

MINUTES
SNOHOMISH DISTRICT BOARD OF HEALTH
Meeting of March 14, 1961
2 p.m.

Present

Members, Mrs. Simpson, Messrs. Gebert, Kraetz, Johnson, Wyatt and Doctor Stocker. Also, Doctor Knipe, Miss Findlay, Mrs. Rands and Mr. Stockton

Mr. McCollum being absent, Vice Chairman Johnson took the chair.

Minutes

Mr. Gebert moved that minutes of previous meeting, as circulated to members, be approved; seconded by Mr. Kraetz and carried.

Auditing
Committee

Vice Chairman Johnson appointed Messrs. Gebert and Wyatt as the auditing committee.

Health
Department
Quarters

Further to discussion at last month's meeting, the Health Officer presented a letter from Mr. James B. Taylor of the architectural firm of Botesch and Brown of Everett, being a rough estimate as to the cost of renovating the County-owned building at the corner of Everett and Lombard Avenues for use as a health center. After considerable discussion, Mr. Johnson appointed Mrs. Simpson, Doctor Stocker and Mr. Kraetz as a committee to work with the health officer in investigating the Health District's needs for office space, including but not necessarily restricted to the above mentioned building. Mr. Johnson urged the committee to commence work immediately and to have a report ready for the next meeting.

Laboratory

Health Officer reported that the move of the Health District laboratory to the Smith Island Lagoon site had been completed, telephone installed, and that the laboratory was operating. He also stated that a mutually satisfactory agreement had been arrived at between the State Health Department, the Health District and the City of Everett Engineering Department regarding sampling and laboratory testing.

Lowell
Sewage
District

In the minutes of the last meeting, it had been erroneously reported that the Eastmont subdividers were contemplating a sewage lagoon in that area. This, however, was found to be incorrect upon investigation by Mr. Stockton. This reference should have been made to the Lowell Sewage District. Mr. Stockton reported that he had had a conference with the engineer in charge, and it was felt that if such a lagoon were installed it would in no way affect the City of Everett Woods Creek emergency water shed.

Staff Changes

Moved by Doctor Stocker, seconded by Mr. Kraetz and carried, that Health Officer's appointment of Miss Carol Bell, Public Health Nurse, be approved at \$397 monthly effective 3/20/61, to be reimbursed from the "Extra Help" item of the Salaries Budget through 4/13/61, and Salaries Item #118 thereafter.

Health Officer requested approval for maternity leave of absence for Jeanne Brodsack, Public Health Nurse, from 4/14/61 through 8/31/61. Mr. Gebert moved that this leave be granted; seconded by Mr. Wyatt and carried.

Moved by Mrs. Simpson, seconded by Mr. Gebert and carried, that Health Officer's appointment of Helen Scales, Public Health Nurse, be approved effective 3/1/61 through 8/31/61. (*@ \$397 monthly*)

Seat Belts

As a result of a suggestion from the State Health Director regarding seat belts for Health District cars, the Health Officer requested authorization to purchase one seat belt for each Health District vehicle. Moved by Mr. Kraetz, seconded by Doctor Stocker and carried that Health Officer be authorized to so purchase at his own judgment.

Everett Garbage Dump

The matter of the Everett Garbage Dump was tabled at the request of the Mayor, to be considered possibly at the next meeting.

Reports

Vital Statistics: As attached covering the month of January, 1961.

Financial

1961 Revenues: January income \$20,489.58
 February 19,281.82
 Total to date \$39,771.40

1961 Operational Costs:

Budget Item	EXPENDITURES			Unexpended Balance
	January	February	To Date	
Salaries	\$16,839.26	\$16,896.68	\$33,735.94	\$181,428.06
Maint & Oper.	6,816.78		6,816.78	56,283.22
Capital Outlay	648.00		648.00	2,212.00
			<u>\$41,200.72</u>	<u>\$239,923.28</u>

Authorization of Accounts

Moved by Mrs. Simpson, seconded by Mr. Kraetz and carried, that accounts as presented for payment be approved, as follows:

March Salaries \$17,181.87
February M & O 3,748.73
February Capital Outlay 53.96

Adjournment

The meeting was adjourned at 3 p.m.

J. E. McCallum

NOTICE OF MEETING AND AGENDA
Snohomish District Board of Health
March 14, 1961
2 p.m.

1. Call to order
2. Minutes of last meeting
3. Auditing Committee
4. Unfinished Business -
 - (a) Health Department Quarters
 - (b) Laboratory
 - (c) Eastmont Subdivision Sewage Disposal
 - (d) Other
5. New Business -
 - (a) Staff Changes:
 - (i) Appointment of Miss Carol Bell, Public Health Nurse, effective 3/20/61.
 - (ii) Maternity leave, Mrs. Jeanne Brodsack, Public Health Nurse
 - (iii) Temporary appointment, Mrs. Helen Scales, Public Health Nurse, 3/1/61-8/31/61
 - (b) Seat Belts for Health District cars
 - (c) City of Everett Garbage Dump
 - (d) Other
6. Reports -
 - (a) Health Officer
 - (b) Vital Statistics
 - (c) Financial
7. Authorization of Accounts
8. Adjournment

Roger Knipe, M.D.
Executive Secretary

One copy (fully executed) entitled "Modification of Agreement" relating to relocating Health District Laboratory at Smith Island site; and two copies Minutes of Board of Health Meeting of February 15, 1961, delivered to County Auditor's Office:

Received by *o.w.*

Modification of Agreement:

It is hereby agreed by and between the CITY OF EVERETT, a municipal corporation, hereinafter called the "City" and SNOHOMISH COUNTY, a municipal corporation, hereinafter called the "County" and the SNOHOMISH HEALTH DISTRICT, hereinafter called "Health District":

WHEREAS, the parties did, on the first day of January, 1959, enter into an agreement concerning the respective obligations and duties of parties hereto and the functions to be performed by the respective parties in connection with the Health District, and

WHEREAS, the parties desire to amend said agreement;

NOW, THEREFORE, It is agreed as follows:

That paragraph four of said agreement is hereby amended to read as follows:

Section IV: The City agrees to provide the quarters for laboratory services, including heat, lights, gas and water at the City of Everett sewer lagoon located on Smith Island.

It is further agreed that upon expiration of this agreement or termination of this agreement that the premises and equipment will be returned to the City in the same condition as received less ordinary wear and tear.

The Health District agrees to make such tests of the samples furnished by the City of Everett taken from the lagoon and from the City water system as the City Engineer and District Health Officer shall agree upon from time to time without charge to the City.

CITY OF EVERETT, a municipal corporation

By: *W. M. Brown*
Mayor

SNOHOMISH COUNTY, a municipal corporation

By: *J. E. McCallum*
Chairman of County Commissioners

SNOHOMISH HEALTH DISTRICT

By: *J. E. McCallum*
Chairman

Et sented:
city: 2/14/61
Co: 2/20/61
H. Dist.: 2/21/61