

MINUTES  
SNOHOMISH DISTRICT BOARD OF HEALTH  
Meeting of June 13, 1961  
2 p.m.

Present

Members, Mrs. Simpson, Messrs. McCollum, Kraetz, Johnson, Wyatt and Doctor Stocker. Also, William Lipsky, Reporter from the Everett Herald, and Doctor Knipe, Miss Findlay, Mrs. Rands, Mr. Stockton and Mr. Weller.

Member absent: Mr. Gebert

Minutes

The minutes of the previous meeting of May 9 were accepted, as distributed, on motion of Mrs. Simpson, seconded by Mr. Kraetz and carried.

Auditing  
Committee

Chairman McCollum appointed Mrs. Simpson and Mr. Wyatt as the Auditing Committee.

Mobile Food  
Service  
Units

Health Officer reported that, as directed at last month's meeting, he had, after discussion with the State Health Department, recommended to the applicants for a mobile food service unit, that they direct a request to the City Council for a vending license. He further reported that at a recent meeting between members of this Department, the Seattle-King County and State Health Departments, the matter of a change in State Board of Health Rules and Regulations concerning food establishments would be requested to bring them up-to-date to include mobile food service units. Pending this action by the State therefore, the Health Officer had written the City of Everett asking the Council to postpone passage of the City of Everett mobile food vendors ordinance. City Council members present at this meeting today stated that they would withhold action until the proposed State Board of Health Rules and Regulations had been adopted.

Proposed  
Trailer Park  
Application  
Forms

Mr. Stockton, through Doctor Knipe, presented a suggested revision of application forms for trailer park operators, which would involve charging an annual fee per trailer. The Health Officer requested that the Board take no action on this for the present.

Realty Sub-  
Divisions  
or Plats

Mr. Stockton, through the Health Officer, presented another proposal involving charging a fee for plat or realty subdivision approval by Health Department staff. It was pointed out that much time and effort was spent reviewing engineering data, visiting the proposed site, appearing at County Planning Commission meetings, writing letters, etc. It was recommended to the Board that a fee of \$1.00 per lot, to be known as "realty subdivision filing fee" be charged persons submitting plats for Health Department approval. After considerable discussion, it was agreed by the Board that this fee appeared to be reasonable and justified. Moved by Mr. Johnson, seconded by Doctor Stocker, and carried, that this Board hereby establish a filing fee of \$1.00 per lot for review by the Health Department staff of realty subdivision or plat plans, effective immediately.

Staff  
Changes

Health Officer requested approval of his appointment of June Schultz as Assistant Nursing Supervisor, effective July 6, 1961, at the rate of \$451 monthly. It was moved by Mr. Kraetz, seconded by Mr. Johnson and carried, that this appointment be approved.

Health Officer requested approval of his appointment of Margaret Fletcher, staff public health nurse, effective July 3, 1961 at the rate of \$397 monthly. Moved by Mr. Johnson, seconded by Doctor Stocker and carried that this appointment be approved.

Health Officer requested approval of his appointment of Dr. John A. Beare as Resident Public Health Trainee effective July 1, 1961 at \$796 monthly. Moved by Mr. Kraetz, seconded by Doctor Stocker and carried, that this appointment be approved.

Resignation of Florence Platt, Assistant Nursing Supervisor, effective July 10, 1961 was accepted with regret. Miss Platt has served in various capacities with the Health Department for a period of 7½ years -- as a staff public health nurse, a head nurse, and assistant nursing supervisor. She was resigning in order to pursue her studies in nursing at the University of Washington.

Emander  
Dump

Mr. Stockton reported that his office had received many complaints regarding odors resulting from improper disposal of septic tank effluent at Emander Dump site. He asked if the City of Everett might make available a manhole through which septic tank effluent pumpers could dump into the City Sewage Lagoon. Similar requests would be made to the Cities of Lynnwood and Edmonds. The Board recognized that the various municipalities had an obligation to provide disposal facilities in that the Sanitary Code of the Board called for licensing septic tank pumpers and cleaners. Due to the fact that Mr. Gebert, Commissioner of Public Works for the City of Everett, was not present at this meeting, Mr. Stockton was asked to bring this matter to the attention of the City Council.

Other  
Nuisances

While on the subject of effluent, there was considerable discussion by members of the Board concerning the unsatisfactory situation at the City of Everett garbage dump. Mrs. Simpson and Mr. Johnson stated that the matter of a compulsory collection ordinance was being considered. This would also include satisfactory supervision of the disposal site. Mr. Stockton offered the technical assistance of the Health Department in preparing such an ordinance.

1962 Budget

Health Officer presented a report of budget spending by all local health departments in this State. It would appear that Snohomish County was the third lowest, with a per capita spending of \$1.63. In discussing 1962 budget allocations from the State Health Department, Health Officer had been assured by Doctor Bucove, State Health Director, that total monies from State and Federal sources would be approximately the same in 1962 as had been received in 1961. He asked the City and County if, in preparing 1962 budgets, what financial participation could be expected. Mrs. Simpson, Commissioner of Finance for the City of Everett, said they would continue to contribute at the rate of \$1.00 per capita, as per

1962 Budget, Agreement. This, in 1962, would amount to \$45, - \$48,000. The  
continued County members agreed to \$15,350 in addition to the statutory  
.4 general and .6 tuberculosis mill levies.

Reports

Vital Statistics:

For the month of May, 1961 as attached.

Financial:

1961 Revenues - Total receipts deposited through 5/31 - \$136,536.14


1961 Operational Costs-	Budget Item	Expended thru 5/31	Unexpended Balance
	Salaries	\$85,171.84	\$129,992.16
	M & O	24,388.89	38,711.11
	C.Outlay	754.16	2,105.84
		<u>\$110,314.89</u>	<u>\$170,809.11</u>

Authorization of Accounts Moved by Mrs. Simpson, seconded by Mr. Wyatt and carried, that  
accounts as presented for payment be approved, as follows:

June Salaries . . . . . \$16,521.73  
May Maintenance & Operation .. 4,291.49

Chairman McCollum expressed appreciation to Mr. Lipsky for his presence,  
and welcomed him to attend future meetings.

Adjournment The meeting was adjourned at 3:10p.m.

  
Chairman

NOTICE OF MEETING AND AGENDA  
Snohomish District Board of Health  
June 13, 1961  
2 p.m.

---

1. Call to order
2. Minutes of last meeting
3. Auditing Committee
4. Unfinished Business -
  - (a) City of Everett Ordinance - Mobile Food Service Units
  - (b) Other
5. New Business -
  - (a) Proposed trailer park application forms
  - (b) Proposed realty subdivision requirements
  - (c) Staff changes
  - (d) Other
6. Reports -
  - (a) Health Officer
  - (b) Financial
  - (c) Vital Statistics
7. Authorization of Accounts
8. Adjournment

Roger Knipe, M.D.  
Executive Secretary

Two (2) copies Minutes of Board of Health Meeting of 5/9/61.  
delivered to County Auditor's Office:

Received by O. Nelson