



SNOHOMISH HEALTH DISTRICT  
RESOLUTION OF THE BOARD OF HEALTH

RESOLUTION NUMBER: 17-16

RESOLUTION SUBJECT: APPOINTMENT OF AGENT TO RECEIVE CLAIMS

WHEREAS, pursuant to the provisions of RCW 4.96.020, the governing body of each local governmental entity shall appoint an agent to receive any claim for damages made under RCW Chapter 4.96; and

WHEREAS, the identity of the agent and the address where he or she may be reached during the normal business hours of the local governmental entity are public records and shall be recorded with the auditor of the county in which the entity is located; and

WHEREAS, all claims for damages against a local governmental entity, or against any local governmental entity's officers, employees, or volunteers, acting in such capacity, shall be presented to the agent within the applicable period of limitations within which an action must be commenced; and

WHEREAS, the failure of a local governmental entity to comply with the requirements of this section precludes that local governmental entity from raising a defense under RCW Chapter 4.96.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Health of the Snohomish Health District appoints the below-listed agent to receive any claims for damages made under RCW Chapter 4.96.

Agent Appointed: Pamela Aguilar, HR and Risk Manager  
Office Address: 3020 Rucker Ave., Suite 306  
Everett, WA 98201  
Business Hours: Monday-Friday, 8:00 am – 5:00 pm

ADOPTED this 13<sup>th</sup> day of June 2017.

ATTEST:

  
Adrienne Fraley-Monillas, Chair  
Board of Health

  
Jefferson Ketchel  
Interim Administrator