were presently receiving care on an out-patient basis through this Department, approximately 150 of whom live in the City of Everett; 165 patients are on drug therapy.

Doctor Kinard also outlined the plan for shift in emphasis from chest x-ray screening of high school seniors to tuberculin skin testing. He also summarized the results of the chest x-ray survey of senior (Spring, 1961) where 1700 students had been x-rayed; no cases of tuberculosis were uncovered, and one probable sarcoidosis.

Almost 5,000 chest x-ray films had been taken from January 1 to the end of August, 1961. Also mentioned was the move of the 14x17 x-ray unit this week from City Jail to the Health Department office.

There had been two deaths directly attributable to tuberculosis this year; one, death of a four year old from tuberculous meningitis who had apparently contracted his infection from a babysitter with far advanced active disease and a "positive sputum."

Attorney  
Services

Mr. Ingram presented a letter to the Board outlining his contemplated duties as attorney. This was acceptable to the Board, and the letter was ordered filed.

Auto Accident

Mr. Ingram reported that he had instituted suit against Beatrice Campbell of Seattle to recover costs of damages to the District-owned vehicle. Later, through conversation with her attorney, Mr. Ingram stated that he was of the opinion that the woman was impecunious but would be willing to settle the claim

(Auto Accident, continued) for \$300 cash. He advised acceptance of this sum in full settlement. In view of the fact that damages amounted to in excess of \$700, there was considerable feeling that this relatively small amount would not be entirely acceptable.

Following motion of Mr. Johnson, seconded by Mr. Gebert, and carried, Mr. Ingram was instructed to negotiate for a larger amount, but in no event should this be less than \$350.

Budgetary  
Practices

The following resolution, prepared by Mr. Ingram at Mr. Gebert's request, was read by the Chairman:

"WHEREAS, the District Board of Health of Snohomish Health District in regular session at its 1961 August meeting considered certain budgetary transfers as set forth in the Minutes of said meeting, and

"WHEREAS, following said meeting the District Health Officer, the Board attorney, members of the staff, and others, have consulted with representatives of the Washington State Department of Health, the office of the State Auditor, Division of Municipal Corporations, and the Snohomish County Auditor, pertaining to budgetary procedure, and

"WHEREAS, the Board of Health is in receipt of certain communications from its attorney and from the State Auditor's office, and

"WHEREAS, the Board of Health considers it appropriate at this time to establish a rule of procedure with reference to such matters, now, therefore,

"BE IT RESOLVED: That all matters that may come before the Snohomish District Board of Health pertaining to budgetary transfers or transactions, or variations other than as specified in the original budget, may be considered by the Board only after an appropriate written Resolution has been submitted to the said Snohomish Health District's Board of Health for its consideration and action."

Moved by Mr. Johnson, seconded by Mr. Kraetz, and carried, that the resolution as read, be adopted.

Part-time  
Social Worker

Health Officer reported that the resolution of August 8 pertaining to Mr. Weller on a part-time basis was not entirely satisfactory to the Auditor's office with respect to the pro-rating of his salary. After discussion of a previously prepared resolution, which it was felt did not quite cover the situation, it was moved by Mrs. Simpson, seconded by Mr. Johnson, and carried, "that Mr. Bruce Weller be employed as a Public Health Social Worker on a part-time basis, monthly salary not to exceed \$197, for which sum said Bruce Weller shall render services to the

(Part-time  
Social Worker,  
continued)

Health District as the District Health Officer may direct in the discharge of the duties of the Public Health Social Worker. In return for such compensation, Mr. Weller shall expend approximately 56 hours per month, provided in the event Mr. Weller under the direction of the District Health Officer shall work less than a total of 56 hours in any one month, he shall be paid on the basis of \$24.625 for each seven hours or fraction thereof during any one monthly period."

Waiver of  
Retirement  
Date

Doctor Knipe wished authorization of the Board's waiver of a portion of its Personnel Policies in the case of Grace Timmer, Public Health Nurse. He reminded the Board that in regular meeting on October 11, 1960 it had extended Miss Timmer's retirement date to the end of December, 1961 in that she had attained age 65 years, the normal retirement date.

Moved by Mrs. Simpson, seconded by Mr. Kraetz, and carried, that on recommendation of the District Health Officer, "that Paragraph 17 of Section XVII of the Health District Merit System and Personnel Policies be further waived in the case of Miss Grace Timmer for a period of one year, i.e., to December 31, 1962."

Sanitation  
Activity  
Report

Mr. Johnson indicated that he had written the Health Officer on September 18, 1961 asking for a monthly report of activities with regard to inspection by the Sanitation Division in the City of Everett. Doctor Knipe indicated that he had referred this request to the Chairman of the Board of Health, and that it was Mr. Stockton's intention at the next meeting to have such a report available, and monthly thereafter for the whole County including Everett City.

Revisions to  
City of Everett  
Ordinances

Mr. Johnson also requested serious consideration prior to any proposed changes in City of Everett ordinance established with respect to meat and milk. Doctor Knipe pointed out that in the opinion of many, revisions were long overdue and that these would be proposed only after complete study by the Health District staff and in conference with Mr. Johnson and other City Council members and the City attorneys. Mr. Johnson thereupon handed Mr. Ingram, for his attention, a rough draft of a proposed revision of the City Meat Ordinance.

Polio  
Vaccine

Doctor Knipe presented both written and verbal report on the Department's use of poliomyelitis vaccine; briefly, that use of Sabin (oral) vaccine is not contemplated in the immediate foreseeable future. This is in line with recommendations of State and other local Health Departments in Washington.

W.S.P.H.A.  
Conference

Program for the 1961 Annual Conference was circularized. Several members indicated their interest and desire to attend if possible.

Staff  
Recruitment

Doctor Knipe distributed announcements as prepared by the Department, advertising its vacancies for Public Health Social Worker and Community Mental Health Consultant positions.

Reports

Vital Statistics: For the month of August, as appended

Financial:

1961 Revenues - Total Receipts deposited as of 9/30: \$204,284.50

1961 Operational Costs-	Budget Item	Expended thru 9/30	Unexpended Balance
	Salaries	\$154,283.61	\$ 64,569.89
	M & O	42,209.14	20,890.86
	C. Outlay	<u>1,466.46</u>	<u>93.54</u>
		<u>\$197,959.21</u>	<u>\$ 85,554.29</u>

Authorization  
of Accounts

Moved by Mrs. Simpson, seconded by Mr. Wyatt, and carried that accounts and as presented for payment be approved, as follows:

Salaries, October 1961 ..... \$18,547.00  
M & O, September ..... 5,876.65

Adjournment

The meeting was adjourned at 3:40 p.m.

  
Chairman

BIRTHS AND DEATHS OCCURRING IN SNOHOMISH COUNTY  
AS OF September 30, 1961

CODE #	DISEASES AND CONDITIONS	Total To Date	Total Cur. Month	Non-Resident	Resident	
					County (excl.)	Everett Only
	BIRTHS	1903	200	10	94	96
	FETAL D.	28	2		2	
	DEATHS	1006	120	11	49	60
01	Tuberculosis of respiratory system	3				
02	Tuberculosis, other forms					
03	Syphilis and its sequelae					
04	Typhoid fever					
05	Scarlet fever & streptococcal sorethroat					
06	Diphtheria					
07	Whooping Cough					
08	Acute poliomyelitis					
09	Measles					
10	Other infective & parasitic diseases	2				
11	Malignant neoplasms	127	16	2	6	8
12	Neoplasms of lymphatic & hematopoietic tissues	9	3		1	2
13	Benign or unspecified neoplasms	3				
14	Allergic, endocrine system, metabolic, & nutritional diseases	6	1			1
15	Diabetes mellitus	16	1		1	
16	Diseases of the blood & blood-forming organs	5				
17	Mental, psychoneurotic & personality disorders	7				
18	Diseases of nervous system and sense organs	140	21	3	7	11
19	Rheumatic fever					
20	Diseases of circulatory system (excl. acute rheumatic fever)	488	59	5	25	29
21	Influenza					
22	Pneumonia	25	2		2	
23	Diseases of respiratory system (excl. 21 & 22)	5				
24	Cirrhosis of liver	12	2	1	1	
25	Diseases of digestive system (excl. 24)	26	2			2
26	Diseases of genito-urinary system	6				
27	Deliveries & complications of pregnancy, childbirth and the puerperium					
28	Diseases of the skin & cellular tissue					
29	Diseases of the bones & organs of movement					
30	Congenital malformations	13				
31	Diseases of early infancy (excl. 30)	29	2		1	1
32	Symptoms, senility & ill-defined conditions	16	2		1	1
33	Motor vehicle traffic accidents	16	2		2	
34	Accidents (excl. 33)	30	6		2	4
35	Suicide & self-inflicted injury	20	1			1
36	Homicide & injury purposely inflicted by other persons	2				

SNOHOMISH HEALTH DISTRICT  
Division of Environmental Sanitation

NAME City and County, total services

MONTH October, 1961

	New or Complete Insp.	Part insp or reck	Confer	Survey	Nuisance or Compt	Corr & Reports	Sample	Test	
Air Pollution				25			10		38
Animal			7		14				21
Boarding Home		1	1						2
Camps & Parks									
Children's Agency									
Commercial Building									
Food Establishment	69	90	5	5		10			179
Itin. Food Estab.									
Labor Camps									
Meat Establishment	37	84	24		5		3		153
Milk									
Milk Processor	4	1			3	1	12		21
Milk Producer	85		2				4		92
Motel	5		2			1	2		10
Nursing Home		6							6
Non-Official Agency			5						5
Official Agency			13						13
Plat									
Private Home		3	3	3			8		17
Refuse									
Resort									
School									
Septic Tank	138	38	5	10	2				193
Sewage		2	7		8				17
Tavern	17	6							23
Trailer Park									
Vector				5					5
Water Supply		3	2	9			13		27
Water, Swimming Pool			6	3			12	24	45
Water, Bathing Beach									

Remarks: **1. A new sewage disposal code providing for designing and inspection of septic tanks by licensed persons has been completed. It is hoped this may be put into effect by the Health District as soon as possible as it will save much personnel time and money for the department and achieve the same results.**

**2. A uniform meat regulation for both city and county is recommended for more efficiency, and an improved meat sanitation program as a whole.**

SNOHOMISH HEALTH DISTRICT  
Division of Environmental Sanitation

NAME Everett City Only

MONTH October, 1961

	New or Complete Insp.	Part insp or reck	Confer	Survey	Nuisance or Compt	Corr & Reports	Sample	Test	Total
Air Pollution				28			10		38
Animal			3		6				9
Boarding Home		1	1						2
Camps & Parks									
Children's Agency									
Commercial Building									
Food Establishment	30	8		5		7			50
Itin. Food Estab.									
Labor Camps									
Meat Establishment	7	22	6				1 (fat)		36
Milk									
Milk Processor	4	1			3	1	10		21
Milk Producer	86		2				4		92
Motel									
Nursing Home		1							1
Non-Official Agency									
Official Agency									
Plat									
Private Home				1					1
Refuse									
Resort									
School									
Septic Tank									
Sewage			2						2
Tavern	17								17
Trailer Park									
Vector									
Water Supply									
Water, Swimming Pool			6	3			12	24	45
Water, Bathing Beach									314

Remarks: 1. Everett City Dump and Bayside area poisoned for rats. Proper rodent control at the dump is impossible due to present conditions. Too much exposed garbage makes poisoning ineffective. Would also recommend cease burning.

2. City of Everett milk program again placed on the U. S. Public Health Service Milk Sanitation Honor Roll for obtaining a rating of above 90%.





Delivered to County Auditor's Office:

One executed copy Amendment of 9/25/61 to Agreement of 1/1/59

Two copies Minutes of Board of Health Meeting of 10/10/61:

Received by A. Tjerne

Delivered to County Commissioner's Office:

One executed copy A<sup>m</sup>endment of 9/25/61 to Agreement of 1/1/59

Received by S. Luffert

LEWIS A. BELL  
WILLIAM F. INGRAM  
NEWELL SMITH

BELL, INGRAM & SMITH

ATTORNEYS AT LAW  
314-316 FIRST NATIONAL BANK BUILDING  
EVERETT, WASHINGTON

TELEPHONE  
ALPINE 9-4124  
ALPINE 9-4125

October 10, 1961

Snohomish Health District  
Board of Directors  
Everett, Washington

Gentlemen:

At your request I herewith furnish to you an outline of the services which will be rendered to the Health District during the year 1962 under the general retainer authorized at the board meeting.

As you know, heretofore I have acted on a fee for services basis at the request of either the Board or Dr. Knipe.

During 1962 I will be on a general retainer basis and will receive the sum of \$150 per month.

For this sum it is contemplated that the following legal services will be included, to-wit: Advising the health officer with reference to legal relations between said officer and the public and other public officers and officials; meeting with the health officer monthly prior to board meetings; attendance at monthly board meetings; preparation of necessary resolutions, letters, contracts as indicated or directed by the Board or Dr. Knipe; and available to advise Dr. Knipe and at his direction his subordinate department heads as questions may arise involving legal consequences.

Very truly yours,

  
WILLIAM F. INGRAM

WFI:nf

1. Copies 1962 budget, adopted in special meeting of Board of Health on 9/14/61, delivered on 10/2/61, as follows:

Two (2) copies to Snohomish County Auditor's Office:

Received by Del Neubecker

One (1) copy delivered to Snohomish County Treasurer's Office:

Received by Vern Simms

2. Two (2) copies each Minutes of Snohomish District Board of Health meetings of 9/12/61 and 9/14/61 delivered to County Auditor's Office:

Received by Olga Nelson

NOTICE OF MEETING AND AGENDA  
Snohomish District Board of Health  
October 10, 1961  
2 p.m.

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1. Call to order
2. Minutes of September meetings
3. Auditing Committee
4. Unfinished Business -
  - (a) Report by Mr. Ingram (attorney services)
  - (b) Staff change (Social Worker)
  - (c) Other
5. New Business
6. Reports -
  - (a) Director of Tuberculosis Control
  - (b) Health Officer
  - (c) Financial
  - (d) Vital Statistics
7. Authorization of Accounts
8. Adjournment

Roger Knipe, M.D.  
Executive Secretary