

MINUTES  
SNOHOMISH DISTRICT BOARD OF HEALTH  
Meeting of February 9, 1960  
2 p.m.

- Present Members, Messrs. McCollum, Kraetz, Culmbach, Wyatt, Gebert, and Doctor Stocker. Also, Doctor Knipe, Miss Findlay, and Mrs. Hall.
- Member absent: Mr. Johnson.
- Minutes Moved by Mr. Culmbach, seconded by Mr. Kraetz and carried, that minutes of the last meeting as corrected in the official minute book, be approved.
- Staff Appointment Moved by Mr. Gebert, seconded by Doctor Stocker and carried, that the Health Officer's appointment of Miss Elmina Boothby as Public Health Nurse II, at a monthly salary of \$397 commencing January 18, 1960, be approved.
- Purchase of Dishwasher Sealed bids were received for a Model KD-12P Hobart Kitchen Aid Dishwasher for use in the laboratory as follows:
- Gulick's - Model KD-12, \$256.00, plus \$15.00 for pump - \$271.00  
Pedigo Furnace and Sheet Metal - Model KD-12P - \$265.50 plus tax  
McInnis Electric - Model KD2P - \$219.95, plus tax  
Rucker Ave. Plumbing & Heating - Model KD-12P - \$354.50 plus tax
- Moved by Dr. Stocker, seconded by Mr. Gebert and carried, that Chairman McCollum and the Health Officer be authorized to examine the bids further and award purchase.
- County Garage The County Commissioners stated that the County garage in the basement of the agricultural building is now in operation, and that it would be available to the Health District. The Health Officer was instructed to have minor auto repair work, lubrication, wash jobs, etc., done at the garage, and that the District would be billed monthly at cost for this service.
- Budget Transfer The Health Officer requested transfer within the Capital Outlay Budget of the sum of \$35.00 from "four-drawer correspondence file, metal, \$300" to a new item "One stenographer's chair, \$35.00". Moved by Mr. Gebert, seconded by Mr. Kraetz and carried, that this transfer be approved.
- Reports
- (a) Health Officer  
Doctor Knipe reported briefly on the work of Doctor Kinard, the new Director of Tuberculosis Control, including supervision and follow-up of tuberculin skin tests for first grade children throughout the county and city. He stated that a "Kardex" roster for rheumatic fever patients had been set up.
- (b) Medical Social Worker  
Due to illness, Mrs. Katharine Chambers, Medical Social Worker, was unable to report.

Authorization of Accounts Moved by Mr. Gebert, seconded by Mr. Kraetz and carried, that accounts as presented for payment be approved, as follows:

Maintenance and Operation.....	\$ 6,754.11
Salaries for February 1960.....	15,708.29
Capital Outlay.....	412.55

Adjournment The meeting adjourned at 2:45 p.m.

  
Chairman

NOTICE OF MEETING AND AGENDA

Snohomish District Board of Health  
February 9, 1960  
2 p.m.

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1. Call to order
2. Minutes of last meeting
3. Auditing Committee
4. New Business
  - (a) Staff Appointment
  - (b) Bids - Laboratory Dishwasher
  - (c) Other
5. Reports -
  - (a) Doctor Knipe ✓
  - (b) Medical Social Worker: Mrs. Chambers *JK*
  - (c) Financial
6. Authorization of Accounts
7. Adjournment

Roger Knipe, M. D.  
Executive Secretary

SNOHOMISH HEALTH DISTRICT

Budget Balance as of December 31, 1959

BUDGET ITEM (*as amended)	Annual Budget	December expendi- tures (approved 1/12/60)	BUDGET BALANCE
SALARIES	\$178,140.00	\$12,909.65	2,060.45
*CAPITAL OUTLAY	2,130.00	-0-	32.92
*MAINTENANCE & OPERATION:	55,047.00	4,433.38	1,673.26
	<u>\$235,317.00</u>	<u>\$17,343.03</u>	<u>\$3,766.63</u>
Pediatrician	\$ 4,800.00	\$ 400.00	\$ 400.00
Asst. Health Officer	4,032.00	336.00	336.00
Prof. Fees & Serv.	500.00	-0-	362.00
Records & Supplies	3,225.00	233.36	-82.99
Postage & Telephone	3,074.00	302.10	281.55
Transportation & Exp.	11,000.00	485.02	838.39
*Auto Maintenance	4,435.00	661.30	839.26
Clinic & Lab Exp.	4,795.00	357.90	-1,734.35
X-Ray Sup. & Exp.	2,500.00	16.85	489.69
Expense Equipment	400.00	18.24	99.11
Insurance	1,400.00	21.00	-85.57
State Ret. & Soc. Sec.	13,786.00	1,341.88	-905.17
Registrars' Fees	500.00	-0-	88.50
Transfers	600.00	210.73	-367.50
(Estab. Petty Cash)			-10.00
	<u>\$55,047.00</u>	<u>\$ 4,433.38</u>	<u>\$ 1,673.26</u>

SNOHOMISH HEALTH DISTRICT

REVENUES - 1960

Income Deposited for the Month of January

SOURCE OF INCOME	Annual Estimate	January Income	TOTAL TO DATE
County .4 Mill Tax Levy	\$ 57,200.00	\$ -	\$ -
County of Snohomish	15,350.00	-	-
City of Everett	35,375.00	8,750.00	8,750.00
County School Districts	42,000.00	12,947.62	12,947.62
Septic Tank Installers & Pumpers	2,600.00	1,650.00	1,650.00
Establishment Licenses	6,000.00	2,690.00	2,690.00
Food & Bev. Serv. Wkr. Perm.	4,000.00	220.00	220.00
Nursing & Boarding Home Lic.	1,200.00	112.00	112.00
Miscellaneous	3,400.00	212.78	212.78
State Reimbursement	35,350.00	7,607.24	7,607.24
Indian Service	2,400.00	-	-
Tuberculosis Funds	35,002.00	2,645.50	2,645.50
Septic Tank Perm. & Certfcns.	<u>12,000.00</u>	<u>870.00</u>	<u>870.00</u>
Totals.....	\$ 251,877.00	<u>\$37,705.14</u>	<u>\$37,705.14</u>
Revenues to date (As of 1/31/60)	<u>37,705.14</u>		
Balance Expected	\$ 214,171.86		

2 copies Minutes of Meeting Board of Health held

February 9, 1960 delivered to County Auditor's Office:

Received by on,