

MINUTES

SNOHOMISH DISTRICT BOARD OF HEALTH  
Meeting of December 8, 1959  
2 p.m.

- Present Members, Messrs. Kraetz, Culmbach, Johnson, McCollum and Stocker. Also, Doctor Knipe, Mr. Ingram, Miss Kyle, Mr. Stockton and Mrs. Rands.
- Members absent: Messrs. Wyatt and Gebert.
- Minutes Moved by Mr. Culmbach, seconded by Mr. McCollum and carried that minutes of last meeting as previously circulated to members be approved.
- Auditing Committee Chairman Kraetz appointed Messrs. Culmbach and Stocker as the Auditing Committee.
- Emander Dump Doctor Knipe reported that a meeting had been held attended by the County Commissioners, Mr. Jefferson of the Prosecutor's Office, Health Department, and Mr. Bilderback, at which time it was agreed that the contract between the County and Mr. Bilderback be dissolved effective January 1, 1960. A meeting has been scheduled for December 9 of all interested parties to discuss re-wording of the present contract. There would be subsequent meetings held this month for the purpose of issuance of call for bids according to revised contract.
- Social Assistance Miss Kyle reported that in accordance with Mr. Johnson's request of last meeting, she had contacted Mrs. Muckey of the Everett office of the State Department of Social Assistance. Mrs. Muckey stated that she felt her remarks had possibly been misunderstood by Mr. Johnson and that she did not wish to appear before the Board of Health.
- Rodent Control Mr. Stockton reported that, as requested at the last meeting, he and members of his staff had met with Mr. Johnson. It was agreed that the Port Commission would be requested to cooperate in a program of rodent control.
- Notice of Election The Executive Secretary drew the Board's attention to the Charter requirements whereby election of officers and appointment of 7th member, District Health Officer and Board Attorney would properly be held at the first meeting in January.

Board of Health Authority The Executive Secretary requested clarification of the Board's policy and intent as to its' authority for authorizing payment of accounts by the County Auditor and Treasurer. Mr. Ingram stated that in his opinion the Board of Health had full authority and that the County Treasurer and Auditor were in effect acting on behalf of the Board of Health and not the County whenever they performed statutory duties as outlined in the Public Health Law. In summary he stated it was mandatory that these County officers so act on instructions of the Board of Health.

Rules and Regulations Health Officer stated that a review of previous City and County Ordinances, Rules and Regulations would be undertaken early in the new year in that there were various discrepancies.

New Staff Doctor Knipe requested approval of his appointment of Miss Shirley Forsgren, new clerk in the office, as follows:

\$248 monthly - from Extra Help 12-1-59/12-8-59  
\$248 monthly - from Clerk salary presently budgeted  
@ \$250 monthly effective 12-9-59

Moved by Doctor Stocker, seconded by Mr. McCollum and carried that this appointment and consequent budget change be approved.

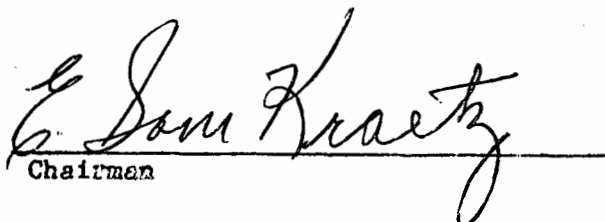
Authorization of Accounts Moved by Mr. Culmback, seconded by Mr. McCollum and carried that accounts as presented for payment be approved, as follows:

Maintenance and Operation . . . . \$ 3,060.32  
Salaries for December, 1959 . . . .12,909.65

Reports WSPHA - Doctors Stocker and Knipe reported on their attendance at the Annual Meeting of the Washington State Public Health Association in Port Angeles November 1-2-and 3. Doctor Stocker stressed the importance of good public relations and more publicity on the many phases of public health activity in our community.

Financial - As appended.

Adjournment Meeting adjourned at 3:30 p.m.

  
Chairman

NOTICE OF MEETING AND AGENDA

Snohomish District Board of Health  
December 8, 1959  
2 p.m.

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1. Call to order
2. Minutes of last meeting
3. Auditing Committee
4. Old Business -
  - (a) Emander Dump
  - (b) Social Assistance Office
  - (c) Rodent Control
5. New Business -
  - (a) Notice of appointment of, 7th Board Member  
District Health Officer  
Board Attorney  
(Election of Officers)
  - (b) Discussion regarding Board of Health Authority:  
Payment of Accounts  
Rules and Regulations
  - (c) New Staff Member - Miss Shirley Forsgren
  - (d) Other
6. Reports -
  - (a) Washington State Public Health Association: Doctor Knipe  
Doctor Stocker
  - (b) Financial
7. Authorization of Accounts
8. Adjournment

*\$248 off 12-9-59  
x Roy  
(Ex Help 12-11-59)*

Roger Knipe, M.D.  
Executive Secretary

SNOHOMISH HEALTH DISTRICT

Budget Balance as of December 8, 1959

BUDGET ITEM (*as amended)	Annual Budget	November Expendi- tures (approved 12/8/59)	BUDGET BALANCE
SALARIES	\$178,140.00	\$12,996.00	\$21,132.10
*CAPITAL OUTLAY	2,130.00	-0-	32.92
*MAINTENANCE & OPERATION:	55,047.00	3,817.09	6,106.64
	<u>\$235,317.00</u>	<u>\$16,813.09</u>	<u>\$27,271.66</u>
Pediatrician	\$ 4,800.00	\$ 400.00	\$ 400.00
Asst. Health Officer	4,032.00	336.00	336.00
Prof. Fees & Serv.	500.00	5.00	362.00
Records & Supplies	3,225.00	177.35	582.65
Postage & Telephone	3,074.00	159.23	200.37
Transportation & Exp.	11,000.00	594.00	1,323.41
*Auto Maintenance	4,435.00	63.52	1,550.56
Clinic & Lab Exp.	4,795.00	270.08	-1,376.45
X-Ray Sup. & Exp.	2,500.00	113.78	506.54
Expense Equipment	400.00	8.32	117.35
Insurance	1,400.00	-0-	-64.57
State Ret. & Sox. Sec.	13,786.00	933.04	2,247.05
Registrars' Fees	500.00	-0-	88.50
Transfers	600.00	756.77	-156.77
(Estab. Petty Cash)			-10.00
	<u>\$55,047.00</u>	<u>\$ 3,817.09</u>	<u>\$ 6,106.64</u>