

SNOHOMISH HEALTH DISTRICT

1960 Budget Balance as of November 7, 1960

BUDGET ITEM	Annual Budget	October Expenditures	BUDGET BALANCE
SALARIES	\$191,944.00	\$15,910.00	\$34,183.33
CAPITAL OUTLAY	2,091.68	-	574.07
MAINTENANCE & OPERATION:	<u>59,341.32</u>	<u>4,295.98</u>	<u>13,602.09</u>
	<u>\$253,377.00</u>	<u>\$20,205.98</u>	<u>\$48,359.49</u>
Pediatrician	4,800.00	400.00	800.00
Asst. Health Officer	2,880.32	-	1,536.32
Prof. Fees & Services	1,340.00	560.00	245.00
Records & Supplies	3,000.00	86.05	1,104.32
Postage & Tel. Exp.	2,500.00	202.35	-67.85
Transportation & Exp.	7,200.00	510.25	1,583.65
Auto Maintenance	8,351.00	620.15	843.64
Transfers	2,520.00	-	2,520.00
Clinic & Lab. Exp.	6,000.00	473.86	1,000.27
Expense Equipment	400.00	-	170.18
Insurance	2,800.00	-	209.65
State Ret. & Soc. Sec.	16,300.00	1,285.32	3,207.05
Registrars' Fees	750.00	158.00	188.50
P.H. Literature, Etc.	500.00	-	261.36
	<u>\$59,341.32</u>	<u>\$4,295.98</u>	<u>\$13,602.09</u>

MINUTES
SNOHOMISH DISTRICT BOARD OF HEALTH
Meeting of November 7, 1960
2 p.m.

Present Members, Mrs. Simpson and Messrs. Gebert, Kraetz, McCollum and Wyatt. Also, Doctor Knipe, Miss Findlay, Mrs. Rands and Mr. Stockton.

Members absent: Doctor Stocker and Mr. Johnson

Minutes Moved by Mr. Kraetz, seconded by Mr. Wyatt and carried that minutes of last meeting, as previously circulated to members, be approved.

Auditing Committee Mr. Wyatt and Mrs. Simpson were appointed as the Auditing Committee.

Employee Group Insurance Health Officer reported that the Agent of Record, Mr. James Cunningham, who had been appointed by the Board, had presented various plans for the Board's consideration. These were available, but the Health Officer recommended no action be taken at this time due to the expense involved. This was agreed.

Everett Fish Company Mr. Stockton presented a written report (copy appended) on his investigation of the complaint which was raised at the last meeting.

Monroe School District #402 Doctor Knipe presented the proposed contract as received from the Monroe School District covering school health services for the 1960-61 school year. Moved by Mr. Gebert, seconded by Mr. Kraetz and carried, that the Chairman be authorized to sign on behalf of the Snohomish District Board of Health.

Mass Survey-South County Health Officer stated that a mass tuberculin skin testing survey was being considered in South County as a result of the interest expressed by the Nurses' Auxiliary of the Stevens Memorial Hospital. The Snohomish-Island County Tuberculosis Association had consented to buy the materials and furnish salaries for a part-time nurse and clerical help. The Health Department would followup on any positive readings.

1961 Budget Doctor Knipe presented a Preliminary Budget for 1961 in the total amount of \$281,124 (copy appended). He reviewed this with the members and following discussion thereof, and because all Board members were not present at this meeting, it was moved by Mrs. Simpson, seconded by Mr. Kraetz and carried, that adoption of the 1961 Budget be held over for the December meeting.

Vital Statistics Health Officer broached the problems involved in recording of birth and death registrations by the City of Everett. He was requested to write to the City Commissioners, making formal recommendations in this regard.

Office
Space

Doctor Knipe also requested the Board's consideration of eventually providing adequate space for the Health Department. The present building, exclusive of laboratory, is greatly overcrowded. There is approximately 4200 square feet with over 40 persons employed. Number of patients and other persons having business with the Health Department averages well over 100 per day. The present building is old, difficult to keep clean, and overcrowded. The laboratory, presently housed in City Hall, is even more crowded and unsuitable. Doctor Knipe stated the purpose in bringing this to the attention of the Board at the present time was to inquire as to the progress of the proposed new County Building, and the fact that the use of several other buildings (the former People's First National Bank Building, the proposed renovation of City Hall and the County-owned property at the corner of Everett and Lombard) had been suggested. The Board members stated that they had the needs of the Health Department in mind, and that County and City building plans were not sufficiently developed at the present time to give a definite answer.

Air
Pollution

Mr. Stockton reported that Everett had been selected as the next city in the State of Washington to participate in the Federal Government air sampling program, and that effective December 1, it would become a part of the nation-wide setup. Mr. Stockton pointed out the fact that such a study would necessarily have to be made before any consideration could be made by this Health Department to undertake an Air Pollution Program.

Reports

Dental Hygiene: Miss Jana Langslet, Dental Hygienist, presented a narrative report. Ninety percent of all children in a total of 1,427 who had been treated with the topical fluoride solution, had completed the series. Miss Langslet was commended for the excellence of her report.

Financial: As appended.

Authorization
of Accounts

Moved by Mr. Gebert, seconded by Mr. Kraetz and carried, that accounts as presented for payment be approved, as follows:

Salaries for November	\$15,962.50
Maintenance & Operation	4,295.98

Adjournment

The meeting was adjourned at 3:30 p.m.

Chairman

SCHOOL HEALTH CONTRACT
FOR
SCHOOL YEAR
1960-1961

It is hereby agreed by and between the Snohomish District Board of Health and the Board of Directors of the Monroe School District No. 402, Snohomish County, State of Washington, that the Snohomish Health District will administer and supervise the health program of the Monroe School District No. 402 during the school year 1960-1961 for the sum of \$1.50 per student enrollment of the Monroe School District No. 402 as of October 1, 1960.

It is further agreed that the Snohomish Health District will give inoculations to students whose parents request them attending the Monroe School District No. 402 at an additional charge of fifty cents (50¢) per student; such inoculations shall be paid for by the School District. The same student may have a number of inoculations without an additional cost to the School District and the charge will be based on the number of students inoculated. Inoculations shall be for such diseases and in such grades as are covered in the School Health Services Manual of the Health District.

It is further agreed that the Monroe School District No. 402 will pay for the inoculations when the Snohomish Health District presents the bill. The bill must be presented for the total charge for the entire school year no later than June 1, 1961.

It is further agreed that the Snohomish District Board of Health will furnish a nurse who will spend sufficient time in the Monroe School District No. 402 to adequately carry out the health program of the school according to the School Health Services Manual of the Health District.

It is further agreed that the Monroe School District can call on the services of physicians, dental hygienist, and sanitarian without added cost to the School District.

It is further agreed that the payment to the Snohomish Health District will be made in one payment but not before January 10, 1961.

Date November 7, 1960

Date Oct. 13, 1960

SNOHOMISH DISTRICT BOARD OF HEALTH:

J. E. McCallum
Chairman

Monroe School District No. 402:

Floyd Howell
Floyd Howell, Clerk



To: Snohomish Health District Board of Health

From: David A. Stockton, Director of Sanitation

Re: Rodent Problem Along Waterfront

Rodent infestation along the Everett waterfront appears to center in three areas, namely: (1) vicinity of Everett Yacht Club, (2) under the pier at foot of Hewitt Street and (3) the area from Everett Fish Company to Morris Boat Company.

The rodent problem has been brought to the attention of the Everett Yacht Club and they have cooperated by eliminating waste waters (from dish washer) being discharged under the building. Also, the club has hired the services of a professional pest control operator who serves the area on a regularly scheduled basis.

Little has been done in the way of control around the area under Pier One as this has just recently been reported. It is expected that when the new sewage system is put into use eliminating the present sewage outfall, the rodent problem will be improved. (There is a certain amount of grease and other foodstuff from kitchen wastes).

The major trouble spot appears to be the area from Everett Fish Company to Morris Boat Company based on observation and the number of complaints received. At the request of the Board at its last meeting an extensive survey was made of this area resulting in the following:

1. The Everett Fish Co. discharges a certain amount of waste fish products into the bay. The company sells all wastes it can salvage to a fur farm, but a small amount of waste washes through the floor drain into the bay. On an incoming tide the material "washes" in and is deposited on the rocks providing food for rats. A grill with smaller openings could eliminate most of this problem.
2. It has been reported commercial fishing boats dispose of garbage and waste along the waterfront. Wave action could bring this into shore.
3. Pleasure boat operators also throw food scraps and wastes into the bay. Also, foodstuff stored on their boats sometimes provides a meal for rodents. All food left on boats should be stored in tight metal or glass containers.
4. Employees along the waterfront have been known to throw food scraps from their lunches into the bay.
5. Dumping of household garbage into the bay by certain persons has been noted from time to time.

Conclusion:

The only way to eliminate a rodent problem permanently is to eliminate either food or shelter. In this case, the control of food dumping is the only practical method. How this can be done when there are so many factors involved is a question. Either education asking for cooperation of those groups listed or maybe a city ordinance. Also, property owners along the waterfront should take the example of the Everett Yacht Club and retain the services of a professional rodent control operator to perform work on a regularly scheduled basis. These persons are qualified and insured to carry on poisoning practices.

SNOHOMISH HEALTH DISTRICT

PRELIMINARY

BUDGET - 1961

REVENUES		<u>\$281,124.00</u>
SALARIES	\$214,529.00	
MAINTENANCE AND OPERATION	63,100.00	
CAPITAL OUTLAY	<u>3,495.00</u>	<u>\$281,124.00</u>

Presented to Snohomish District Board
of Health in regular meeting on
November 7, 1960

LOCAL FUNDS:

County .4 Mill Tax Levy	\$62,000.00	
County of Snohomish	15,350.00	
City of Everett	40,000.00	
County School Districts	<u>40,650.00</u>	\$158,000.00

Fees, Permits and Miscellaneous -

Septic Tank Permits and Certifications	\$12,000.00	
Septic Tank Installers and Pumpers	2,800.00	
Establishment Licenses	7,000.00	
Nursing and Boarding Home Licenses	1,300.00	
Food & Beverage Service Workers' Permits	3,000.00	
Refuse Disposal Contract	<u>100.00</u>	26,200.00

Other - (Vital Statistics, Immunizations, Travel Certifications, Water Samples, etc.)	<u>4,500.00</u>	<u>4,500.00</u>	\$188,700.00
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2. STATE AND FEDERAL FUNDS:

General	\$19,000.00	
Residency Training	9,552.00	
Indian Service	<u>2,400.00</u>	30,952.00

Special Services - Pediatrician Fees	4,800.00		
P. H. Social Worker	6,260.00		
P. H. Dental Hygienist	<u>5,410.00</u>	<u>16,470.00</u>	47,422.00

3. TUBERCULOSIS FUNDS 35,002.00

4. TRANSFER (Cash on Hand) 10,000.00

TOTAL ANTICIPATED REVENUES 1961 \$281,124.00

PROPOSED 1961 - SALARIES BUDGET

	<u>Monthly Rate</u>	<u>Total Annual</u>
MEDICAL -		
District Health Officer	\$1,239.00	\$ 14,868.00
Director of Tuberculosis Control	336.00	4,032.00
Resident Trainee	796.00	9,552.00
NURSING -		
Director of Nursing	537.00	6,444.00
Assistant Nursing Supervisor: 5 months @	471.00)	
7 months @	492.00)	5,799.00
Senior Public Health Nurse	432.00	5,184.00
Public Health Nurse	471.00	5,652.00
Public Health Nurse	451.00	5,412.00
Public Health Nurse	432.00	5,184.00
3 Public Health Nurses, each @	414.00	14,904.00
5 Public Health Nurses, each @	397.00	23,820.00
1 Public Health Nurse	380.00	4,560.00
Clinic Nurse	397.00	4,764.00
Clinic Nurse, 9 months @	334.00	3,006.00
SANITATION -		
Director of Sanitation	612.00	7,344.00
Head Sanitarian	492.00	5,904.00
Head Sanitarian	471.00	5,652.00
2 Senior Sanitarians, ea @	514.00	12,336.00
2 General Sanitarians, ea @	471.00	11,304.00
General Sanitarian	451.00	5,412.00
General Sanitarian	432.00	5,184.00
CLERICAL -		
Clerical Supervisor	432.00	5,184.00
Clerk-Stenographer	349.00	4,188.00
Clerk-Typist	349.00	4,188.00
Clerk-Stenographer	334.00	4,008.00
Clerk-Typist	294.00	3,528.00
2 Clerk-Typists, ea @	282.00	6,768.00
Clerk	238.00	2,856.00
OTHER -		
Bacteriologist	492.00	5,904.00
Public Health Social Worker	492.00	5,904.00
Public Health Dental Hygienist	432.00	5,184.00
EXTRA HELP		<u>500.00</u>
TOTAL SALARIES		<u><u>\$214,529.00</u></u>

PROPOSED 1961 - MAINTENANCE AND OPERATION

<u>Item</u>	<u>Total Annual</u>
Pediatrician	\$ 4,800.00
Professional Fees and Services	1,700.00
Records and Supplies	3,000.00
Postage and Telephone	2,500.00
Public Health Literature, B _o oks, Periodicals, etc.	400.00
Transportation and Expense	7,300.00
Auto Maintenance	10,000.00
Clinic and Laboratory	7,200.00
Expense Equipment	500.00
Insurance	2,800.00
State Retirement and Social Security	19,000.00
Registrars' Fees	900.00
Transfers	3,000.00
	<u>\$63,100.00</u>

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PROPOSED 1961 - CAPITAL OUTLAY

<u>Item</u>	<u>Total Annual</u>
Mimeograph Machine	\$ 500.00
Automobile	2,100.00
Typewriter Desk	200.00
Audiometer	635.00
Chair (Executive)	60.00
	<u>\$ 3,495.00</u>

SNOHOMISH HEALTH DISTRICT

REVENUES - 1960

SOURCE	Annual Estimate	October Income	TOTAL TO DATE
<u>Local:</u>			
County .4 Mill Tax Levy	\$ 57,200.00	\$ 563.64	\$ 40,187.12
County of Snohomish	15,350.00	-	15,350.00
City of Everett	35,375.00	2,947.91	35,281.19
County School Districts	42,000.00	1,626.00	38,952.62
<u>Sanitation:</u>			
Sep. Tank Per. & Cert.	12,000.00	665.00	9,475.00
Sep. Tank Inst. & Pumpers	2,600.00	25.00	2,865.00
Establishment Licenses	6,000.00	180.00	6,459.00
Nursing & Board Home Lic.	1,200.00	-	1,300.00
Food & Bev. Serv. Wkr. Perm.	4,000.00	164.00	1,826.00
Refuse Disposal Contract	1,500.00	-	100.00
<u>Miscellaneous:</u> (Vital Statistics, Travel Certifications, Water Sample Fees, Immunizations)	3,400.00	1,290.48	4,426.45
<u>State Funds:</u> (General appropriation, Indian Service, and Special Appropriations)	37,750.00	2,891.05	34,753.62
<u>Tuberculosis Funds:</u>	35,002.00	2,916.00	28,889.50
TOTALS.....	\$253,377.00	\$13,269.08	\$219,865.50
Revenues to 10/30	<u>219,865.50</u>		<u></u>
Balance Expected	\$ 33,511.50		

SNOHOMISH HEALTH DISTRICT

1960 Budget Balance as of October 11, 1960

BUDGET ITEM	Annual Budget	September Expenditures	BUDGET BALANCE
SALARIES	\$191,944.00	\$15,452.00	\$50,093.33
CAPITAL OUTLAY	2,091.68	-	574.07
MAINTENANCE & OPERATION:	<u>59,341.32</u>	<u>4,961.82</u>	<u>17,898.07</u>
	<u>\$253,377.00</u>	<u>\$20,413.82</u>	<u>\$68,565.47</u>
Pediatrician	4,800.00	400.00	1,200.00
Asst. Health Officer	2,880.32	-	1,536.32
Prof. Fees & Services	1,340.00	525.00	805.00
Records & Supplies	3,000.00	69.59	1,190.37
Postage & Tel. Exp.	2,500.00	220.25	134.50
Transportation & Exp.	7,200.00	718.61	2,093.90
Auto Maintenance	8,351.00	1,211.50	1,463.79
Transfers	2,520.00	-	2,520.00
Clinic & Lab. Exp.	6,000.00	491.48	1,474.13
Expense Equipment	400.00	-	170.18
Insurance	2,800.00	17.50	209.65
State Ret. & Soc. Sec.	16,300.00	1,287.59	4,492.37
Registrars' Fees	750.00	-	346.50
P.H. Literature, Etc.	<u>500.00</u>	<u>20.30</u>	<u>261.36</u>
	<u>\$59,341.32</u>	<u>\$4,961.82</u>	<u>\$17,898.07</u>

NOTICE OF MEETING AND AGENDA
SNOHOMISH DISTRICT BOARD OF HEALTH
November 7, 1960
2 p.m.

1. Call to order
2. Minutes of last meeting
3. Auditing Committee
4. Unfinished Business -
 - (a) Employee Group Insurance
 - (b) Everett Fish Company
 - (c) Other
5. New Business -
 - (a) 1961 Budget
 - (b) Monroe School District #402, Contract for School Health Services
 - (c) Tuberculin Skin Testing Survey, South County
 - (d) Other
6. Reports -
 - (a) Health Officer
 - (b) Dental Hygienist
 - (c) Financial
7. Authorization of Accounts
8. Adjournment

Roger Knipe, M.D.
Executive Secretary

Two copies Minutes, Board of Health Meeting of 10/11/60,
delivered to County Auditor's office:

Received by Olga Nelson