

MINUTES

SNOHOMISH DISTRICT BOARD OF HEALTH  
Meeting of May 12, 1959  
2 p.m.

Present Members, Messrs. Culmback, Gebert, Kraetz, McCollum and Wyatt. Also, Doctors Ebert and Knipe, Mrs. Chambers, Miss Kyle, Miss Platt, Mrs. Rands, Mr. Stockton, and Miss Sweeney.

Members absent: Doctor Stocker and Mr. Johnson.

Minutes It was unanimously agreed to dispense with reading of the minutes of last meeting inasmuch as copies had been previously circulated to members.

Authorization of Accounts On Mr. Culmback's recommendation, it was agreed to circulate the monthly vouchers for signature during the meeting in order to save members' time. Mr. Kraetz thereupon appointed Messrs. Culmback and McCollum as signing authorities.

Fluoride Program Doctor Knipe reported that plans were now complete for marketing standard sodium fluoride solution through drug stores on prescription from doctors and dentists, and that the publicity had been arranged.

U.S.P.H.S. Vector Control Dr. Wm. M. Upholt, Chief, Communicable Disease Control Services for Region 9 of the Department of Health, Education and Welfare, and Mr. Sam Reed, Head of Environmental Sanitation Division, State Health Department, were presented to the Board. They wished consideration of Snohomish County's participation in a Vector Control Demonstration Project. This would be on a two year basis, and involved financial participation of Federal, State and Local Governments. Doctor Knipe recommended this project.

Moved by Mr. Culmback, seconded by Mr. McCollum, that Doctor Knipe proceed with negotiation of a contract for presentation at the next Board of Health meeting.

Pay Roll Deductions Moved by Mr. Gebert, seconded by Mr. Culmback, that pay roll deductions (i.e., United Good Neighbor, Group Insurance), be authorized if agreeable to the County Auditor.

(Subsequent to the meeting, Mr. Del Neubecker was contacted and he stated that 1957 State Legislation requires that he accept this procedure.)

Department  
of Labor &  
Industries

Letter of May 6 from R. E. Phillips, Assistant Supervisor of Audit and Collections, was read wherein the Health District would be responsible for State Industrial Insurance on Mr. Jordan Lefler, the bacteriologist, under Group Classification 15-1. In the Department's opinion it was mandatory that he be covered due to the potentially hazardous nature of his occupation. This had been previously paid by the City of Everett and deducted from its' share of the Health District budget. Mr. McCollum moved that this account be transferred to the Health District; seconded by Mr. Culback, and carried.

Medical-  
Social  
Worker  
Contract

Letter from Doctor Spielholz, Chief of the Child Health Division of the State Health Department, was read which extended the contract with the Health District covering salary of Mrs. Katharine Hall Chambers, Medical-Social Worker, to December 31, 1960. Approved.

Expenses -  
Dental  
Hygienist

Doctor Knipe requested authorization for payment of expenses of the dental hygienist where mileage would exceed payment of lodging and morning and evening meals. He pointed out that in the next few weeks she would be working in Darrington, and that the night lodgings and meals would be considerably less than her mileage from Everett to Darrington and return at 8¢ per mile. Moved by Mr. Gebert, seconded by Mr. Wyatt, that Miss Langslet be authorized to charge meals and lodging not to exceed \$8 daily while on duty in Darrington. Carried.

Polio  
Survey

A plan for a polio immunization survey was presented. Questionnaires would be distributed through the schools in an attempt to ascertain the extent of immunization against poliomyelitis of persons under 40 years of age.

Survey of  
Local Health  
Departments

Doctor Knipe reported on the visit which he, Mrs. Rands and Mr. Stockton took to health departments in Chehalis, Kelso, Vancouver, Pasco and Yakima on May 20-21-and 22. Much valuable information was obtained in discussing health problems and methods of operation with health officers and their staffs.

Port Commis-  
sion, Jetty  
Development

Doctor Knipe reported that he had been asked by Mr. Tom McCutcheon, Executive Secretary, Everett Port Commission, for results of bacteriological testing of, and recommendations for, the proposed public bathing area being considered by the Port Commission on the west side of the jetty opposite the 14th Street Dock in the Everett harbor. Doctor Knipe stated that previous surveys indicated gross pollution but that further information would be obtained in the next few days and forwarded to the Port Commissioner with appropriate recommendations.

New Staff Member Doctor Knipe requested approval of his appointment of Mrs. Joyce Caffrey as a Clerk and X-Ray Technician at a monthly salary of \$250 effective June 4, 1959. Moved by Mr. Gebert, seconded by Mr. McCollum, that this appointment be approved. Carried.

Salary Adjustments Doctor Knipe requested adjustment of the Salaries budget, as follows:

Decrease one Clerk-Steno from \$294 to \$282 monthly  
Decrease one Clerk-Steno from \$320 to \$307 monthly  
Both effective June 4, 1959

Moved by Mr. Gebert, seconded by Mr. McCollum that this request be approved. Carried.

Lake Stevens Sanitary Survey Mr. Stockton presented a detailed report of his division's findings in the Lake Stevens sanitary survey to date. Mr. Wyatt requested that his statement be entered into the minutes that "he had not discussed this problem with Commissioner Johnson or anyone else other than members of this Department," newspaper publicity notwithstanding.

Reports Financial reports for the month of March (Expenditures) and April (Revenues) were presented, as attached.

A report from the Medical-Social Worker, Mrs. Chambers, was postponed due to the lateness of the hour and previous commitments of the City Commissioners.

Accounts Moved by Mr. Culmbach, seconded by Mr. McCollum, that vouchers as presented be approved for payment:

Salaries (May) . . .	\$12,183.00
M & O (April) . . . .	4,256.69
Capital Outlay (April)	24.00

Agenda Items Mr. Gebert suggested that background material and comments regarding items placed on the agenda for discussion be mailed to members in advance of meetings so that they would be prepared to take more effective action. Agreed.

Adjournment Meeting adjourned at 3:15 p.m.

AGENDA

SNOHOMISH DISTRICT BOARD OF HEALTH  
May 12, 1959, 2 p.m.

1. Call to order
2. Minutes of last Meeting
3. Old Business -
  - (a) Fluoride Solution
4. New Business -
  - (a) United States Public Health Service Vector Control
  - (b) Pay Roll Deductions
  - (c) Department of Labor and Industries
  - (d) Medical-Social Worker Contract with State Health Department
  - (e) Other
5. Reports -
  - (a) Lake Stevens Sanitary Survey
  - (b) Financial
  - (c) Mrs. Katharine Hall Chambers, Medical-Social Worker
  - (d) Doctor Knipe
6. Authorization of Accounts
7. Adjournment

Roger Knipe, M.D.  
Executive Secretary

SNOHOMISH HEALTH DISTRICT  
Budget Balance as of May 12, 1959

BUDGET ITEM	Annual Budget	April Expenditures (Approved 5/12)	Budget Balance
SALARIES	\$178,140.00	\$12,109.50	\$123,032.50
CAPITAL OUTLAY	3,305.00	-0-	1,231.92
MAINTENANCE & OPERATION:	<u>53,872.00</u>	<u>4,256.69</u>	<u>36,677.36</u>
	<u>\$235,317.00</u>	<u>\$16,366.19</u>	<u>\$160,941.78</u>
Pediatrician	\$ 4,800.00	\$ 400.00	\$ 3,200.00
Asst. Health Officer	4,032.00	336.00	2,688.00
Prof. Fees & Services	500.00	5.00	495.00
Postage & Telephone	3,074.00	486.75	2,023.95
Records and Supplies	3,225.00	155.96	1,621.11
Transportation & Exp.	11,000.00	1,167.22	6,880.38
Auto Maintenance	3,260.00	134.37	2,770.65
Clinic & Lab Expense	4,795.00	292.94	3,996.23
X-Ray Supplies & Exp.	2,500.00	74.35	1,723.19
Expense Equipment	400.00	95.75	291.02
Insurance	1,400.00	22.75	- 39.97
State Ret. & Soc. Sec.	13,786.00	949.60	10,073.80
Registrars' Fees	500.00	136.00	364.00
Transfers	600.00	-	600.00
(Estab. Petty Cash)	<u>        </u>	<u>        </u>	<u>- 10.00</u>
	<u>\$ 53,872.00</u>	<u>\$ 4,256.69</u>	<u>\$ 36,677.36</u>

CASH BALANCE (as of 5-29-59):

Total Receipts deposited as of 5-29-59	\$110,087.28
Total Expenditures as of 5-12-59	- 74,375.22
May Salaries & Employer Soc. Security	<u>- 12,465.79</u>
Cash Balance .....	<u>\$ 23,246.27</u>

SNOHOMISH HEALTH DISTRICT

REVENUES - 1959

Income Deposited for the Month  
of May

SOURCE OF INCOME	Annual Estimate	Current Month	Total to Date
County .4 mill tax levy	\$ 55,445.00	\$15,345.19	\$ 25,124.47
County of Snohomish	15,350.00	-	15,350.00
City of Everett	35,000.00	-	8,750.00
County School Districts	37,432.00	1,717.62	23,690.98
Septic Tank Permits & Certfcns.	9,000.00	1,075.00	5,580.00
Septic Tank Installers	1,600.00	150.00	1,500.00
Septic Tank Pumpers	300.00	-	800.00
Establishment Licenses	5,500.00	130.00	4,535.20
Food & Bev. Serv. Workers' Perm.	5,000.00	224.00	2,078.00
Nursing & Boarding Home Licenses	1,000.00	31.00	174.00
Miscellaneous	1,300.00	161.91	879.76
State Reimbursement	34,442.00	851.10	10,314.87
Indian Service	2,400.00	200.00	800.00
Tuberculosis Funds	<u>31,548.00</u>	<u>2,627.50</u>	<u>10,510.00</u>
TOTALS .....	<u>\$235,317.00</u>	<u>\$22,513.32</u>	<u>\$110,087.28</u>
Revenues to date (5/29)	<u>110,087.28</u>		
Balance Expected	<u>\$125,229.72</u>		

Copy of Board of Health Minutes of Meeting held 5-12-59  
delivered to County Auditor's Office:

Received by O. Nelson