

MINUTES

SNOHOMISH DISTRICT BOARD OF HEALTH
Meeting of April 14, 1959
2 p.m.

Present

Members, Messrs. Kraetz, Culmbach, McCollum, Johnson and Wyatt. Also, Miss Sweeney, post-graduate student from the University of Washington School of Nursing; Miss Kyle, Mrs. Rands, and Doctors Ebert and Knipe.

Members absent: Doctor Stocker and Mr. Gebert.

Minutes

Minutes of meeting March 10, having previously been circulated to the members, Mr. Culmbach moved that reading be dispensed with. Seconded by Mr. Wyatt; carried.

Attorney

Doctor Knipe reported that Mr. William Ingram of Everett had signified his willingness to act as attorney to the District Board of Health. It was thereupon moved by Mr. McCollum, seconded by Mr. Culmbach, that Mr. Ingram be retained as District Board attorney, and be reimbursed on a fee-for-services basis not to exceed \$250 for the year 1959. Carried.

Fluoride

Doctor Knipe reported on the actions of the County Medical, Dental and Pharmaceutical Associations in endorsing sodium fluoride solution for prescription by dentists and physicians. A standard solution would be recommended, labels to be printed by the Health District. An intensified educational campaign would be started in the very near future. The Board endorsed this program.

State
Reimbursement

Letter from Doctor H. Grant Skinner, Chief of the Washington State Health Department Division of Local Health Services, requesting consolidation of all salaries into the Health District budget by January 1, 1960 was read. The matter of retention of former City employees under Civil Service was discussed. It was suggested that a Merit System for all District employees be considered at a future meeting. Mr. Johnson stated that he would be seeing Doctor Skinner in the near future on this and other matters.

Fees for
Services

Doctor Knipe requested authorization for charging fees for services, as follows:

TB Skin Testing, school employees	\$2
Certain Chest X-Rays	\$1
Travel Certifications	\$1
Certain immunizations	\$1

Fees for
Services,
continued

Moved by Mr. McCollum that these fees be authorized; seconded by Mr. Culmback; carried.

Refuse
Disposal

Copies of the proposed Contract and Resolution by the County Commissioners were distributed and discussed. These received the approval of the Board which recommended action by the County Commissioners.

X-Raying
County Jail
Prisoners

Doctor Knipe reported that he had written the County Commissioners regarding a partition and a doorway to be constructed at the County Jail to provide space for installation of a State-donated x-ray machine, if this be available. The County Commissioners stated that they had decided to postpone action in that a new County Jail was being considered. Mr. Kraetz stated that he would contact the Sheriff to obtain assurance of better cooperation in escorting prisoners to the Health Department for x-rays.

Nursing
Orientation

Miss Kyle outlined the nurses' districts, organization of her department, and the day-to-day activities of the public health and clinic nurses. She was commended.

Accounts

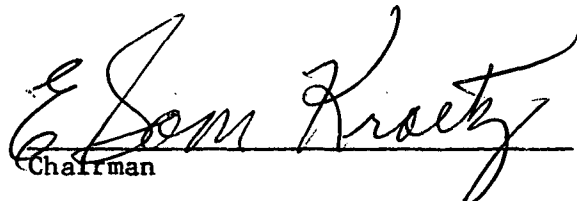
Vouchers were presented for payment, as follows:

Maintenance & Operation.....	\$ 4,554.28
Capital Outlay	420.26
Salaries for April	12,109.50
Salaries (quarterly, City)..	7,254.00

Mr. McCollum moved that accounts as presented be approved; seconded by Mr. Johnson and carried. Mr. Kraetz appointed Messrs. Johnson and McCollum as signing authorities for the Board.

Adjournment

The meeting adjourned at 3:35 p.m.


Chairman

SNOHOMISH HEALTH DISTRICT
Budget Balance as of April 14, 1959

BUDGET ITEM	Annual Budget	March Expenditures (Approved 4/14)	Budget Balance
SALARIES	\$178,140.00	\$19,290.00	\$135,142.00
CAPITAL OUTLAY	3,305.00	420.26	1,231.92
MAINTENANCE & OPERATION:	<u>\$ 53,872.00</u>	<u>\$ 4,554.28</u>	<u>\$ 40,934.05</u>
	<u>\$235,317.00</u>	<u>\$24,264.54</u>	<u>\$177,307.97</u>
Pediatrician	\$ 4,800.00	\$ 400.00	\$ 3,600.00
Asst. Health Officer	4,032.00	336.00	3,024.00
Prof. Fees & Services	500.00	-	500.00
Postage & Telephone	3,074.00	169.30	2,510.70
Records and Supplies	3,225.00	364.47	1,777.07
Transportation & Exp.	11,000.00	1,131.76	8,047.60
Auto Maintenance	3,260.00	165.48	2,905.02
Clinic & Lab Expense	4,795.00	107.56	4,289.17
X-Ray Supplies & Exp.	2,500.00	294.55	1,797.54
Expense Equipment	400.00	-	386.77
Insurance	1,400.00	22.55	- 17.22
State Ret. & Soc. Sec.	13,786.00	1,562.61	11,023.40
Registrars' Fees	500.00	-	500.00
Transfers	600.00	-	600.00
(Estab. Petty Cash Fund)	<u> </u>	<u> </u>	<u> </u>
	<u>\$53,872.00</u>	<u>\$ 4,554.28</u>	<u>\$ 40,934.05</u>

CASH BALANCE (as of 4-30-59):

Receipts deposited as of 4-30-59	\$87,573.96
Expenditures as of 4-14-59	- 58,009.03
April Salaries and Employer Social Security	<u>- 12,412.21</u>
Cash Balance	<u>\$17,152.72</u>

SNOHOMISH HEALTH DISTRICT

REVENUES - 1959

Income Deposited for the month
of April

SOURCE OF INCOME	Annual Estimate	Current Month	Total to Date
County .4 mill tax levy	\$ 55,445.00	\$ 7,241.73	\$ 9,779.28
County of Snohomish	15,350.00	-	15,350.00
City of Everett	35,000.00	-	8,750.00
County School Districts	37,432.00	1,717.62	21,973.36
Septic Tank Permits & Certfcns.	9,000.00	1,655.00	4,505.00
Septic Tank Installers	1,600.00	150.00	1,350.00
Septic Tank Pumpers	300.00	50.00	800.00
Establishment Licenses	5,500.00	500.00	4,405.20
Food & Bev. Serv. Workers Perm.	5,000.00	328.00	1,854.00
Nursing & Boarding Home Licenses	1,000.00	55.00	143.00
Miscellaneous	1,300.00	212.64	717.85
State Reimbursement	34,442.00	4,293.82	9,463.77
Indian Service	2,400.00	200.00	600.00
Tuberculosis Funds	<u>31,548.00</u>	<u>2,627.50</u>	<u>7,882.50</u>
TOTALS.....	<u>\$235,317.00</u>	<u>\$19,031.31</u>	<u>\$87,573.96</u>
Revenues to date	<u>87,573.96</u>		
Balance Expected	<u>\$147,743.04</u>		

REFUSE DISPOSAL SITES

A RESOLUTION RELATING TO THE PUBLIC HEALTH AND SANITATION; PROVIDING FOR ESTABLISHMENT AND REGULATION OF REFUSE DISPOSAL SITES; AUTHORIZING THE BOARD OF COUNTY COMMISSIONERS TO ENTER INTO A CONTRACT FOR THEIR OPERATION AND ESTABLISHING FEES FOR DUMPING AT THESE SITES.

WHEREAS, it is deemed advisable that the County of Snohomish, in the interests of health and safety, regulate the use of disposal sites and control access of all persons thereto;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Snohomish County, Washington:

Section 1. Definitions

(a) The term "board" shall mean the Board of County Commissioners of Snohomish County.

(b) The term "health officer" shall mean the District Health Officer of the Snohomish Health District.

(c) The term "contractor" shall mean the person, firm or corporation who has been awarded a contract to maintain certain disposal sites for the board.

Section 2. Contract and Franchise

The board is hereby authorized to award a franchise and to enter into a contract with any person, firm or corporation, granting exclusive rights to maintain those refuse sites as may be designated by the board. The contractor shall maintain the refuse sites under the direction of the health officer.

Section 3. Fees

The following maximum fees are hereby authorized for those sites designated by the board:

- | | | | |
|---|----------------------------------|---|---|
| (a) private passenger cars | Twenty-five cents (25¢) per load | | |
| (b) trailer, pick-up and panel trucks | Fifty cents (50¢) | " | " |
| (c) commercial garbage trucks | One Dollar (\$1.00) | " | " |
| (d) septic tank pumping trucks | One Dollar (\$1.00) | " | " |

Section 4. Bids

The board may advertise for bids for a franchise as above provided, and shall after public notice and hearing, have the right to refuse any and/or all bids, and shall award the franchise to the contractor whom in the opinion of the board is best qualified and equipped for performance of the contract.

All franchise monies received by the board shall be deposited in the Snohomish Health District Pooling Fund, and shall be used by the Health District to help defray the costs involved in supervising the terms of the contract.

REFUSE DISPOSAL CONTRACT

IT IS HEREBY UNDERSTOOD AND AGREED, AS FOLLOWS:

The Board of County Commissioners of Snohomish County, Washington, hereafter called the "board" in consideration of the promises and undertakings herein contained on behalf of the _____ Company, hereafter called the "contractor," and further, in consideration of said contractor having hereto fully complied with the terms and provisions of this contract entered into between the board and the contractor. The board hereby grants to said contractor the exclusive rights to operation and maintenance of the following described refuse disposal site:

for the period from date to _____ on the following terms and conditions:

1. The contractor shall execute and file with the board and keep in full force and effect during the terms of this contract, in bond approved as to form by the County Attorney and as to surety by the board in the sum of _____ dollars (\$ _____), with it as principal, and persons satisfactory to the board as sureties; conditioned that it will faithfully perform the contract and pay all laborers, mechanics and material men and all persons who shall supply said contractor with provisions, equipment and supplies for the carrying on of the work; conditioned further that the contractor will indemnify and save Snohomish County free and unharmed from any and all loss, damages, claims suits, judgments and recoveries of any

kind, the description of which may accrue to, or be suffered by any person by reason of, or arising out of the performance of the contract, and that the contractor will appear and defend any action instituted against Snohomish County arising out of the contract.

2. Specific rules for the operation of the dump are:

- a. Alternate layers of refuse and earth shall be used to make sanitary fill. Each layer of refuse shall be not more than eight feet (8') in depth after compaction. Each layer of refuse shall be covered daily with earth to a minimum depth of three inches (3"). A final layer of earth fill shall be made at least every thirty (30) days to a minimum depth of eighteen inches (18") and shall extend over the full face and size of the sanitary fill.
- b. The provision of cover material shall be the responsibility of the contractor. Existing fill material at the site shall be the property of the County, but shall be available at no charge to the contractor for use as cover material.
- c. No burning shall be permitted at the fill site.
- d. Rodent and insect control measures shall be carried on. Trapping, fumigation and poisoning of rodents shall be done if rodents are found on or in the vicinity of the sanitary fill.
- e. The entire operation shall be carried on in accordance with accepted standard practices in the maintenance of a sanitary land fill under the supervision of the District Health Officer of the Snohomish Health District.

3. All refuse materials deposited at the site shall become the property of the contractor. He shall have sole salvage rights. The contractor shall be entitled to collect and retain fees from all persons using the site, but said fees shall not exceed the rates as established by Resolution of the board.

4. The contractor agrees to keep the premises open to the public between the hours of _____ and _____ each day of the week.

5. Neither this contract nor any interest herein shall be assigned or sublet without the written consent of the board.

6. In the event the contractor shall at any time during the term of this contract fail to properly maintain the sanitary fill in conformity with the terms of this contract, the board may give the contractor thirty (30) days' notice in writing of the matters where he is in default in such regard; in the event that the contractor fails to correct the matter pointed out to him, he shall be in default within said thirty (30) day period, and this contract shall stand terminated.

Dated at Everett, Washington, this _____ day of _____,
19 _____.

COUNTY OF SNOHOMISH:

By _____
Contractor

By _____
Chairman, Board of County Commissioners

Commissioner

Attest: _____
Clerk of the Board

Commissioner

NOTICE OF MEETING
AND AGENDA

SNOHOMISH DISTRICT BOARD OF HEALTH
April 14, 1959
2 p.m.

1. Call to order
2. Minutes of Meeting held 3-10-59
3. Attorney
- ✓ 4. Sodium Fluoride on Prescription
5. State Reimbursement
6. Suggested Fees for Services -
 - (a) Skin Testing, school employees . . \$2
 - (b) X-raying \$1
 - (c) Travel Certificates \$1
 - (d) *Drugs (center)* *\$1.*
7. Refuse Disposal Contract
8. X-raying of County Jail Prisoners
9. Reports: Doctor Knipe
Miss Kyle (Nursing Supervisor)
10. Authorization of Accounts
11. Adjournment

Roger Knipe, M.D., Executive Secretary
Snohomish District Board of Health