



SNOHOMISH HEALTH DISTRICT
RESOLUTION OF THE BOARD OF HEALTH

RESOLUTION NUMBER: 16-015

RESOLUTION SUBJECT: PETTY CASH, REVOLVING FUNDS, AND CHANGE FUNDS

WHEREAS, the Board of Health previously established cash funds under the control of Snohomish Health District by adoption of Resolution 13-09 on April 9, 2013;

WHEREAS, a need exists to adjust certain funds;

NOW, THEREFORE, the Board of Health rescinds Resolution 13-09 and authorizes the following petty cash, revolving funds, and change funds in the amounts indicated:

SHD General Fund	Previously Authorized Amount	Increase (Decrease)	Authorized Amount
Petty Cash			
Administration	\$400		\$400
South County	\$25	(\$25)	\$0
Revolving Funds			
Small Expense Account (Bank of America)	\$500	(\$500)	\$0
Payables Account (Bank of America)	\$10,000	\$90,000	\$100,000
IRS Section 125 Account (Bank of America)	\$8,000		\$8,000
Change Funds			
Food Handlers	\$200	(\$200)	\$0
Main Clinic	\$800	(\$800)	\$0
South County Clinic	\$800	(\$800)	\$0
Sanitation	\$500	(\$500)	\$0
Accounting	\$600	(\$600)	\$0
Health Statistics and Assessment	\$400	(\$400)	\$0
Customer Service Center – Cash register drawers and Manager's change drawer	\$0	\$1,600	\$1,600

ADOPTED this 11th day of October 2016.

Brian Sullivan, Chair
Board of Health

ATTEST:

Gary Goldbaum, MD, MPH
Health Officer and Director