

NOTICE OF MEETING AND AGENDA
Snohomish District Board of Health
August 16, 1960
2 p.m.

1. Call to order
2. Minutes of last meeting
3. Auditing Committee
4. Old Business -
 - (a) Employee Annuity and Group Insurance Program
 - (b) City Meat Ordinance
 - (c) Other
5. New Business -
 - (a) Staff Changes: Doctor Millard, full-time 9/1/60
Resignation of William F. Miller, Sanitarian
 - (b) Other
6. Reports
7. Authorization of Accounts
8. Adjournment

Roger Knipe, M.D.
Executive Secretary

SNOHOMISH HEALTH DISTRICT

1960 Budget Balance as of August 16, 1960

BUDGET ITEM	Annual Budget	July Expenditures	BUDGET BALANCE
SALARIES	\$191,944.00	\$15,703.55	\$ 81,135.33
CAPITAL OUTLAY	2,091.68	-0-	576.77
MAINTENANCE & OPERATION:	<u>59,341.32</u>	<u>4,084.82</u>	<u>26,280.02</u>
	<u>\$253,377.00</u>	<u>\$19,788.37</u>	<u>\$107,992.12</u>
Pediatrician	4,800.00	400.00	2,000.00
Asst. Health Officer	2,880.32	-	1,536.32
Prof. Fees & Services	1,340.00	-	1,330.00
Records & Supplies	3,000.00	132.58	1,572.49
Postage & Tel. Exp.	2,500.00	198.05	698.45
Transportation & Exp.	7,200.00	612.35	3,240.23
Auto Maintenance	3,351.00	593.04	2,872.15
Transfers	2,520.00	-	2,520.00
Clinic & Lab Exp.	6,000.00	682.09	2,389.12
Expense Equipment	400.00	-	174.86
Insurance	2,800.00	-	227.15
State Ret. & Soc. Sec.	16,300.00	1,324.23	7,066.09
Registrars' Fees	750.00	118.00	346.50
P.H. Literature, Etc.	500.00	24.48	306.66
	<u>\$ 59,341.32</u>	<u>\$ 4,084.82</u>	<u>\$ 26,280.02</u>

2 copies Minutes Board of Health Meeting of 8/16/60 delivered
to County Auditor's Office:

Received by Aune Ward

MINUTES
SNOHOMISH DISTRICT BOARD OF HEALTH
Meeting of August 16, 1960

Present Members, Messrs. Gebert, Kraetz, McCollum and Wyatt. Also, Doctor Knipe, Miss Platt, Mr. Stockton and Mrs. Rands

Members absent: Mr. Johnson and Doctor Stocker

Minutes Moved by Mr. Gebert, seconded by Mr. Kraetz and carried that minutes of last meeting, as previously circulated to members, be approved.

Auditing Committee Chairman McCollum appointed Messrs. Gebert and Wyatt as the Auditing Committee.

City Meat Ordinance #2730 Doctor Knipe stated that, as requested at the last meeting, a thorough investigation had been made, and the alleged violator had been made aware of the requirements of the Ordinance.

Staff Changes Health Officer stated Doctor Millard had sold his veterinary practice on Whidby Island and had indicated a desire to work full-time for the Health District. Doctor Knipe stated that this was a good opportunity to obtain fulltime services of a qualified veterinarian and that the present part-time budgeted position could well be expanded to fulltime. More emphasis on animal diseases transmissible to man (e.g., leptospirosis, rabies, tuberculosis, psitticosis, undulant fever, etc.), and more attention to meat and butcher shop inspection in the County outside of the City of Everett would justify creation of a fulltime position.

The Health Officer therefore recommended to the Board that effective September 1 Doctor Millard be employed in a fulltime capacity as Public Health Veterinarian at a monthly salary of \$492. Mr. Gebert moved that the Health Officer's recommendation be approved; seconded by Mr. Kraetz, and carried.

Health Officer suggested that Doctor Millard be reimbursed for the additional time on a fee-for-services basis effective September 1 through December 31, 1960, at a monthly rate of \$210, in addition to the budgeted salary amount of \$282 monthly, and requested authorization for transfer of \$840 therefor within Maintenance and Operation account, from Assistant Health Officer, to "Professional Fees and Services." Moved by Mr. Gebert, seconded by Mr. Kraetz, and carried that this transfer of funds be authorized.

Doctor Knipe reported that William F. Miller, Sanitarian, will be resigning in September to attend the University of California. One application for this position had been received, but no recommendations for Mr. Miller's successor were being made at this time.

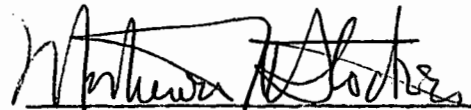
Authorization
of Accounts

Moved by Mr. Kraetz, seconded by Mr. Wyatt, and carried that
accounts as presented for payment be approved, as follows:

August Salaries	\$15,590.00
Maintenance & Operation	3,649.27

Adjournment

Meeting adjourned at 2:45 p.m.


Chairman