

MINUTES  
SNOHOMISH DISTRICT BOARD OF HEALTH  
Meeting of May 9, 1961  
2 p.m.

Present Members, Mrs. Simpson, Messrs. Gebert, Kraetz, Johnson, Wyatt, McCollum and Doctor Stocker. Also, Doctor Knipe, Miss Findlay, Mr. Stockton and Mr. Weller.

Minutes The minutes of the previous meeting of April 11 were accepted as distributed, on motion of Mr. Gebert, seconded by Mr. Wyatt and carried.

Auditing Committee Chairman McCollum appointed Messrs. Gebert and Stocker as the Auditing Committee.

Health Department Quarters The special building committee which had previously been appointed reported to the Board. There are various sites within a few blocks of the present Court House, prices ranging from \$25,000 to \$41,000 for from four to six lots. After considerable discussion, it was moved by Mr. Gebert, seconded by Mrs. Simpson and carried that plans for a separate health department building be not further considered at this time due to the plans of the County of Snohomish for an all inclusive four or five story building in the very near future.

Staff Changes Letter of resignation from Mary Patricia Ellis, staff public health nurse, was accepted with regret effective June 16, 1961.

Everett Swimming Pool Ordinance Mayor Gebert stated that the first reading of the City Ordinance covering private outdoor swimming pools had been passed. Due to an apparent misunderstanding, the Sanitation Division had not been given an opportunity of going over this with the City Council, whereupon Mr. Gebert handed a draft of the proposed ordinance to the Health Officer with the request that it be gone over in some detail as to proposed changes and ultimate approval by the Health Department.

Vending License Request A request for two persons for a "health permit" to operate a mobile lunch wagon was presented by the Health Officer, with his request for clarification as to whether or not the Board would wish this type of operation licensed as a food establishment or not. It was the consensus that because the City was presently undertaking a review of its vending ordinance that the request be considered in the light of this new city ordinance. Moved by Mr. Johnson, seconded by Mrs. Simpson and carried that the Health Officer be instructed to comply with the request of the applicants for a permit to operate a catering service.

Expenses, Dental Hygienist The Health Officer requested that Miss Martha Dunham be authorized to charge expenses for overnight lodging while operating her mobile dental unit at Darrington during the latter part of May and the first few days of June, in lieu of the Department paying her 8¢ a mile daily, Everett to Darrington and return. Moved by Mr. Gebert, seconded by Mr. Kraetz and carried that such expenses be authorized.

Reports

Public Health Social Worker:

Mr. Weller presented a narrative report of his activities since joining the staff of the Snohomish Health District, January 1, 1961, covering two major areas, that is, direct service to patients and program development in the community, as attached.

Vital Statistics:

For the month of March, 1961 as attached.

Financial:

1961 Revenues - Total receipts deposited through 4/31 - \$99,569.02


1961 Operational Costs -	<u>Budget Item</u>	<u>Expended</u> <u>thr 4/31</u>	<u>Unexpended</u> <u>Balance</u>
	Salaries	\$68,130.84	\$147,033.16
	M & O	20,097.40	43,002.60
	C. Outlay	754.16	2,105.84
		<u>\$88,982.40</u>	<u>\$192,141.60</u>

Authoriza-  
tion of  
Accounts

Moved by Mr. Gebert, seconded by Mr. Johnson, and carried that accounts as presented for payment be approved as follows:

May Salaries . . . . .	\$17,041.00
April Maintenance & Operation . . . . .	4,339.12
April Capital Outlay . . . . .	52.20

Adjournment The meeting was adjourned at 3:30 p.m.

  
Chairman

SOCIAL SERVICE REPORT  
Summary of Activities Covering the Period  
January 1, 1961 - May 9, 1961

- I. The excellent program of direct patient service, consultation, and liaison activities with other agencies, (established by Mrs. CHambers), has been continued. Certain modifications have been necessary as a result in a shift in emphasis from primary focus on direct patient service to expanded community organization activities.
  - A. This shift in emphasis has necessitated reducing the number of patients being offered direct social work service. This has affected such areas of activity as office interviews, home visits, and the preparation of social-developmental histories.
  - B. Greater emphasis has been placed on utilizing the services of the public health nurse and on consultation between her and the social worker. This has resulted in a heavier work-load for the nurse and in many instances forced her, inappropriately, to provide services best offered by a social worker.
  - C. At the present level of operation of this agency's programs, patient needs could well utilize the full time of the social worker in offering direct service. Any expansion of present programs, or addition to them, will call for addition to social work staff.
  
- II. Community organization activities have included working with community groups around identifying services needed within this area and finding means to establish these services. Attention has also been given to program development within this agency.
  - A. A proposal has been written and submitted to the State Health Department, suggesting the establishment of a public health clinic within this agency. The object of this clinic would be to bring together local resources available for the diagnosing and treating of problems coming within the jurisdiction of a public health agency.
  - B. Meetings are being held with officials of Northern State Hospital around the establishment of an after-care program for patients discharged from that hospital who are residents of this county. It has been proposed that the Snohomish Health District serve as a liaison between the patient, the hospital and the community.

II., continued -

- C. The assistance of the social worker has been sought by a group of community members in helping them establish a treatment facility for the emotionally disturbed.
  - D. Along with other professional persons within the area, the social worker is serving on a committee formed to study the social and economic problems of the Tulalip Indians.
  - E. In cooperation with the County School Superintendent's office, a study of the needs of this county's mentally retarded children is being made. This is being done with the view toward establishing local services to meet these needs.
- III. Considering the community organization activities discussed above and the proposed expansion of services within this agency, additional emphasis needs to be placed on the recommendation that additional social work staff is needed - not only to care for present responsibilities but also meet future demands.

Bruce C. Weller, M.S.W.

NOTICE OF MEETING AND AGENDA  
Snohomish District Board of Health  
May 9, 1961  
2 p.m.

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1. Call to order
2. Minutes of last meeting
3. Auditing Committee
4. Unfinished Business -
  - (a) Report from Special Building Committee
  - (b) Other
5. New Business -
  - (a) Staff Resignations
  - (b) Other
6. Reports -
  - (a) Health Officer
  - (b) Social Service
  - (c) Financial
  - (d) Vital Statistics
7. Authorization of Accounts
8. Adjournment

Roger G. Knipe, M D.  
Executive Secretary

*Delivered 5-5-61*

Two copies minutes of Board of Health Meeting of 4/11/61  
delivered to County Auditor's Office:

Received by     *o.w.*