

MINUTES
SNOHOMISH DISTRICT BOARD OF HEALTH
Meeting of October 11, 1960
2 p.m.

Present Members, Messrs. Gebert, Kraetz, Johnson, McCollum and Wyatt. Also, Doctor Knipe, Miss Findlay, Mrs. Rands, Mr. Stockton and Mr. Mangum.

Member absent: Doctor Stocker

Minutes Moved by Mr. Gebert, seconded by Wyatt and carried, that minutes of last meeting as previously circulated to members, be approved.

Auditing Committee Chairman McCollum appointed Messrs. Johnson and Wyatt as the Auditing Committee.

Employee Group Insurance Secretary had written to Mr. James Cunningham, as directed (copy appended). It was expected that Mr. Cunningham would have a report for the November meeting of the Board.

Staff Changes Doctor Knipe introduced Mr. Charles H. Mangum, Sanitarian, who had been appointed October 1.

Doctor Knipe wished authorization to waive the Personnel Policies requirement in the case of Miss Grace Timmer, Public Health Nurse, whereby she would normally be retired in December, 1960. Moved by Mr. Gebert, seconded by Mr. Kraetz, and carried, that paragraph (17), Section XVII, of the Health District Merit System and Personnel Policies be waived in the case of Miss Grace Timmer for a period of one year, or to December, 1961.

It was agreed that requests for extension of the sixty-five year age retirement requirement be granted in future for not more than a one year period.

Next Meeting Due to Election Day falling on November 8 (the second Tuesday of the month) it was agreed that the next meeting of the Board be advanced to Monday, November 7, at 2 p.m.

Sanitation Complaint Mr. Johnson raised the matter of dumping of fish offal and other waste at and near the 14th Street Dock allegedly by the Everett Fish Company. Mr. Stockton was asked to look into this and have the nuisance abated.

Reports Health Officer: Doctor Knipe gave a brief report on the Washington State Public Health Association Annual Meeting in Spokane, which had been attended by several staff members.

Sanitation: Mr. Stockton presented a narrative and statistical report, as attached. Mr. Johnson commended Mr. Stockton on the activity of the Sanitation Division, and stated that he personally was quite satisfied with the activities of the Department.

Financial: As appended.

Mr. McCollum raised the question as to whether or not penalty for dumping refuse on roadsides should not be increased. It was pointed out by Mr. Stockton that the maximum penalty was now \$300. This was considered sufficient by the members.

Authorization of Accounts Moved by Mr. Johnson, seconded by Mr. Wyatt, and carried that accounts as presented for payment be approved, as follows:

Salaries for October	\$15,910.00
September Maintenance & Operation	4,961.82

Adjournment The meeting was adjourned at 3:15 p.m.

J. E. McCollum

January through June, 1960

SEBASTIAN HEALTH DISTRICT
Sanitation Division

ACTIVITY REPORTS

October, 1960

Home Visits-----	1809
Rural & Urban	
Restaurants-----	1145
Taverns-----	112
Milk Calls-----	1150
Farm & Plants	
Resorts, Trailer Parks, Swimming Pools, and Recreation Areas -----	156
Nursing Home Calls-----	75
Schools-----	78
Health Education-----	146
Garbage-----	22
Commercial & Business Calls-----	125
Water-----	249
Samples & Conferences	
Meat Sanitation-----	363
Groceries & Bakeries-----	11
Labor Camps-----	10

January through June, 1960

SNOHOMISH HEALTH DISTRICT
Sanitation Division

ACTIVITY REPORT (City)

October, 1960

Rural & Urban Home Visits-----	140
Restaurant-----	286
Faverns-----	66
Grocery & Bakery-----	19
Milk Visits-----	1146
Nursing Homes-----	44
School-----	20
Meat Sanitation-----	197
Educational Meetings-----	106

NOTICE OF MEETING AND AGENDA
Snohomish District Board of Health
October 11, 1960
2 p.m.

1. Call to order
2. Minutes of last meeting
3. Auditing Committee
4. Old Business
5. New Business
6. Reports -
 - (a) Health Officer - W.S.P.H.A. Annual Meeting
 - (b) Sanitation
 - (c) Financial
7. Authorization of Accounts
8. Adjournment

Roger Knipe, M.D.
Executive Secretary

SNOHOMISH HEALTH DISTRICT

REVENUES - 1960

SOURCE	Annual Estimate	September Income	TOTAL TO DATE
<u>Local:</u>			
County .4 Mill Tax Levy	\$ 57,200.00	\$ 584.08	\$ 39,623.48
County of Snohomish	15,350.00	-	15,350.00
City of Everett	35,375.00	2,947.91	32,333.28
County School Districts	42,000.00	1,626.00	37,326.62
<u>Sanitation:</u>			
Sep. Tank Per. & Cert.	12,000.00	960.00	8,810.00
Sep. Tank Inst. & Pumpers	2,600.00	100.00	2,840.00
Establishment Licenses	6,000.00	134.00	6,279.00
Nursing & Board Home Lic.	1,200.00	29.00	1,300.00
Food & Bev. Serv. Wkr. Perm.	4,000.00	190.00	1,662.00
Refuse Disposal Contract	1,500.00	-	100.00
<u>Miscellaneous:</u>	3,400.00	901.34	3,135.97
(Vital Statistics, Travel Certifications, Water Sample Fees, Immunizations)			
<u>State Funds:</u>	37,750.00	2,905.51	31,862.57
(General appropriation, Indian Service, and Special Appropriations)			
<u>Tuberculosis Funds:</u>	35,002.00	2,916.00	25,973.50
TOTALS	\$253,377.00	\$13,293.84	\$206,596.42
Revenues to 9/30 -	<u>206,596.42</u>		
Balance Expected	\$ 46,780.58		

SNOHOMISH HEALTH DISTRICT

1960 Budget Balance as of September 13, 1960

BUDGET ITEM	Annual Budget	August Expenditures	BUDGET BALANCE
SALARIES	\$191,944.00	\$15,590.00	\$65,545.33
CAPITAL OUTLAY	2,091.68	2.70	574.07
MAINTENANCE & OPERATION:	<u>59,341.32</u>	<u>3,420.13</u>	<u>22,859.89</u>
	<u>\$253,377.00</u>	<u>\$19,012.83</u>	<u>\$88,979.29</u>
Pediatrician	4,800.00	400.00	1,600.00
Asst. Health Officer	2,880.32	-	1,536.32
Prof. Fees & Services	1,340.00	-	1,330.00
Records & Supplies	3,000.00	312.53	1,259.96
Postage & Tel. Exp.	2,500.00	343.70	354.75
Transportation & Exp.	7,200.00	427.72	2,812.51
Auto Maintenance	8,351.00	196.86	2,675.29
Transfers	2,520.00	-	2,520.00
Clinic & Lab Exp.	6,000.00	423.51	1,965.61
Expense Equipment	400.00	4.62	170.18
Insurance	2,800.00	-	227.15
State Ret. & Soc. Sec.	16,300.00	1,286.13	5,779.96
Registrars' Fees	750.00	-	346.50
P.H. Literature, Etc.	500.00	25.00	281.66
	<u>\$59,341.32</u>	<u>\$ 3,420.07</u>	<u>\$ 22,859.89</u>

Two (2) copies Minutes of Board of Health Meeting of 9/13/60
delivered to County Auditor's Office:

Received by o.n.